



LABRADORCITY

SPECIAL COUNCIL MEETING MINUTES

**October 1, 2025
3:30 pm**

In Attendance:

Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Junior Humphries
Councillor Ryan Pike
Councillor Dawn Willcott
Councillor Kim Hartery, virtual attendance
Councillor Jonathan Riviere, telephone attendance

Staff Present:

Michelle Newhook, Director of Finance & Administration
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Mark Brophy, Fire Chief
Krista Hedlund, Deputy Clerk

Regrets:

Jackie Greenham, Communications

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved the agenda for the meeting of October 1st, 2025 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Humphries

Seconded By: Councillor Willcott

Be it resolved the minutes of the public meeting held September 16th, 2025 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

Prior to discussion on meeting minutes amendment, Mayor Adams exited Council Chambers due to a conflict and Deputy Mayor Marsh assumed role of Chair.

Moved By: Councillor Pike

Seconded By: Councillor Willcott

Be it resolved Council amend meeting minutes of the public meeting held August 12th, 2025 under 6.2 Code of Conduct as follows:

Whereas the Investigation Report dated July 3, 2025 (the "Report") was not "tabled at a public meeting", as the report related to the Code of Conduct and not a Conflict of Interest (and the application provision of the Municipal Conduct Act is s 14(4) and not Section 8(11)) the minutes of August 12, 2025 should be corrected by deleting paragraph

~~The Investigation Report dated July 3, 2025 is hereby tabled at a public meeting in keeping with Section 8(11) of the Municipal Conduct Act.~~

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

Mayor Adams rejoined the meeting.

4. Business Arising from Minutes

All follow up items from the September 16th, 2025 meetings have been actioned.

5. Correspondence

N/A

6. New Business

N/A

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Pike

Be it resolved Council approve donations in the amount of \$100 to the annual Royal Canadian Legion Veterans Service Recognition booklet and Labrador West Community Based Policing Committee for their annual Pumpkin Patrol; in-kind donation to Menihek Nordic Ski Club for the disposal of septic waste at the landfill site.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

b) Administration / Miscellaneous

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Humphries

Be it resolved Council approval the Group Benefits Renewal with Canada Life for November 1, 2025 at a rate of 2.23% for a total monthly premium of \$55,041.96.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

8. Applications for Permits

N/A

9. Unfinished Business

N/A

10. Tenders

10.1 Quote – Supply of Calcium

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council award quote for 29 tonnes of Warmix to Allard's Distributing for the total price of \$31,278.97 hst included.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

10.2 Tlc-21-25 Snowbirds Gymnastics Building

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council award tender TLC-21-25 Snowbirds Gymnastics Building to Enercon Builders Inc. for the total price of \$11,670,803.75 hst included.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Pike

Be it resolved Council approve Account & Purchases Orders in the amount of \$1,233,502.80 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

12. Community Recognition & Reminders

- Congratulations to the Snowbirds Gymnastics Club and their executive on achieving the milestone for this new building, hard work and determination pays off.
- Reminder that the Municipal Election is tomorrow, get out and vote; every vote counts!

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, October 14th, 2025 at 4 pm. There being no further business to discuss, the meeting was adjourned at 3:45 pm by Deputy Mayor Marsh.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor