



LABRADOR CITY

COUNCIL MEETING MINUTES

**March 11, 2026
4:00 pm**

In Attendance:

Mayor Jordan Brown
Deputy Mayor Kim Hartery - virtual
Councillor Julia Anne Manstan
Councillor Jonathan Riviere
Councillor Matthew White

Staff Present:

Jody Murray, CAO
Michelle Newhook, Director of Finance & Administration
Krista Hedlund, Deputy Clerk
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Colin Oldford, Director of Engineering & Public Works
Pete Boland, Superintendent of Public Works

Regrets:

Councillor Reilly Farrell
Councillor Ryan Pike
Mark Brophy, Fire Chief

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1. Call Meeting to Order

2. Adoption and Approval of Agenda

Moved By: Councillor Riviere

Seconded By: Councillor Manstan

Be it resolved the agenda for the meeting of March 11th, 2026 be adopted as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

3. Conflict of Interest

Councillor Manstan: 5.4 Accounts Payable, EFT #'s 1949 and 1998

Deputy Mayor Hartery and Councillor Riviere: 8.1 Contribution Agreement with Rio Tinto IOC

4. Adoption and Signing of Minutes

Moved By: Councillor Riviere

Seconded By: Councillor White

Be it resolved the minutes of the public meeting held February 18th, 2026 be adopted.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

5. Business Arising from Minutes

All items have been actioned.

6. Finance & Administration

6.1 Appointment of Director of Engineering and Public Works

Moved By: Councillor Manstan

Seconded By: Councillor Riviere

Be it resolved Council appoint Mr. Colin Oldford to the position of Director of Engineering and Public Works, as a Department Head, in accordance with Section 71 with the Towns and Local Service District Act, SNL 2023 c. T-6.2.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.2 Donation Approval under Policy 2.4-1

Moved By: Councillor Manstan

Seconded By: Councillor White

Be it resolved Council approve a standard donation of \$100 to the annual Swim for Hope event held by the local Northern Lights Swim Club under the Town's Donation Policy 2.4-1.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.3 Amendment to Tax Schedule C

Moved By: Councillor Manstan

Seconded By: Councillor Riviere

Be it resolved Council approve the amendment to Tax Schedule C, originally adopted with the 2026 Budget, to align with updated requirements under the Towns and Local Service District Act, SNL 2023 c. T-6.2.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

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6.4 Accounts Payable & Purchase Orders

Moved By: Councillor Manstan

Seconded By: Councillor White

Be it resolved Council approve Accounts Payable and Purchase Orders in the amount of \$2,117,487.04 noting abstentions by Councillor Manstan with EFT #'s 1949 & 1998.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.5 Interim AI and Social Media Guidelines

Moved By: Councillor Manstan

Seconded By: Councillor White

Be it resolved Council adopt the Interim AI and Social Media Guidelines, supporting the structured use of Artificial Intelligence (AI) within municipal operations, subject to established governance parameters, privacy safeguards, and ongoing administrative oversight as a formal policy continues to be developed.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

7. Recreation & Community Services

7.1 2026 Big 4 Annual Grant

Moved By: Councillor White

Seconded By: Councillor Riviere

Be it resolved Council approve dispersing grant money to the Big 4 Recreation Group as presented (Menihe Nordic, Smokey Mountain, White Wolf & Tamarack Golf Club).

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

8. Municipal Services

8.1 SCADA System – Engineering Services

Moved By: Councillor Riviere

Seconded By: Councillor White

Be it resolved Council enter into an agreement with Nova Consultants for Engineering Services in order to proceed with the next steps in the implementation of the SCADA System at a cost of \$69,264.50 hst included.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

8.2 TLC-03-26 Supply of New Light Duty Truck

Moved By: Councillor Riviere

Seconded By: Councillor Manstan

Be it resolved Council award tender TLC-03-26 Supply of New Light Duty Truck to Carol Auto Ltd. for the price of \$75,456.10 hst included.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

8.3 TLC-04-26 Supply of Two New Light Duty Trucks

Moved By: Councillor Riviere

Seconded By: Councillor Manstan

Be it resolved Council award tender TLC-04-26 Supply of Two New Light Duty Trucks to Labrador Motors Ltd. for the price of \$124,863.39 hst included.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

9. Fire & Emergency Services

9.1 Contribution Agreement with Rio Tinto IOC – Wildland Sprinkler Trailer

Moved By: Councillor Manstan

Seconded By: Councillor White

Be it resolved Council execute the contribution agreement with Rio-Tinto IOC valued at \$125,000 for the purchase of a Wildland Sprinkler Trailer for the Labrador City Fire Department.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

