



LABRADORCITY

COUNCIL MEETING MINUTES

**September 16, 2025
3 pm**

In Attendance:

Mayor Belinda Adams
Councillor Junior Humphries
Councillor Ryan Pike
Councillor Kim Hartery
Councillor Dawn Willcott
Councillor Jonathan Riviere

Staff Present:

Michelle Newhook, Director of Finance & Administration
Craig Purves, Director of Planning & Development
Mark Brophy, Fire Chief
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications

Regrets:

Deputy Mayor Mitchell Marsh
Wayne Power, Director of Public Works
Taylor Gambin, Director of Recreation & Community Services

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Humphries

Seconded By: Councillor Pike

Be it resolved the agenda for the meeting of September 16th, 2025 be adopted as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved the minutes of the public meeting held August 12th, 2025 be adopted as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the August 12th, 2025 meetings have been actioned.

5. Correspondence

5.1 Department of Justice & Public Safety

Correspondence dated August 26th, 2025 was received from the Department of Justice & Public Safety extending gratitude to the Town of Labrador City Fire Department members that selflessly volunteered to help fight the Kingston fire in NL. With appreciation, the Minister is donating 6 pairs of wildland coveralls to the department for future use.

6. New Business

6.1 Department of Transportation & Infrastructure: Notification of Project Approval – Canadian Housing Infrastructure Fund (CHIF)

Moved by: Councillor Humphries

Seconded by: Councillor Willcott

Be it resolved that, we the Ultimate Recipient, the Town of Labrador City, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 25 August, 2025, Project Number 17-CHIF-26-00001, Project Name Phase 1 Infrastructure – Waxwing Avenue with a total project value of \$5,777,346. This Council agrees to provide the Ultimate Recipient share value of \$1,571,729 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Labrador City.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

7. Committee Reports

N/A

8. Applications for Permits

8.1 Permit 2025-0216 BIRA: Excavation & Landscaping Business – 722 Bartlett Drive

Moved By: Councillor Riviere

Seconded By: Councillor Pike

Be it resolved Council approve BIRA permit 2025-0216 for an Excavation & Landscaping business located at 722 Bartlett Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

8.2 Permit 2025-0227 BIRA: Cleaning Business – 700 Durrell Street

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve BIRA permit 2025-0227 for a Cleaning business for Residential & Commercial located at 700 Durrell Street, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

8.3 Permit 2025-0259 BIRA: Dog Grooming Business – 817 Hudson Drive

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve BIRA permit 2025-0259 for a Dog Grooming business located at 817 Hudson Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

8.4 Permit 25-025 Approval in Principle: Variance – 3031 Harrie Lake Drive

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Approval in Principle permit 25-025 for a 10% Variance for building separation located at 3031 Harrie Lake Drive to accommodate an accessory building, subject to conditions outlined on the permit.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

9. Unfinished Business

9.1 By-Law Z-001 Temporary Outdoor Patios

Moved By: Councillor Pike

Seconded By: Councillor Riviere

Be it resolved Council adopts By-Law Z-001 Temporary Outdoor Patios as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

9.2 Kami Iron Ore Mine EIS Submission – Registration No. 2301

Draft response for the Kami Iron Ore EIS Submission was presented to Council for final review. This letter outlines the support the Town of Labrador City has for the project but highlights deficiencies in the proponent's submission that will require additional consideration for the Town, including a solid waste management plan, as well as the need for grant in lieu and stewardship agreements to be in place with the Town.

10. Tenders

10.1 TLC-18-25 Supply of Sand

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council ratify the poll of August 14th, 2025 and award tender TLC-18-25 Supply of Sand to R&B Equipment for the total price of \$139,437.50 hst included.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Riviere

Seconded By: Councillor Pike

Be it resolved Council approve Account & Purchases Orders in the amount of \$2,769,807.84 as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Hartery, Councillor Willcott and Councillor Riviere all in favor. **Carried**

12. Community Recognition & Reminders

- Special Olympics: Congratulations to John Humphries on being selected as a Coach for Team NL and to Junior Dumaresque as a chosen Bocce athlete to compete in the 2026 Special Olympics Canada Summer Games in Medicine Hat, Alberta.
- This is the last official meeting of this sitting Council, we would like to take this opportunity to thank everyone for their support over the past four years and as well to send thank you to the employees of the Town for their daily drive. It as been a rewarding experience with a lot of good completed in our community: skatepark expansion, purchase of a hovercraft, expansion of trails and grooming during the long winter months, Willow Drive Phase 1, Drake Wastewater Treatment Plant overhaul to be in line with federal regulations, a large accessibility piece added to Centennial Playground as well as an accessibility plan for the area, and a 10 year Strategic Plan, these are just a few items we are proud to say were successful in during this term. To the candidates running in the upcoming elections, we wish you well. It is a busy, challenging position, but one that comes with great reward. Good luck with your campaign.

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, October 14th, 2025 at 4 pm. There being no further business to discuss, the meeting was adjourned at 3:45 pm by Councillor Willcott.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor