



LABRADORCITY

COUNCIL MEETING MINUTES

**November 4, 2025
4 pm**

In Attendance: Mayor Jordan Brown
Deputy Mayor Kim Hartery
Councillor Julia Anne Manstan
Councillor Reilly Farrell
Councillor Jonathan Riviere
Councillor Matthew White

Staff Present: Jody Murray, CAO
Michelle Newhook, Director of Finance & Administration
Pete Boland, Superintendent of Public Works
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Mark Brophy, Fire Chief
Krista Hedlund, Deputy Clerk

Regrets: Councillor Ryan Pike
Jackie Greenham, Communications

MM_November 4, 2025

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Deputy Mayor Hartery

Seconded By: Councillor Manstan

Be it resolved the agenda for the meeting of November 4th, 2025 be adopted as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor White

Seconded By: Councillor Farrell

Be it resolved the minutes of the public meeting held October 14th, 2025 be adopted as presented, noting amended to section 7.1 (a) Donation for Menihek High School annual awards night is \$250 not \$100 as per budget 2025.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the October 14th, 2025 meetings have been actioned.

5. Correspondence

5.1 Department of Justice & Public Safety

The Department of Justice & Public Safety has sent correspondence advising that the Town of Labrador City will receive \$13,000 in funding in recognition of our contributions to fighting the wildfires in Kingston, Holyrood, Paddy's Pond and Martin Lake this past summer; \$500 to each of the 4 volunteer firefighters, \$10,000 to the local Fire Department and \$1,000 administrative support to assist with distribution.

5.2 Labrador Winter Games

Craig Wallace, Games Director for the 2026 Labrador Winter Games sends along correspondence outlining the plans for the upcoming games and details for a new event, a Torch Relay, that will visit each community, nominations form for the relay and selection criteria. Deadline to nominate someone within your community is November 30, 2025.

6. New Business

6.1 Labrador West Housing Needs Assessment

Moved By: Councillor White

Seconded By: Councillor Riviere

Be it resolved Council accept the 2025 Labrador West Housing Needs Assessment report as prepared by the Regional Analytic Lab, Memorial University of Newfoundland, as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.2 Letter of Support: Labrador West Indigenous Service Centre

Moved By: Deputy Mayor Hartery

Seconded By: Councillor Riviere

Be it resolved Council ratify the poll of October 18 and issue a letter of support to the Labrador West Indigenous Service Centre to accompany their funding application.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.3 Letter of Support: Labrador MINEx 2026

Moved By: Councillor White

Seconded By: Councillor Farrell

Be it resolved Council ratify the poll of October 21 and issue a letter of support to the Labrador West Chamber of Commerce for their 2026 Labrador MINEx conference.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.4 Letter to Minister of Transport

Moved By: Councillor Farrell

Seconded By: Deputy Mayor Hartery

Be it resolved Council ratify the poll of October 24 and send a letter to the Minister of Transport, the Honourable Steven MacKinnon regarding the Wabush Airport service interruption.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

6.5 Contract Administration Services – Snowbirds Gymnastics Building

Moved By: Councillor White

Seconded By: Councillor Manstan

Be it resolved Council award Contract Administration Services for the Snowbirds Gymnastics Building to Nova Consultants Inc., in the amount of \$132,700 plus hst.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Riviere

Seconded By: Councillor White

Be it resolved Council approve a donation in the amount of \$50 to the Royal Canadian Legion, Branch 47 Poppy Fund.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

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Prior to discussion on this topic Councillor Manstan declared a conflict of interest and exited the Chambers.

Moved By: Councillor Riviere

Seconded By: Councillor Farrell

Be it resolved Council approve an in-kind donation of one seasonal driveway snow clearing contract, valued at \$1,000, to the Labrador West Rotary for their annual auction.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Riviere, and Councillor White all in favor. **Carried**

Councillor Manstan rejoined the meeting.

Prior to discussion on this topic Councillor White declared a conflict of interest and exited the Chambers.

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Hartery

Be it resolved Council approve a donation in the amount of \$400 to the Kids Eat Smart Foundation NL Breakfast Program (\$100 for each of the 4 local schools).

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, and Councillor Riviere all in favor. **Carried**

Councillor White rejoined the meeting.

b) Administration

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Hartery

Be it resolved Council appoint Jody Murray as the Access to Information and Protection of Privacy Head of the Public Body.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

8. Applications for Permits

8.1 Permit 2025-0301 BIRA: 609 Tamarack Drive

Deferred to next meeting, more information is required.

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-22-25 Garbage Collection

Moved By: Councillor Manstan

Seconded By: Councillor Riviere

Be it resolved Council award tender TLC-22-25 Garbage Collection to Hodge Bros., for the total cost of \$2,343,931.94; the contract duration is 60 months commencing January 1, 2026.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Riviere

Seconded By: Councillor White

Be it resolved Council approve Account & Purchases Orders in the amount of \$1,654,481.01 as presented.

Question called; Mayor Brown, Deputy Mayor Hartery, Councillor Farrell, Councillor Manstan, Councillor Riviere, and Councillor White all in favor. **Carried**

12. Community Recognition & Reminders

- Good luck to all teams participating in the annual Alvin Parrill Hockey tournament in Labrador West this weekend
- Congratulations to Menihek Cross Country Running teams that participated in provincials this past weekend, the Senior Boys team took home 2nd place & Colin Rumbolt placed 1st in Special Olympics

- Guy Fawkes Night annual bonfire is taking place on Wednesday, November 5 at 6:30 pm at the Ironfest Site, we invite all residents to come out and enjoy the evening
- The annual Pancake Breakfast with Santa is scheduled for Saturday, November 22nd with tickets going on sale November 12 and the Santa Parade is being held on Saturday, November 29; again, we invite all residents to get out and enjoy these events

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, December 9th, 2025 at 6 pm. There being no further business to discuss, the meeting was adjourned at 4:34 pm by Deputy Mayor Hartery.

Michelle Newhook, Town Clerk

Jordan Brown, Mayor