



**COUNCIL MEETING
MINUTES**

**May 7, 2024
5 pm**

In Attendance: Deputy Mayor Mitchell Marsh
Councillor Dawn Willcott
Councillor Jonthan Riviere
Councillor Junior Humphries
Councillor Kim Hartery

Staff Present: Kim Conway, CAO
Michelle Newhook, Director of Finance & Administration
Craig Purves, Director of Planning & Development
Wayne Power, Director of Public Works
Taylor Gambin, Director of Recreation & Community Services
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications

Regrets: Mayor Belinda Adams
Councillor Ryan Pike

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved the agenda for the meeting of May 7th, 2024 be adopted as presented.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Councillor Hartery

Be it resolved the minutes of the public meetings held April 2nd, 2024 be adopted as presented.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the April 2nd, 2024 meeting have been actioned.

5. Correspondence

5.1 Department of Transportation & Infrastructure – Approval to Call Tender

Correspondence from the Department of Transportation & Infrastructure, dated April 17th, 2024, was received providing approval to call a tender of Project No.: 17-GI-24-00043 Tamarack Sanitary Sewer Upgrades – Option 2, in accordance with submitted plans, specifications, cost estimates and earlier approved funds.

5.2 Department of Environment & Climate Change – Proposed Undertaking for Kami Iron Ore Mine

A letter dated May 3rd, 2024 from the Department of Environment & Climate Change was received advising that the Proposed Undertaking for the Kami Iron Ore Mine has been registered with the Department in accordance with the Environmental Protection Act, SNL 2002, cE-14.2 and Environmental Assessment Regulations 2003.

The Town is invited to review the registration document and, if wish to make comments/concerns, do so in writing by June 7, 2024.

6. New Business

6.1 2023-2026 Multi Year Capital Works Program Agreement

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved, we the Ultimate Recipient, Town of Labrador City, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 12th day of April, 2024, Project number 17-MYCW-25-00060, Project name: 2024 Street Reconstruction with a total project value of \$4,426,070.00. This Council agrees to provide the Ultimate Recipient share value of \$ 2,006,857.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Labrador City.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

6.2 Ovarian Cancer Proclamation

The Town of Labrador City proclaims Wednesday, May 8, 2024 as World Ovarian Cancer Day. And we encourage all resident to talk to their health care providers about Ovarian Cancer and see to learn more about the disease.

6.3 Municipal Awareness Week Proclamation

The Town of Labrador City proclaims May 5-11, 2024 as Municipal Awareness Week. We will be running a social media contest on our Facebook and Instagram page, as well as hosting events at three local schools on Thursday, May 23.

6.4 National Public Works Week

The Town of Labrador City proclaims May 19-25, 2024 as National Public Works Week. We urge all citizens to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public work professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

6.5 Grant Matix Funding

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve Grant Matrix Funding in the amount of \$75,000 to the Labrador West Recreation Association (Big 4).

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve an in-kind donation in the amount of \$2000.00 to the Menihok Nordic Ski Club for the 2024 Loppet.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve an in-kind donation in the amount of \$1000.00 to Labrador Grenfell Health for snow clearing for physicians' residence.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve a matched employee contribution to the Cure Foundation for National Denim Day.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve an in-kind donation in the amount of \$9361.00 to the Tamarack Golf Club for opening of the road.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

b) Policy & Procedures

Moved By: Councillor Riviere

Seconded By: Councillor Hartery

Be it resolved Council approve Policy #1.1-9 Workplace No Gossip Policy dated May 7th, 2024 as presented.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

7.2 Planning & Development

a) Proposed Undertaking – IOC Western Hillside

The Town received correspondence from the Environmental Assessment Division regarding the proposed Undertaking for IOC's Western Hillside Tailings Pipeline. This project does not propose an expansion beyond the existing offset area, therefore, no comment on the project registration is recommended.

