



**COUNCIL MEETING
MINUTES**

**March 4, 2025
3 pm**

In Attendance:

Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Ryan Pike
Councillor Dawn Willcott
Councillor Junior Humphries
Councillor Jonathan Riviere

Staff Present:

Kim Conway, CAO
Michelle Newhook, Director of Finance & Administration
Wayne Power, Director of Public Works
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Mark Brophy, Fire Chief
Krista Hedlund, Deputy Clerk

Regrets:

Councillor Kim Hartery
Jackie Greenham, Communications

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved the agenda for the meeting of March 4th, 2025 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved the minutes of the public meeting held February 4th, 2025 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the February 4th meeting have been actioned.

5. Correspondence

5.1 Approval to Call Tender: Storm Sewer Upgrades

Correspondence was received from the Department of Transportation & Infrastructure providing approval to call public tender for project 17-GI-24-00024 Storm Sewer Upgrades (Walsh River, Harrie Lake, Duley).

5.2 Department of Municipal & Provincial Affairs: Urban & Rural Planning Act, 2000

Correspondence was received from the Department of Municipal & Provincial Affairs regarding amendments to the Urban & Rural Planning Act, 2000. Full details can be found at <https://assembly.nl.ca/legislation/sr/statutes/u08.htm>

5.3 Department of Health & Community Services

The Department of Health & Community Services recently launched a community toolkit entitled Welcome Home, to offer information and resources for communities to welcome health care professionals. Following the release of the toolkit the Department is also providing up to \$15,000 in financial assistance to municipalities to support projects that assist with recruitment and retention of health care professionals to their communities.

6. New Business

6.1 IOC Contribution Agreement – Acquisition of Lands

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved the Town of Labrador City enter into a contribution agreement with the Iron Ore Company of Canada for the donation of \$4,822,555.60 to be used for the acquisition of lands as set out in the Indenture.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

6.2 IOC Final Conveyance of Lands

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved the Town of Labrador City enters into an Indenture with the Iron Ore Company of Canada for the acquisition of lands as furthers described in Schedules A through Z of the agreement, in the amount of \$4,822,555.60.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

6.3 Department of Municipal & Provincial Affairs – Council Monthly Meeting Schedule

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved that in accordance with Section 39 of the Towns and Local Service District Act, the Town of Labrador City set the monthly Council Meetings for 2025 as follows: April 1, May 6, June 3, July 8, August 5, September 16, October 7, November 4, December 2.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

6.4 Labrador West Indigenous Service Center – Letter of Support Request

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved the Town of Labrador City provides a letter of support to the Labrador West Indigenous Service Center to accompany their funding application to keep their doors open and continue programs to our Indigenous people and residents of Labrador West.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

6.5 SAF-POL-001.29.1 Environmental Policy

Moved By: Councillor Pike

Seconded By: Councillor Willcott

Be it resolved Council adopt Safety Policy SAF-POL-001.29.1 Environmental Policy as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

7. Committee Reports

7.1 Finance & Administration

a) Donations

Moved By: Councillor Riviere

Seconded By: Councillor Pike

Be it resolved Council approve an in-kind donation of no charge for first 3 days of Arena Floor Rental and a special rate of \$125.00 per day after the 3 days to Menihek Graduation.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve an annual donation in the amount of \$200.00 to the Janeway Telethon.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

b) Policies & Procedures

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve the amended Policy #2.3-4 Travel & Expense Policy, dated March 4, 2025 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

7.2 Planning & Development

- a) First Responder Installation – a request was received looking to partner on a dedicated area at Tanya Lake to honor first responders. The Director of Planning & Development will work with the group to present a plan to the committee.

- b) **Moved By:** Councillor Willcott
Seconded By: Deputy Mayor Humphries

Be it resolved the Town of Labrador City approve Glad Tiding Pentecostal Church's application under the Barrier Free Business Grant in the amount of \$2,219.79 and authorize the Director of Planning & Development to enter into a contribution agreement with the organization in accordance with program guidelines.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

7.3 Recreation & Community Events

Winter Carnival 2025: March 7-15; tickets on sale now and booklets are available at both Town Halls, Labrador City Arena and MARC. Full details can also be found on the Labrador West Special Events Facebook page.

Ironfest 2025: headliner Josh Ross, with supporting acts of Dwyane Gretzky, April Wine, Celtic Connection and DJ Kyrei. Events for families and the community will also take place during the week. Tickets go on sale March 7 at 11 am.

8. Applications for Permits

8.1 Permit 25-0001 Approval in Principle: Building – 1 Moss Crescent

Moved By: Councillor Willcott
Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Approval in Principle permit 25-0001 for a new 4 story wing addition to existing hotel located at 1 Moss Crescent, subject to the conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

8.2 Permit 2025-0004 Approval in Principle: Variance – 437 Centennial Drive

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council approve Approval in Principle permit 25-0004 for a 10% variance on Building Line Set Back located at 437 Centennial Drive, subject to the conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

8.3 Permit 2025-0013 Approval in Principle: Consolidation of Land – 4001 & 4003 Canning Avenue

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Approval in Principle permit 2025-0013 for Consolidation of Land located at 4001 & 4003 Canning Avenue, subject to conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

8.4 Permit 2025-0014 BIRA: Bakery 712 Durrell Street

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve BIRA permit 2025-0014 for a homebased Bakery located at 712 Durrell Street, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-01-25 Skatepark Expansion Design & Build

Moved By: Councillor Pike

Seconded By: Councillor Riviere

Be it resolved Council award tender TLC-01-25 Skatepark Expansion Design & Build to Kingdom Enterprises Ltd. (Drop In Skateparks) in the amount of \$1,280,000 plus hst, and Council grant the Director of Planning & Development permission to engage the successful respondent in finalizing the terms of the stipulated price contract.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

10.2 TLC-05-25 Disposal of Used Generator (Reversed Tender)

Moved By: Councillor Pike

Seconded By: Councillor Willcott

Be it resolved Council award reverse tender TLC-05-25 Disposal of Used Generator to Iron Rock Equipment for the price of \$1,785.95 hst included, as is where is.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Riviere

Seconded By: Councillor Pike

Be it resolved Council approve Accounts & Purchase Orders in the amount of \$3,913,400.68 dated March 4, 2025 noting abstentions by Mayor Adams on EFT #0660.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Riviere, and Councillor Humphries all in favor. **Carried**

12. Community Recognition & Reminders

- a) Congratulations to the Labrador West Chamber of Commerce on a successful MineX conference
- b) Congratulations to Dog Kean & Elliott Rowe, both completed the 2025 Tokyo Marathon, what a great accomplishment
- c) Wishing Colin Rumbolt good luck as he competes in Cross Country Skiing with Team Canada in Italy at the Worlds this week
- d) Congratulations to the Labrador West Special Olympics curling team (Junior Dumaresque, Christopher Gillam, Lenny Farrell, Debbie Baggs, with coaches John Humphries and Tony Porter) that travelled to Grand Falls-Winsor, NL to compete and won Gold

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, April 1st, 2025. There being no further business to discuss, the meeting was adjourned at 4:00 pm by Deputy Mayor Marsh.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor