



# LABRADORCITY

## COUNCIL MEETING MINUTES

February 6, 2024  
4 pm

- In Attendance: Mayor Belinda Adams  
Councillor Junior Humphries  
Councillor Dawn Willcott  
Councillor Jonthan Riviere  
Councillor Ryan Pike
- Staff Present: Kim Conway, CAO  
Michelle Newhook, Director of Finance & Administration  
Wayne Power, Director of Public Works  
Craig Purves, Director of Planning & Development  
Krista Hedlund, Deputy Clerk
- Regrets: Deputy Mayor Mitchell Marsh  
Councillor Kim Hartery  
Jackie Greenham, Communications

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** the agenda for the meeting of February 6<sup>th</sup>, 2024 be adopted as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Pike all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** the minutes of the public meetings held January 16<sup>th</sup>, 2024 be adopted as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Willcott, Councillor Riviere and Councillor Pike all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the January 16<sup>th</sup>, 2024 meeting have been actioned.

**5. Correspondence**

**5.1 Provincial Government Announces Program to Support Residential Rental Housing Development**

On January 31<sup>st</sup>, 2024, the Department of Children, Seniors and Social Development with the NL Government announced it is seeking expression of interest from property developers that are undertaking new purpose-built residential rental development projects in NL. The program is part of the Provincial Governments five-point plan designed to help increase the availability of housing that is affordable. Full details are available on [www.gov.nl.ca](http://www.gov.nl.ca).

**5.2 Department of Environment & Climate Change - Public Drinking Water System Water Quality Data**

The Summer 2023 Public Drinking Water System – Drinking Water Quality Data is now available on the Department of Environment & Climate Change website: <https://www.gov.nl.ca/ecc/waterres/drinkingwater/chemical/>.

Historical drinking water quality data can also be found in the Newfoundland and Labrador Water Resources Portal (NLWRP): <https://maps.gov.nl.ca/water/index.aspx>

**6. New Business**

**6.1 Prime Consultant Agreement – Tamarack Sanitary Sewer Upgrade (Option 2)**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** the Town of Labrador City execute the Prime Consultant Agreement for Project 17-GI-24-00043 Tamarack Sanitary Sewer Upgrade (Option 2), with Nova Consultant Inc., in the amount of \$28,737.51, hst included.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**6.2 Prime Consultant Agreement – Storm Sewer Upgrades (Walsh River, Harrie Lake & Duley)**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** the Town of Labrador City execute the Prime Consultant Agreement for Project 17-GI-24-00024 Storm Sewer Upgrades (Walsh River, Harrie Lake and Duley), with Nova Consultant Inc., in the amount of \$64,506.54 hst included.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**6.3 Service Agreement – White Wolf Snowmobile Club**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** ratify the poll of January 20<sup>th</sup>, 2024 to execute the Service Agreement with White Wolf Snowmobile Club Corporation for the Grooming of the Trail Network.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

#### **6.4 Appointment of Auditor**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

**Be it resolved** Council appoint Pearl R. Lee, Chartered Professional Accountant, to perform the annual 2023 Financial Audit.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

#### **6.5 Appointment of Assessment Review Commissioner**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council appoint Mr. Dave Pollock as Assessment Review Commissioner for 2024.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

#### **6.6 Consultant Services – Special Projects**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** the Town of Labrador City engage Nova Consultants Inc., for Engineering Services – Special Projects in the amount of \$139,388.26 hst inclusive.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**6.7 Consulting Services – Willow Drive Street Reconstruction Phase 1 (Tamarack to Oak)**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

**Be it resolved** the Town of Labrador City engage Nova Consultants Inc., for Consulting Services relating to the Willow Drive Street Reconstruction Phase 1 (Tamarack to Oak) in the amount of \$118,176.76 hst inclusive.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**6.8 Proclamation – National 211 Day**

Council with the Town of Labrador City proclaim Sunday, February 11<sup>th</sup>, 04 as National 211 Day in Labrador City. 211 Day is a public awareness initiative for the award-winning 211 service that helps guide individuals and families through the complex network of human services by phone, online, live-chat and email.

**6.9 Long-Term Lease – Ministerial Approval**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** pursuant to Section 201.2 of the Municipalities Act, 1999, as amended, the Town of Labrador City hereby seek authorization from the Minister to enter into a long-term lease for the real property situated at 320 & 321 Carol Drive.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**7. Committee Reports**

**7.1 Finance & Admin**

a) Donations

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council approve an in-kind donation in the amount of \$2,000.00 to Gateway Labrador for the Fall Heritage Festival 2024.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

b) Administration / Miscellaneous

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** in accordance with Section 416(4)(a) of the Municipalities Act, 1999, as amended, Council remuneration shall increase as per schedule presented effective January 1<sup>st</sup>, 2024:

<u>Position</u>	<u>Remuneration 2023</u>	<u>Remuneration 2024</u>
Mayor	\$34,160	\$36,503
Deputy Mayor	\$26,840	\$28,682
Councillor x 5	\$19,520	\$20,859

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

c) Policies & Procedures

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** Council approve the amended Policy #1.1-7 Summer Youth Employment Program, dated February 6<sup>th</sup>, 2024 as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Willcott

**Be it resolved** Council approve the amended Policy #3.1-1 Light Vehicle Operating Policy, dated February 6<sup>th</sup>, 2024 as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**8. Applications for Permits**

**8.1 Permit Ratification List #2**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council approve Permit Ratification List #2 as presented.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**9. Unfinished Business**

**9.1 Allocation of Funds from Street Reconstruction Program 2021**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Riviere

**Be it resolved** Council allocated funding in the amount of \$305,418.67 after GST/HST rebate, from approved funding under the Street Reconstruction Program 2021, Project #17-MYCW-23-00076 to the 2024 Willow Drive Street Reconstruction Project.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**10. Tenders**

**10.1 Supply of Winter Sand**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

**Be it resolved** Council ratify the poll of January 10<sup>th</sup>, 2024 to issue a purchase order to Allard's Distributing for the Supply of 2,000 tonnes of Winter Sand at a cost of \$69,000.00 inclusive of hst.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**10.2 TLC-24-23 Supply of Two (2) New Sand Trucks**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

**Be it resolved** the Town of Labrador City award tender TLC-24-23 to Western Star and Freightliner Trucks of Newfoundland and enter into a 5-year lease for One (1) New Sand Truck at a cost of \$7,187.50 per month hst included, with a \$35,000.00 residual at the end of the lease. In addition to this new lease, the Town of Labrador City will pay the residual on One (1) of our existing trucks at a cost of \$25,000.00 hst included, at the end of the current lease to keep for operational use.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**10.3 TLC-25-23 Supply of Moyno Pump**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** Council ratify the poll of December 18<sup>th</sup>, 2023 to award tender TLC-25-23 Supply of Moyno Pump to Wajax Ltd for the price of \$21,239.73 inclusive of hst.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**10.4 TLC-01-24 Supply of Two (2) New 2024 Mid-Size Trucks**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** Council award TLC-01-24 for the Supply of Two (2) New 2024 Mid-Size Trucks to Carol Auto Ltd., for the price of \$113,999.50 inclusive of hst.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**10.5 TLC-02-24 Supply of One (1) New 2024 Mid-Size Truck**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott



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**Be it resolved** Council award TLC-02-24 for the Supply of One (1) New 2024 Mid-Size Truck to Carol Auto Ltd., for the price of \$61,254.75 inclusive of hst.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** Council approve Accounts & Purchase Orders in the amount of \$6,456,117.40, noting abstentions by Mayor Adams on cheque #'s 20-701, 20-761, 20-835, 20-902 dated February 6<sup>th</sup>, 2024.

Question called; Mayor Adams, Councillor Humphries, Councillor Pike, Councillor Willcott, and Councillor Riviere all in favor. **Carried**

**12. Community Recognition & Reminders**

N/A

**13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, March 5<sup>th</sup>, 2024. There being no further business to discuss, the meeting was adjourned at 5:50 pm by Councillor Pike.

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Michelle Newhook, Town Clerk

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Belinda Adams, Mayor