



WABUSH

PUBLIC TENDER

SUPPLY & INSTALL EMERGENCY ALARM SYSTEM FOR THE MIKE ADAM RECREATION COMPLEX

The Town of Wabush invites bidders for the Supply & Installation of an
Emergency Alarm System for the MARC

Closing Date: July 5th, 2024 @ 1:00 pm

Tender Documents may be picked up at the Town Hall during regular business
hours or on our website at www.labradorwest.com

Sealed tenders shall be clearly marked as to the contents and submitted to:

Town Clerk/Director of Finance
Town of Wabush
15 Whiteway Drive
PO Box 190
Wabush, NL A0R 1B0



WABUSH

TOWN OF WABUSH

FORM OF TENDER TOW-2024-06

**SUPPLY AND INSTALL EMERGENCY ALARM SYSTEM FOR THE
MIKE ADAM RECREATION COMPLEX**

Bidder _____

Address _____

Telephone # _____

The undersigned bidder has carefully examined the Form of Tender, Instructions to Bidders, and agrees to supply and install the Emergency Alarm System to meet all code regulations for Public Buildings in NL.

Quotation _____

H.S.T. 15% _____

TOTAL QUOTATION _____

The above quotation shall include all freight charges, F.O.B., Mike Adam Recreation Center, Wabush, NL.

Authorized Signature: _____ Date: _____

Contact Name: _____ Fax # _____

Email Address: _____

INSTRUCTIONS TO BIDDERS

1. TENDERS

- (a) Tenders shall be in a sealed envelope and clearly marked as per the following:

“TENDER FOR:

Supply and Install Emergency Alarm System for the MARC

Town of Wabush

Attn: Town Clerk/Director of Finance

15 Whiteway Drive

P.O. Box 190,

Wabush, NL A0R 1B0.

Include Bidders Name and Return Address on Envelope

- (b) Tenders shall close at **1:00pm local time, Wabush** on:
July 5th, 2024
- (c) Before submitting a tender, bidders shall carefully examine the tender documents and fully inform themselves of the contract requirements and existing conditions.
- (d) The Town will not defray any expenses incurred by the bidders in the preparation and submission of their tenders.
- (e) Quotation shall be valid for acceptance for ninety (90) days from the tender closing date.
- (f) This tender is subject to the *Access to Information and Protection of Privacy Act, 2015*.
- (g) The financial value of this tender will be publicly released as part of the award notification.
- (h) If applicable, this tender is subject to trade agreements.

2. UNACCEPTABLE TENDERS

- (a) Tenders not submitted on the Tender Form provided will not be considered.
- (b) E-mail or facsimile tenders will not be accepted.
- (c) Tenders received after the tender closing time will not be considered.
- (d) Incomplete tenders will be rejected.

- (e) Tenders containing qualifications or additional clauses to the Tender Form may be rejected.

3. **SUBSTITUTIONS**

- (a) Tenders shall be based upon using the materials or products as specified without substitution. Where two or more brand names are specified, the choice shall be left to the successful bidder. Where only one brand name is stated, there shall be no substitution.
- (b) Where the specifications include the **OR APPROVED EQUAL** clause, substitutions may be proposed provided that:
 - (i) The request for substitution is made in writing at least seven (7) days prior to the tender closing date.
 - (ii) The request shall clearly define and describe the products for which the substitution is requested.
 - (iii) The substitution item is equivalent to the described item with regard to design, function, appearance, durability, operation and quality.
 - (iv) Approval of the substitution by the Town shall be in the form of an Addendum to the specifications issued to all the tenderers listed as having received a copy of the contract documents.

4. **ACCEPTANCE OF TENDERS**

- (a) The Town will not necessarily accept the lowest or any tender.
- (b) Upon acceptance of the tender, the Tender Form becomes part of the Contract Documents and the successful bidder becomes the Contractor.
- (c) One payment shall be made in accordance with the contract as follows:
 - (i) Upon acceptance of all material or products, or upon substantial completion of the work.
 - (ii) Within thirty (30) days of receipt of the invoice by the Town.
- (d) The Town reserves the right to accept a non-compliant bid.

5. **PERSON TO CONTACT**

For further information contact Charlie Perry at the following telephone number **709-282-5696m**, fax number **709-282-5142** or email **townmanager@wabush.ca**

6. **Safety**

The Town of Wabush will strictly enforce safety requirements as per the Occupational Health & Safety Act. All items of safety apparel/equipment shall be the responsibility of the contractor.

7. **Taxes**

- (a) The Town of Wabush is subject to the Harmonized Sales Tax at the rate of 15%.
- (b) Above referenced tax shall be shown separately on all invoices presented to the Town of Wabush for payment.

The sums herein tendered include all taxes, royalties, custom duties, foreign exchange charges, transportation, traveling costs, all overhead and profit, all co-ordination fees, insurance premiums and all other charges.