



**COUNCIL MEETING  
MINUTES**

**April 1, 2025  
3 pm**

**In Attendance:** Deputy Mayor Mitchell Marsh  
Councillor Ryan Pike  
Councillor Dawn Willcott  
Councillor Junior Humphries  
Councillor Jonathan Riviere  
Councillor Kim Hartery - virtual

**Staff Present:** Kim Conway, CAO  
Michelle Newhook, Director of Finance & Administration  
Wayne Power, Director of Public Works  
Craig Purves, Director of Planning & Development  
Taylor Gambin, Director of Recreation & Community Services  
Mark Brophy, Fire Chief  
Krista Hedlund, Deputy Clerk  
Jackie Greenham, Communications

**Regrets:** Mayor Belinda Adams

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**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** the agenda for the meeting of April 1<sup>st</sup>, 2025 be adopted as presented.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** the minutes of the public meeting held March 4<sup>th</sup>, 2025 be adopted as presented.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the March 4<sup>th</sup> meeting have been actioned.

**5. Correspondence**

**5.1 Approval to Call Tender: 17-MYCW-25-00060 & 17-GI-24-00024 2024 Street Reconstruction & Storm Sewer Upgrades**

Correspondence was received from the Department of Transportation & Infrastructure providing approval to call public tender for project 17-MYCW-25-00060 & 17-GI-24-00024 2024 Streets Reconstruction & Storm Sewer Upgrades.

**6. New Business**

**6.1 Labrador Legacy Fund**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** the Town of Labrador City ratify the poll of March 18<sup>th</sup> and issue a letter to Premier Andrew Furey requesting a Labrador Legacy Fund on Royalties from the Upper Churchill be established for Labrador.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**6.2 Cain's Quest – Letter of Support**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council ratify the poll of March 25<sup>th</sup> and issue a letter of support to Cain's Quest to accompany their funding application for the upcoming 20<sup>th</sup> Anniversary Cain's Quest Race in 2026.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**6.3 Town Manager Vacation**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** Council approval annual leave for Town Manager Kim Conway for the period April 8-27 inclusive, during this period Wayne Power will be appointed Acting Town Manager.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**6.4 IOC Contribution Agreement**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** the Town of Labrador City enter into a contribution agreement with the Iron Ore Company of Canada for the donation of \$185,262, for community projects including: Winter Carnival, Frontier 53 Tail Phase 3, Ironfest & Trick Lane Skatepark Expansion.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

## **7. Committee Reports**

### **7.1 Finance & Administration**

#### **a) Donations**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Willcott

**Be it resolved** Council approve a donation in the amount of \$100.00 to the Royal Newfoundland Constabulary Association for their 35<sup>th</sup> Annual Community Guide.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

#### **b) Policies & Procedures**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** Council approve the amended Policy #6.4-4 Grants & Subsidies Program – Categories Policy, dated April 1<sup>st</sup>, 2025 as presented.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

#### **c) Taxation**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council approve Property Tax Rebates in the amount of \$2,088.45 for 2024 as presented.

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Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council approve Service Club Rebates in the amount of \$121,051.94 for 2025 as presented.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

## **8. Applications for Permits**

### **8.1 Permit 25-0020 BIRA: Bakery – 417 Centennial Drive**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA permit 25-0020 for a Bakery from a property located at 417 Centennial Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

### **8.2 Permit 25-0024 BIRA: Mindfulness & Meditation Facilitation Office – 4072 Malakoff Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA permit 25-0024 for a Mindfulness & Meditation Office from a property located at 4072 Malakoff Crescent, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**9. Unfinished Business**

**9.1 2025 Budget Amendments**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** that the Town of Labrador City amend the 2025 Municipal Budget which as originally adopted at the December 3<sup>rd</sup>, 2024 Council meeting as presented by the Finance & Administration Committee, in the amounts of \$38,142,108. The amended amounts reflect total revenues of \$38,142,108 and total expenditures of \$38,142,108 for a balanced budget.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** that in accordance with provisions of Section 124 of the Municipalities Act, M-24, S.N. 1999 as amended, different classes of businesses shall be established in accordance with Schedule C amended April 1, 2025.

Question called; Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**10. Tenders**

N/A

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council approve Accounts & Purchase Orders in the amount of \$4,898,435.34 dated April 1, 2025 noting abstention by Councillor Humphries on cheque # 22538.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

**12. Community Recognition & Reminders**

- a) Congratulations to the Recreation Department and the Labrador West Special Events Committee on a successful Winter Carnival
- b) Congratulations to Colin Rumbolt on winning both Gold & Silver medals at the Special Olympics Worlds Winter Games in Cross Country Skiing. It is a remarkable achievement.
- c) Wishing Charlotte Winsor good luck as she competes in Canmore, BC at the Canadian National Championships in Cross Country Skiing.
- d) Congratulations to two local curling teams that competed in the Provincial Curling Championships in NL last month, the Ladies team, in which our very own employee Marcie Brown is the skip for, will be travelling to Winnipeg in November and the Senior Men's team will be travelling to Ottawa in December. Best of luck as you compete at Nationals later this year.
- e) Congratulations going out to the Menihek Nordic Ski Club on a very successful 50<sup>th</sup> anniversary Loppet
- f) Congratulations to local hockey player, Matthew Grouchy, he was a part of the Deer lake Red Wings Team that won the NL Herder Cup this past weekend in Clarendville.
- g) Shout out to Town employees on the great work they do.

**13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, May 6<sup>th</sup>, 2025. There being no further business to discuss, the meeting was adjourned at 3:28 pm by Councillor Riviere.

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Michelle Newhook, Town Clerk

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Mitchell Marsh, Deputy Mayor