



# LABRADORCITY

## COUNCIL MEETING MINUTES

**October 10, 2023  
6 pm**

In Attendance: Mayor Belinda Adams  
Deputy Mayor Mitchell Marsh  
Councillor Ryan Pike  
Councillor Dawn Willcott  
Councillor Kim Hartery  
Councillor Jonthan Riviere

Staff Present: Kim Conway, CAO  
Wayne Power, Director of Public Works  
Krista Hedlund, Deputy Clerk  
Jackie Greenham, Communications

Regrets: Councillor Junior Humphries  
Craig Purves, Director of Planning & Development

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

**Be it resolved** the agenda for the meeting of October 10<sup>th</sup>, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

**Be it resolved** the minutes of the public meetings held September 12<sup>th</sup>, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the September 12<sup>th</sup>, 2023 meeting have been actioned.

**5. Correspondence**

**5.1 IOC External Stakeholder Business Brief – August 2023**

IOC issued their External Stakeholder Business Brief for August 2023 outlining updates on their Health & Safety, Environment as well as Business.

**6. New Business**

**6.1 Appointment of CAO/Town Manager**

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Willcott

**Be it resolved** Council appoint Ms. Kim Conway as CAO/Town Manager with the Town of Labrador City, effective Monday, October 16<sup>th</sup>, 2023.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**7. Committee Reports**

**7.1 Finance & Administration**

**a) Donations**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Pike

**Be it resolved** approve in-kind donations for promotional items up to a value of \$100 to Team Ryan attending the National Mixed Curling Championship in Saskatchewan in November and to Labrador West Minor Hockey for the Silent Auction; cash donations of \$100 to the Labrador West Community Based Policing annual Pumpkin Patrol, CCPANL towards their annual Suicide Prevention Booklet; \$250 to the USW Local 5795 for Seniors Christmas Meals; and \$2000.00 to the Labrador West Ministerial Association for the annual Christmas Hamper Appeal.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**b) Group Insurance Renewal**

**Moved By:** Councillor Riviere

**Seconded By:** Deputy Mayor Marsh

**Be it resolved** Council approve to renew group insurance benefits with Canada Life which represents a monthly payment of \$45,940.62 effective November 1, 2023.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

## 7.2 Municipal Services

a) **Water Tower Lighting** – recognizing that the Cooper Hill Water Tower area is a highly used location in our community for family sliding and events throughout the winter, we are adding additional lighting to the area, including the parking lot to make it safer for everyone that frequents the area.

### b) Traffic Calming Initiatives

**Moved By:** Councillor Pike

**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that the Town of Labrador City install a 3-way stop system at the intersection of Tamarack Drive and Pine Avenue to support the speed reduction and traffic calming initiatives within the community.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** that the Town of Labrador City install a 4-way stop system at the intersection of Tamarack Drive and Elm Avenue to support the speed reduction and traffic calming initiatives within the community.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

**Be it resolved** that the Town of Labrador City install a 4-way stop system at the intersection of 401-402 Tamarack Drive into Tamarack Access Roads to support the speed reduction and traffic calming initiative within the community.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

- c) **Willow Drive Update** – Consultants have provided the Town of Labrador City with a two-phased breakdown to complete the required infrastructure upgrades to the area. General discussion was held regarding the importance of this project, and efforts to find funding opportunities are underway.

**8. Applications for Permits**

**8.1 Permit 23-263 BIRA: 437 Centennial Drive**

**Moved By:** Councillor Willcott

**Seconded By:** Deputy Mayor Marsh

**Be it resolved** Council approve BIRA permit 23-263 for a Skate Sharpening business located at 437 Centennial Drive; permit was advertised for objections and/or support with a deadline of September 20<sup>th</sup>, no objections were received. Permit is approved subject to stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**8.2 Permit 23-273 BIRA: 717 Richards Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA permit 23-273 for a Skate Sharpening business located at 717 Richards Crescent; permit was advertised for objections and/or support with a deadline of September 25<sup>th</sup>, no objections were received. Permit is approved subject to stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

