



**COUNCIL MEETING
MINUTES**

**January 14, 2026
4:00 pm**

In Attendance:

Mayor Jordan Brown
Deputy Mayor Kim Hartery
Councillor Reilly Farrell
Councillor Julia Anne Manstan
Councillor Ryan Pike
Councillor Jonathan Riviere
Councillor Matthew White

Staff Present:

Jody Murray, CAO
Michelle Newhook, Director of Finance & Administration
Krista Hedlund, Deputy Clerk
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services

Regrets:

Pete Boland, Superintendent of Public Works
Mark Brophy, Fire Chief

MM_January 14, 2026

1. **Call Meeting to Order**
2. **Adoption and Approval of Agenda**

Moved By: Deputy Mayor Hartery

Seconded By: Councillor Riviere

Be it resolved the agenda for the meeting of January 14th, 2026 be adopted as presented, with the addition of item 10.1 Letter of Congratulations to Town of Carwright on their 250th anniversary.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

3. **Conflict of Interest**

Councillor Manstan declared a conflict of interest on 6.1 Accounts & Purchase Orders for EFT's 1710 & 1760.

Councillor White declared a conflict of interest on 7.2 Donation Request Menihek High School Graduation.

4. **Adoption and Signing of Minutes**

Moved By: Councillor Pike

Seconded By: Councillor Manstan

Be it resolved the minutes of the public meeting held December 9th, 2025 be adopted.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

5. **Business Arising from Minutes**

Moved By: Councillor Pike

Seconded By: Councillor Farrell

Be it resolved Council adopt the follow up list from the public meeting held December 9th, 2025.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

6. Finance & Administration

6.1 Accounts Payable & Purchase Orders

Moved By: Councillor Manstan

Seconded By: Councillor Riviere

Be it resolved Council approve Accounts Payable and Purchase Orders in the amount of \$3,849,681.76 noting abstention by Councillor Manstan on EFT 1710 & 1760.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

7. Recreation & Community Services

7.1 Donation Request – Snowbirds Gymnastics Club

Moved By: Deputy Mayor Hartery

Seconded By: Councillor Riviere

Be it resolved Council approve a donation to the Snowbirds Gymnastics Club at a discounted rate of \$125.00 per day for 6 days, May 31-June 5, 2026 to allow for set-up, show days, practice time, and tear down.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

7.2 Donation Request – Menihek High School Graduation

Councillor White in conflict, he leaves the table.

Moved By: Deputy Mayor Hartery

Seconded By: Councillor Pike

Be it resolved Council approve a discounted rate of \$125.00 per day for 2 days and 2 days donated free to allow for set-up, graduation day event, and tear down.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, and Councillor Riviere, all in favor. **Carried**

8. Planning & Development

8.1 Work Order 26-001

Moved By: Councillor White

Seconded By: Councillor Farrell

Be it resolved Council approve Work Order #26-001 in accordance with Section 285(1) of the Towns and Local Service Districts Act, SNL 2023, c. T-6.2, and, should the Owner fail to comply with the Order, proceed with the necessary remedial actions to carry out the Order.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

8.2 Letter of Intent – Land Allocation for Connections for Seniors NL

Moved By: Councillor White

Seconded By: Deputy Mayor Hartery

Be it resolved in accordance with Section 191 of the Towns and Local Service Districts Act, Council authorize administration to proceed with a proposed transfer of municipally owned land to Connections for Seniors Inc. (CFS), subject to completion of statutory requirements under the Towns and Local Service Districts Act, including public notice, valuation, and final Council approval.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

9. Applications for Permits

9.1 Permit 2025-0317 BIRA: 213 Lakeside Drive

Moved By: Councillor White

Seconded By: Councillor Riviere

Be it resolved Council approve Permit No. 2025-0317 for the operation of a Dog Behaviour and Obedience Training office at 213 Lakeside Drive, subject to the conditions outlined in the permit approval.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

10. New Business

10.1 Town of Carwright – Letter of Congratulations

Moved By: Councillor Pike

Seconded By: Councillor Riviere

Be it resolved Council approve sending a letter of congratulations to the Town of Cartwright recognizing their 250th anniversary.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Pike, Councillor Riviere, and Councillor White all in favor. **Carried**

11. Correspondence Log

N/A

12. Community Recognition & Reminders

- Phenomenal job on chill's Loop; it looks absolutely beautiful and will be well used this season
- MineX will be held February 10-12, get your tickets before they are sold out

13. Date of Next Meeting & Adjournment

The next Public Committee of the Whole meeting will be held Wednesday, February 4th, 2026 at 4 pm and the Public Council Meeting Wednesday, February 18th at 4 pm. There being no further business to discuss, the meeting was adjourned at 4:25 pm by Councillor White & Deputy Mayor Hartery.

Michelle Newhook, Town Clerk

Jordan Brown, Mayor