9.2 Memorandum of Understanding with Global Medic

Moved By: Councillor Manstan

Seconded By: Councillor White

Be it resolved Council execute the Memorandum of Understanding with the David McAnthony Gibson Foundation (Global Medic) for a firefighting skid unit as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

10. Planning & Development

10.1 Permit 2026-0006 Discretionary Use – Home Based Business: 430 Tamarack Drive

Moved By: Councillor White

Seconded By: Deputy Mayor Hartery

Be it resolved Council approve Permit 2026-0006 for a home-based office for a residential and commercial cleaning service located at 430 Tamarack Drive, subject to compliance with the Town of Labrador City Development Regulations.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

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10.2 Permit 2026-0012 Discretionary Use – Home Based Business: 529 Tamarack Drive

Moved By: Councillor White

Seconded By: Councillor Manstan

Be it resolved Council approve Permit 2026-0012 for a home-based office for direct to film t-shirt printing business located at 529 Tamarack Drive, subject to compliance with the Town of Labrador City Development Regulations.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

10.3 Permit 2026-0016 Discretionary Use – Home Based Business: 4064 Duley Crescent

Moved By: Councillor White

Seconded By: Councillor Manstan

Be it resolved Council approve Permit 2026-0016 for a home-based office for a cleaning and maintenance business located at 4064 Duley Crescent, subject to compliance with the Town of Labrador City Development Regulations.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

10.4 Permit 2026-0017 Discretionary Use – Home Based Business: 3005 Walsh River Road

Moved By: Councillor White

Seconded By: Councillor Riviere

Be it resolved Council approve Permit 2026-0017 for a home-baked goods business located at 3005 Walsh River Road, subject to compliance with the Town of Labrador City Development Regulations.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

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10.5 Permit 2026-0013 Discretionary Use – Consolidate Land: 820 Hudson Drive

Moved By: Councillor White

Seconded By: Councillor Manstan

Be it resolved Council approve Permit 2026-0013 to consolidate a parcel of land located at 820 Hudson Drive subject to compliance with the Town of Labrador City Development Regulations.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

10.6 Booth Avenue Recreation Clubhouse

Moved By: Councillor White

Seconded By: Councillor Manstan

Be it resolved Council enter into a service agreement with Nova Consultants Inc. in the amount of \$47,300 plus HST to complete the next phase of the schematic design for the Booth Avenue Recreation Clubhouse.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

11. New Business

11.1 Churchill River MOU Review Submission

The Town of Labrador City made submission on the Independent Review of the NL Hydro – Hydro Quebec MOU.

Executive Summary - Council with the Town of Labrador City supports the timely execution of a negotiated Memorandum of Understanding or equivalent agreement between Newfoundland and Labrador Hydro and Hydro-Québec. Reliable and timely access to electricity is essential to the economic stability of Labrador West and to industries that contribute significantly to provincial revenues. Any delay or failure to reach an agreement presents real economic risk to this region and, in turn, to the province as a whole.

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12. Unfinished Business

N/A

13. Correspondence Log

13.1 Department of Transportation and Leader of the Government in the House of Commons

The Honourable Steven MacKinnon, Minister of Transport and Leader of the Government in the House of Commons sent correspondence dated March 4, 2026, in response to the Town of Labrador City's concerns regarding the Wabush Airport and the situation that caused delays and closures in that of fall 2025.

13.2 Department of Municipal and Community Affairs – Code of Conduct Requirements

The Department of Municipal and Community Affairs sent correspondence to all municipalities as a reminder of their responsibilities under the Municipal Conduct Act.

13.3 Department of Municipal and Community Affairs – Financial and Human Resource Oversight

The Department of Municipal and Community Affairs sent correspondence to all municipalities as a reminder of their responsibilities as a Council when it comes to town finances and managing town staff under the Towns and Local Service District Act.

14. Community Recognition & Reminders

- a) Northern Lights Swim Club held their annual Swim for Hope event held last weekend and raised over \$18,000 and still climbing; one swimmer, Cayleigh Bastow, broke a record and swam 704 laps, equivalent to 16 kms – Bravo Cayleigh!!
- b) Winer Carnival was a huge success – thank you to all employees and volunteers involved and thank you to the residents for attending the events and making it the success that it was.
- c) Wishing all participants of the Labrador Winter Games being held in Goose Bay this week good luck as they compete.

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15. Date of Next Meeting & Adjournment

The next Public Committee of the Whole meeting will be held Tuesday, March 24th, 2026 at 4 pm and the Public Council Meeting Wednesday, April 1st, 2026 at 4 pm. There being no further business to discuss, the meeting was adjourned at 4:48 pm by Councillor Manstan.

Michelle Newhook, Town Clerk

Jordan Brown, Mayor