**8.3 Permit 23-276 BIRA: 4006 Quartzite Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Deputy Mayor Marsh

**Be it resolved** Council approve BIRA permit 23-276 for a Cleaning Service business located at 4006 Quartzite Crescent; permit was advertised for objections and/or support with a

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deadline of September 28<sup>th</sup>, no objections were received. Permit is approved subject to stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

#### **8.4 Permit 23-283 BIRA: 403 Grenfell Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA permit 23-283 for a Cleaning and Repair of PPE & Workwear business located at 403 Grenfell Crescent; permit was advertised for objections and/or support with a deadline of October 16<sup>th</sup>. Permit is approved subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

#### **8.5 Permit Ratification List #9**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council approve Permit Ratification List #9 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

### **9. Unfinished Business**

N/A

### **10. Tenders**

#### **10.1 TLC-20-23 Supply of Flygt Pump**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

**Be it resolved** Council award tender TLC-20-23 Supply of Flygt Pump to Western Pump Services for the price of \$34,120.40 hst inclusive.

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Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

#### **10.2 TLC-21-23 Supply of Chain Link Fence**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Riviere

**Be it resolved** Council award tender TLC-21-23 Supply of Chain Link Fence to Provincial Fence Products Ltd for the price of \$10,880.15 hst inclusive.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

#### **11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Hartery

**Seconded By:** Councillor Willcott

**Be it resolved** Council approve Accounts & Purchase Orders in the amount of \$249,086.09 dated October 10<sup>th</sup>, 2023 noting abstention by Mayor Adams and Deputy Mayor Marsh on cheque number 20274.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor, Councillor Willcott, Councillor Hartery and Councillor Riviere all in favor. **Carried**

#### **12. Community Recognition & Reminders**

##### **Small Business Week – October 15<sup>th</sup> – 21<sup>st</sup>**

Small Business Week celebrates the vital role of local businesses in our communities, recognizing their contributions to the economy and encouraging support for small enterprises. This week serves as an opportunity to support local business, promote entrepreneurship, and highlight the vital role they play in shaping our neighbourhoods and fostering economic growth.

##### **National Disability Employment Awareness Month - October**

One of the most important objectives for this Council is inclusion and improving accessibility in our community and as this month is National Disability Awareness month, we are reminded about the importance of creating inclusive workplaces where individuals with disabilities have equal opportunities to thrive and contribute their talents.

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The Town of Labrador City offers a Barrier Free Business Grant that was created to encourage businesses to make their spaces more accessible. The Town will contribute

50% up to a maximum of \$10,000 per installation. Applications and program information is available at the Town Hall for anyone who might be interested.

We would like to congratulate the Community Gardens on a successful farmer's market again this year. We do extend our appreciation to the farmers who contributed crops to the market giving our residents the opportunity to purchase locally grown fresh produce and from the long lines at the Farmer's Tables, it's clear that there is a demand here. Thank you to everyone who made that event possible for our community.

We would also like to commend Gateway Labrador on their Fall Heritage Festival. This year the festival was nearly 4-weeks and they hosted many events including the large vendor fair at Menihek High School. The participation in this year's festival was outstanding and we were delighted to see so many get out and celebrate the beautiful fall we have been blessed with. Hat's off to the Gateway Labrador team; they did a tremendous job! The festival ends this coming Thursday with a "Kiddie Dance" at the Carol Curling Club.

#### **Public Property**

We would also like to address the ongoing problem we are having with public property damages. There have been recent incidents of vandalism in our parks and litter around the community. We all play a vital role in preventing this destructive behaviour. We urge the public to be extra vigilant and report any suspicious activity to the RNC. We need to protect and preserve our shared spaces.

#### **Halloween safety**

With Halloween only a few weeks away, we would like to remind drivers to please be extra cautious on Halloween night. Watch for children crossing the streets and please obey the speed limits. Halloween is about fun and community so if you are out and about, please respect other people's property and boundaries and be considerate of noise levels.

### **13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, November 07<sup>th</sup>, 2023. There being no further business to discuss, the meeting was adjourned at 6:50 pm by Deputy Mayor Marsh.



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Kim Conway, Town Clerk

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Belinda Adams, Mayor