



# LABRADORCITY

## COUNCIL MEETING MINUTES

**February 4, 2025  
3 pm**

**In Attendance:**

Mayor Belinda Adams  
Councillor Ryan Pike  
Councillor Dawn Willcott  
Councillor Junior Humphries  
Councillor Jonathan Riviere  
Councillor Kim Hartery

**Staff Present:**

Kim Conway, CAO  
Michelle Newhook, Director of Finance & Administration  
Wayne Power, Director of Public Works  
Craig Purves, Director of Planning & Development  
Taylor Gambin, Director of Recreation & Community Services  
Mark Brophy, Fire Chief  
Krista Hedlund, Deputy Clerk  
Jackie Greenham, Communications

**Regrets:**

Deputy Mayor Mitchell Marsh

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Willcott

**Be it resolved** the agenda for the meeting of February 4, 2025 be adopted as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Hartery

**Seconded By:** Councillor Pike

**Be it resolved** the minutes of the public meetings held January 14, 2025 be adopted as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the January 14, 2025 meeting have been actioned.

**5. Correspondence**

**5.1 United Steelworkers, Local 5795 – Letter Regarding Housing Crisis**

Correspondence was received from the United Steelworkers, Local 5795 highlighting the housing crisis in Labrador West in addition to concerns over FIFO workers in the region. Council shares the same concerns and will respond to the group outlining the Town's position, what they have done to date and will continue to do.

**6. New Business**

**6.1 Labrador West Ground Search & Rescue Donation Request**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council donate the outgoing Municipal Enforcement Officer (MEO) truck, valued at \$6,200.00, to the Labrador West Ground Search and Rescue group for their use.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**6.2 Department of Industry, Energy and Technology – Funding Agreement**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Hartery

**Be it resolved** Council accepts funding in the amount of \$175,545.00 from the Department of Industry, Energy and Technology (IET), Government of Newfoundland and Labrador, for Phase 3 of the Frontier 53 Trail project and grant the Director of Planning & Development permission to accept the letter of financing dated January 29, 2025.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**7. Committee Reports**

**7.1 Planning & Development**

**a) Gateway Fall Festival – Sponsorship**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council provide Gateway Labrador Inc. in-kind support in the amount of \$2,000.00 for the Gateway Fall Festival.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**b) IOC Contribution Agreement**

Deferred to March 4, 2025 meeting.

**8. Applications for Permits**

**8.1 Permit 2025-0002 BIRA: 4033 Tanya Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council approve amendment to BIRA Permit 2024-0115 located at 4033 Tanya Crescent for an office for Commercial Cleaning & Supplies, to include the selling of Homemade Baked Goods; subject to the conditions outlined on the permit.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**8.2 Permit 2025-0004 BIRA: 301A Lakeside Drive**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Humphries

**Be it resolved** Council approve BIRA Permit 2025-0004 for a Homemade Baked Goods business located at 301A Lakeside Drive , subject to conditions outlined on the permit.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**8.3 Permit 2025-0005 BIRA: 109 Cartwright Street**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council approve BIRA Permit 2025-0005 for a Homemade Meals & Lunches business located at 109 Cartwright Street, subject to conditions outlined on the permit.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**9. Unfinished Business**

N/A

**10. Tenders**

**10.1 RFP TLC-24-24 Accessibility Audit – Labrador City Arena**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Hartery

**Be it resolved** Council ratify the poll of December 16, 2024 and award RFP TLC-24-24 Accessibility Audit – Labrador City Arena to Stephenson Engineering, a company of Salas O'Brien for the total consideration of \$11,270.00 inclusive of hst.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**10.2 TLC-25-24 Aerial Photography Acquisition**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** Council award tender TLC-25-24 Aerial Photography Acquisition to First Base Solutions Inc., for the total amount of \$39,836 plus hst and grant the Director of Planning & Development permission to engage the successful respondent in finalizing in terms of the service agreement.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**10.3 TLC-02-25 Supply of Two (2) New 2025 Light Duty Trucks**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

**Be it resolved** Council award tender TLC-02-25 Supply of Two (2) New 2025 Light Duty Trucks to Carol Auto Ltd for the total amount of \$127,859.30 inclusive of hst.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**10.4 TLC-03-25 Supply of One (1) New 2025 Mid-Size Truck**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

**Be it resolved** Council award tender TLC-03-25 Supply of One (1) New 2025 Mid-Size Truck to Carol Auto Ltd for the total amount of \$51,881.10 inclusive of hst.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**10.5 TLC-04-25 Supply of One (1) 6" Flygt Pump**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

**Be it resolved** Council award tender TLC-04-25 Supply of One (1) 6" Flygt Pump to Western Pump Services for the total amount of \$20,654.00 inclusive of hst.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Willcott

**Be it resolved** Council approve Accounts & Purchase Orders in the amount of \$2,689,619.47 dated February 4, 2025 noting abstentions by Mayor Adams on EFT #0563 & 0616.

Question called; Mayor Adams, Councillor Pike, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

**12. Community Recognition & Reminders**

a) Congratulations to Joel Krats, local curler who got his start at the Carol Curling Club, and is now playing in New Brunswick with Team Gratton. The Team recently won the 2025 Men's Provincial Curling Championship and are on their way to the 2025 Brier in Kelowna, BC. Wishing you the best of luck!

b) Wishing the local Cadet Corp good luck next weekend as they travel to Goose Bay for a Drill competition.

Thank you going out to the Labrador West Fire Department, they have had a very bust week and we are very thankful for all they do for our region.

MM\_February 4, 2025

**13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, March 4, 2025. There being no further business to discuss, the meeting was adjourned at 3:45 pm by Councillor Hartery.

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Michelle Newhook, Town Clerk

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Belinda Adams, Mayor