



# LABRADORCITY

## COUNCIL MEETING MINUTES

**November 4, 2025  
4 pm**

**In Attendance:**

Mayor Jordan Brown  
Deputy Mayor Kim Hartery  
Councillor Julia Anne Manstan  
Councillor Reilly Farrell  
Councillor Jonathan Riviere  
Councillor Matthew White

**Staff Present:**

Jody Murray, CAO  
Michelle Newhook, Director of Finance & Administration  
Pete Bolland, Superintendent of Public Works  
Craig Purves, Director of Planning & Development  
Taylor Gambin, Director of Recreation & Community Services  
Mark Brophy, Fire Chief  
Krista Hedlund, Deputy Clerk

**Regrets:**

Councillor Ryan Pike  
Jackie Greenham, Communications

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Deputy Mayor Hartery

**Seconded By:** Councillor Manstan

**Be it resolved** the agenda for the meeting of November 4<sup>th</sup>, 2025 be adopted as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor White

**Seconded By:** Councillor Farrell

**Be it resolved** the minutes of the public meeting held October 14<sup>th</sup>, 2025 be adopted as presented, noting amended to section 7.1 (a) Donation for Menihek High School annual awards night is \$250 not \$100 as per budget 2025.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the October 14<sup>th</sup>, 2025 meetings have been actioned.

**5. Correspondence**

**5.1 Department of Justice & Public Safety**

The Department of Justice & Public Safety has sent correspondence advising that the Town of Labrador City will receive \$13,000 in funding in recognition of our contributions to fighting the wildfires in Kingston, Holyrood, Paddy's Pond and Martin Lake this past summer; \$500 to each of the 4 volunteer firefighters, \$10,000 to the local Fire Department and \$1,000 administrative support to assist with distribution.

## **5.2 Labrador Winter Games**

Craig Wallace, Games Director for the 2026 Labrador Winter Games sends along correspondence outlining the plans for the upcoming games and details for a new event, a Torch Relay, that will visit each community, nominations form for the relay and selection criteria. Deadline to nominate someone within your community is November 30, 2025.

## **6. New Business**

### **6.1 Labrador West Housing Needs Assessment**

**Moved By:** Councillor White

**Seconded By:** Councillor Riviere

**Be it resolved** Council accept the 2025 Labrador West Housing Needs Assessment report as prepared by the Regional Analytic Lab, Memorial University of Newfoundland, as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

### **6.2 Letter of Support: Labrador West Indigenous Service Centre**

**Moved By:** Deputy Mayor Hartery

**Seconded By:** Councillor Riviere

**Be it resolved** Council ratify the poll of October 18 and issue a letter of support to the Labrador West Indigenous Service Centre to accompany their funding application.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

### **6.3 Letter of Support: Labrador MINEx 2026**

**Moved By:** Councillor White

**Seconded By:** Councillor Farrell

**Be it resolved** Council ratify the poll of October 21 and issue a letter of support to the Labrador West Chamber of Commerce for their 2026 Labrador MINEx conference.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**6.4 Letter to Minister of Transport**

**Moved By:** Councillor Farrell

**Seconded By:** Deputy Mayor Hartery

**Be it resolved** Council ratify the poll of October 24 and send a letter to the Minister of Transport, the Honourable Steven MacKinnon regarding the Wabush Airport service interruption.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**6.5 Contract Administration Services – Snowbirds Gymnastics Building**

**Moved By:** Councillor White

**Seconded By:** Councillor Manstan

**Be it resolved** Council award Contract Administration Services for the Snowbirds Gymnastics Building to Nova Consultants Inc., in the amount of \$132,700 plus hst.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**7. Committee Reports**

**7.1 Finance & Admin**

**a) Donations**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor White

**Be it resolved** Council approve a donation in the amount of \$50 to the Royal Canadian Legion, Branch 47 Poppy Fund.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

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Prior to discussion on this topic Councillor Manstan declared a conflict of interest and exited the Chambers.

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Farrell

**Be it resolved** Council approve an in-kind donation of one seasonal driveway snow clearing contract, valued at \$1,000, to the Labrador West Rotary for their annual auction.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Riviere, and Councillor White all in favor. **Carried**

Councillor Manstan rejoined the meeting.

Prior to discussion on this topic Councillor White declared a conflict of interest and exited the Chambers.

**Moved By:** Councillor Riviere

**Seconded By:** Deputy Mayor Hartery

**Be it resolved** Council approve a donation in the amount of \$400 to the Kids Eat Smart Foundation NL Breakfast Program (\$100 for each of the 4 local schools).

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, and Councillor Riviere all in favor. **Carried**

Councillor White rejoined the meeting.

b) Administration

**Moved By:** Councillor Riviere

**Seconded By:** Deputy Mayor Hartery

**Be it resolved** Council appoint Jody Murray as the Access to Information and Protection of Privacy Head of the Public Body.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**8. Applications for Permits**

**8.1 Permit 2025-0301 BIRA: 609 Tamarack Drive**

Deferred to next meeting, more information is required.

**9. Unfinished Business**

N/A

**10. Tenders**

**10.1 TLC-22-25 Garbage Collection**

**Moved By:** Councillor Manstan

**Seconded By:** Councillor Riviere

**Be it resolved** Council award tender TLC-22-25 Garbage Collection to Hodge Bros., for the total cost of \$2,343,931.94; the contract duration is 60 months commencing January 1, 2026.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor White

**Be it resolved** Council approve Account & Purchases Orders in the amount of \$1,654,481.01 as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

**12. Community Recognition & Reminders**

- Good luck to all teams participating in the annual Alvin Parrill Hockey tournament in Labrador West this weekend
- Congratulations to Menihek Cross Country Running teams that participated in provincials this past weekend, the Senior Boys team took home 2<sup>nd</sup> place & Colin Rumbolt placed 1<sup>st</sup> in Special Olympics

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- Guy Fawkes Night annual bonfire is taking place on Wednesday, November 5 at 6:30 pm at the Ironfest Site, we invite all residents to come out and enjoy the evening
- The annual Pancake Breakfast with Santa is scheduled for Saturday, November 22<sup>nd</sup> with tickets going on sale November 12 and the Satna Parade is being held on Saturday, November 29; again, we invite all residents to get out and enjoy these events

**13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, December 9<sup>th</sup>, 2025 at 6 pm. There being no further business to discuss, the meeting was adjourned at 4:34 pm by Deputy Mayor Hartery.

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Michelle Newhook, Town Clerk

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Jordan Brown, Mayor