b) Offer to Purchase – 3059 Harrie Lake Drive

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved Council enter into an Agreement of Purchase & Sale with Energy Lock Inc., for the sale of 3059 Harrie Lake Drive in the amount of \$46,000 exclusive of hst, as presented.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

8. Applications for Permits

8.1 Permit 24-007 BIRA: 11 Embassy Avenue

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve BIRA Permit 24-007 for a Baked Goods business located at 11 Embassy Avenue, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

8.2 Permit 24-024 BIRA: 942 Cashin Crescent

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved Council approve BIRA Permit 24-024 for a Snow Clearing business located at 842 Cashin Crescent, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

8.3 Permit 24-030 Approval in Principle

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve Approval in Principle Permit 24-030 for an Indoor Storage Facility located at 10 Circular Road, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

8.4 Permit Ratification List #5

Moved By: Councillor Willcott

Seconded By: Councillor Hartery

Be it resolved Council approve Permit Ratification List #5 as presented.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 Call for Bids – Supply of Gravelly Parts

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council approve the purchase of Gravelly Parts from PWR Sports Inc. at a cost of \$31,117.83 inclusive of hst.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

10.2 Quotation – Supply and Installation of Two (2) New Dasher Board Double Gates

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council award the Supply and Installation of Two (2) New Dasher Board Double Gates to RM&S Co Ltd for the price of \$34,426.52 including hst.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

10.3 TLC-07-24 Installation of Playground Equipment

Moved By: Councillor Humphries

Seconded By: Councillor Willcott

Be it resolved Council award TLC-07-24 Installation of Playground Equipment to Grey Rock Services Inc. for the price of \$210,136.74 inclusive if hst.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

10.4 TLC-08-24 Supply of 6-Inch Flygt Pump

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council award TLC-08-24 Supply of 6-Inch Flygt Pump to Labrador Rewinding Inc. for the price of \$18,811.61 inclusive of hst.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

10.5 Willow Drive Street Reconstruction – Phase 1

Moved By: Councillor Humphries

Seconded By: Councillor Hartery

Be it resolved Council award Willow Drive Street Reconstruction – Phase 1 to Grey Rock Services Inc. for \$2,846,250.00 along with an accompanying Change Order with a credit value of \$223,987.85 including HST to arrive at the new construction value of \$2,622,262.15 based on anticipated quantities of work.

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Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

10.6 Tamarack Sanitary Sewer Upgrades – Project No.: 17-GI-24-00043

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council award Tamarack Sanitary Sewer Upgrades, Project No. 17-GI-24-00043 to Enercon Builders Inc. for the price of \$877,462.87 inclusive of HST.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve Accounts & Purchase Orders in the amount of \$2,343,211.84 noting abstention by Deputy Mayor Marsh on cheque # 21444, dated May 7th, 2024.

Question called; Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Hartery, all in favor. **Carried**

12. Community Recognition & Reminders

We would like to give a big shout out to NorthStar for celebrating Earth Day by coming together for a community clean-up.

Thank you for doing your part, and we hope we can count on more businesses and residents to get out and help us with a big spring clean-up this year.

Keeping areas tidy around homes and businesses is the first step. If you see trash out and about, please pick it up and dispose of it properly. If there is a safety concern, please call our Town Hall and report it so that we can make sure it is taken care of.

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Lab West Lakers

We want to recognize the Labrador West Lakers for their divisional wins in the Provincial Tournament last month. They came home with several medals and wonderful memories, they should be very proud of themselves and each other. Congratulations!

Dancing Performance Studio

We also want to recognize the incredible dancers from Dancing Studio who had a phenomenal showing at their competition in St. John's earlier this month. And huge congratulations on being awarded the Friendship Award for their kindness.

Sending congratulations to Junior Dumaresque as well on his retirement from Labrador West Minor Hockey after 40 years. Enjoy your well deserved retirement

Reminder: May 8th is McHappy Day, where proceeds from sales go directly to Ronald McDonald House, so get out and support them!

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, June 4th, 2024. There being no further business to discuss, the meeting was adjourned at 5:59 pm by Councillor Hartery.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor