



**COUNCIL MEETING
MINUTES**

**June 4, 2024
4 pm**

- In Attendance:** Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Dawn Willcott
Councillor Jonthan Riviere
Councillor Junior Humphries
Councillor Kim Hartery
Councillor Ryan Pike
- Staff Present:** Kim Conway, CAO
Michelle Newhook, Director of Finance & Administration
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Krista Hedlund, Deputy Clerk
- Regrets:** Wayne Power, Director of Public Works
Jackie Greenham, Communications

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved the agenda for the meeting of June 4th, 2024 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Councillor Hartery

Be it resolved the minutes of the public meetings held May 7th, 2024 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the May 7th, 2024 meeting have been actioned.

5. Correspondence

5.1 Department of Transportation & Infrastructure – Approval to Award: Tamarack Sanitary Sewer Upgrade – Option 2

Correspondence from the Department of Transportation & Infrastructure, dated May 23rd, 2024, was received providing approval to award a tender of Project No.: 17-GI-24-00043 Tamarack Sanitary Sewer Upgrades – Option 2, to Enercon Builders Inc in the amount of \$877,462.87 hst inclusive.

6. New Business

6.1 Department of Transportation & Infrastructure – Project Overruns: Tamarack Sanitary Sewer Upgrade – Option 2

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Riviere

Be it resolved Council approve for submission a project change request for Project No.: 17-GI-24-00043 Tamarack Sanitary Sewer Upgrades for cost overruns at a value of \$525,242.38 for a total project cost of \$906,200.38 inclusive of hst. The Ultimate Recipient, the Town of Labrador City, will be responsible for all costs over the original approved funding, and will finance if required.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

6.2 Rio Tinto IOC – Contribution Agreement for Hover Craft

Prior to discussion on this item, Councillors Hartery, Pike & Riviere declared a conflict of interest and exited the Chambers.

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved the Town of Labrador City enter into a contribution agreement with Rio Tinto IOC for the value of \$40,000 to be used towards the purchase of a Hover Craft.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott all in favor. **Carried**

Councillors Hartery, Pike & Riviere re-enter the Chambers

6.3 Town Manager Vacation

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved Council approve annual leave for Kim Conway, Town Manager for the period June 24 – July 8. During this period, Wayne Power will be acting Town Manager and Michelle Newhook will assume signing authority.

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Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve an in-kind donation in the amount of \$1000.00 to the Snowbirds Gymnastics Club for Arena Floor Rental.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

b) Taxation

Councillor Humphries declared a conflict with the Lions Club and refrained from voting on this item.

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Pike

Be it resolved Council approve Service Club Rebates for 2024 in the amount of \$134,055.88 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

Moved By: Councillor Humphries

Seconded By: Councillor Hartery

Be it resolved Council approve Property Tax Rebates for 2023 in the amount of \$450.00 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

7.2 Recreation Committee

a) Canada Day

Canada Day events will be held at Centennial Playground, weather permitting, otherwise it will be held in the Labrador City Arena, 1-4 pm Monday, July 1.

b) Men's Softball Filed Update

A lot of work has gone into preparing the field and it should be ready for use July 1st, 2024 as promised. We are still working on grass growth, infield preparation and will install the new foul lines in time for the start of the season.

c) Acoustic Panel Installation

The new acoustic panels will arrive in Labrador City late June with an early July installation planned. We are extremely excited to have the new panels in place and will then focus on the new sound system before the start of the ice season.

d) Playground Installation

Installation of the new piece of playground equipment is moving along nicely, we are now awaiting the rubber surfacing to go around the unit. Residents are reminded to be safe and follow the safety notices in place; we will communicate once the unit is opened and ready for use.

7.3 Municipal Services

a) Willow Drive – Phase 1 Update

The project has been awarded to Grey Rock with an anticipated start date of Tuesday, July 2, 2024. We are waiting on the construction schedule then we will hold the kick off meeting to get this project started.

b) Tamarack Trunk Sewer Update

The project has been awarded to Enercon Builders Inc, kick off meeting and signing of documents are being scheduled. We are also applying for additional funding to help offset cost overruns on this project.

c) Town Hall / Fire Hall Emergency Generator

The generator has arrived on site and we are in the process of getting H&F Electrical, through Enercon Builders, to arrive on site to complete the hook up and testing process.

d) Winter Snow Clearing 2023/24

Review of the process used during the winter season is ongoing, review will be conducted not only with internal employees but also the contractor responsible for street clearing. Review of the snow dump will be included in this discussion as well as recommendations to support change where required.

8. Applications for Permits

8.1 Permit 24-033 Approval in Principle: 3035 Walsh River Road: Land Assembly

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve Approval in Principle permit 24-033 for Land Assembly located at 3035 Walsh River Road, subject to conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.2 Permit 24-043 BIRA: 3036 Harrie Lake Drive

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve BIRA Permit 24-043 for a Roofing business located at 3036 Harrie Lake Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.3 Permit 24-060 Building: New Kitchen 1 Moss Crescent

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Building Permit 24-060 for a New Kitchen located at 1 Moss Crescent, subject to conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.4 Permit 24-061 Approval in Principle: Minimum Side Yard 3001 Harrie Lake Drive

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved Council approve Approval in Principle permit 24-061 for Minimum Side Yard located at 3001 Harrie Lake Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.5 Permit 24-078 Approval in Principle: Subdivide Land 8 Cedar Avenue

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Approval in Principle permit 24-078 for Subdivision of Land located at 8 Cedar Avenue, subject to conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.6 Permit 24-077 Approval in Principle: Land Assembly 6 Cedar Avenue

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve Approval in Principle permit 24-077 for Land Assembly located at 6 Cedar Avenue, subject to conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

8.7 Permit Ratification List #6

Moved By: Councillor Willcott

Seconded By: Councillor Hartery

Be it resolved Council approve Permit Ratification List #6 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-10-24 Arena Storage Facility

Moved By: Councillor Pike

Seconded By: Councillor Willcott

Be it resolved Council approve tender TLC-10-24 Arena Storage Facility to Enercon Builders Inc for the price of \$2,716,796.89 hst inclusive.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

10.2 TLC-11-24 Street & Sidewalk Repairs

Moved By: Councillor Pike

Seconded By: Councillor Riviere

Be it resolved Council award tender TLC-11-24 Street & Sidewalk Repairs to Grey Rock Services Inc. for the price of \$434,067.50 hst inclusive.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

10.3 Quotation - Supply Only Bottom Floor Matting

Moved By: Councillor Pike

Seconded By: Deputy Mayor Marsh

Be it resolved Council award Supply Only for Bottom Floor Matting to Perfect Surfaces for the price of \$28,702.27 hst inclusive.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Humphries

Seconded By: Councillor Pike

Be it resolved Council approve Accounts & Purchase Orders in the amount of \$4,299,116.61 noting abstention by Mayor Adams on cheque #E 21580, and Deputy Mayor Marsh on cheque # 21583 and 21630, dated June 4th, 2024.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere, Councillor Hartery and Councillor Pike all in favor. **Carried**

12. Community Recognition & Reminders

We would like to congratulate Fire Chief Joe Power on his retirement from the Town of Labrador City and wish him all the best in his future endeavours.

We would also like to congratulate Iron Rock Brewery on a successful Old Ball Bazaar, the Storm Hockey group that travelled to Montreal and bought home hardware, and all teams that participated in the Junior & Senior Lab Cup in Goose Bay.

The Town will be closing all facilities on Thursday, June 13th for our annual community clean up & we remind residents that bulk garbage collection is scheduled to take place the week of June 17-21, check out our Facebook page for more information.

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Wednesday, June 26th, 2024. There being no further business to discuss, the meeting was adjourned at 4:45 pm by Deputy Mayor Marsh.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor