



LABRADORCITY

COUNCIL MEETING MINUTES

**June 21, 2023
5 pm**

- In Attendance:** Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Dawn Willcott
Councillor Junior Humphries
Councillor Jonathan Riviere
- Staff Present:** Kim Conway, Director of Finance & Admin
Craig Purves, Director of Planning & Development
Wayne Power, Director of Public Works
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications
- Regrets:** Councillor Ryan Pike
Councillor Kim Hartery
Cathy Etsell, CAO

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved the agenda for the meeting of June 21st, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved the minutes of the public meetings held May 23rd, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the May 23rd, 2023 meeting have been actioned.

5. Correspondence

5.1 Dept of Municipal and Provincial Affairs – Urban & Rural Planning Act, 2000

The Department of Municipal and Provincial Affairs sends correspondence dated June 12, 2023 regarding amendments to the Urban & Rural Planning Act, 2000. These new amendments came into effect June 1, 2023 and are meant to improve the appeal process that will benefit municipalities and residents. Full details are available online at: <https://assembly.nl.ca/legislation/sr/statutes/u08.htm>.

5.2 Dept of Transportation & Infrastructure 2023 – 2026: MYCW Breakdown Request

In a letter dated June 1, 2023 the Department of Transportation & Infrastructure asks for clarity on how the town's MYCW funds, unspent from previous years MYCW funding programs, will contribute to the completion of the community's planned infrastructure priorities. Information must be provided to the Department by June 16, 2023.

5.3 IOC External Stakeholder Business Brief – May 2023

IOC issued their External Stakeholder Business Brief for May 2023 outlining updates on their Health & Safety, Environment as well as Business.

6. New Business

6.1 Appointment of Acting Town Manager

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council appoint Kim Conway as Acting Town Manager during the recruitment process of a new Town Manager / CAO.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

6.2 Financial Statements 2022

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council adopt the 2022 Financial Statements as presented by Pearl R Lee, Auditor.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve a donation to Gateway Labrador to waive landfill fees for May in the amount of \$630.80 for septic waste due to frozen line.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

b) Taxation

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Service Club Rebates for 2023 in the amount of \$13,309.29 which represents commercial and business rebates as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve Property Tax Rebates for 2023 in the amount of \$43,725.64 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council approve write-offs in the amount of \$171,620.48, which represents \$14,367.31 in business tax and \$157,253.17 in sundry invoices. These are the results of our 2022 financial audit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

c) Administration / Miscellaneous

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve a credit limit increase from \$64,000 to \$128,000 for US Bank Canada; this will not impact current purchasing limits and policies in place.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

d) Policies & Procedures

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Policy #2.1-3 Tax Recovery Plan 2022 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

7.2 Planning & Development

a) Off-Road Vehicle Regulations, 2023

Confirmation has been received from the Department of Digital Government & Service NL that Ministerial approval was not required in the adoption of the new Off-Road Vehicle Regulations.

b) Quartzite Beach Concerns

Correspondence regarding heavy dirt bike & quad traffic on Quartzite Beach has been reviewed. Access was blocked in 2021 but caused some safety concerns and having our MEO policing the beach at all times is difficult to manage; the RNC has a role to play in enforcement and we will be reaching out them. In general, the area needs to be improved and usage enhanced and promoted like Tanya Beach, ATV usage would then self-regulate, however there are no short-term plans to make improvements to this area.

c) Waxwing Phase 2

RFP for Bartlett Drive North & Waxwing Phase 2 need to be made available and continually reissued for interest / bids to the public. The Director of Planning & Development will reach out to local developers to gauge interest and understand potential obstacles to the project.

7.3 Recreation & Community Events

a) Cains Quest

Meeting scheduled for June 16th with 2024 Cain's Quest organizers to discuss potential plans for next year's race.

b) Indoor Playground Equipment

Indoor playground equipment from arena is being relocated to Bruno Plaza as a donation to the Indoor Play Labrador Group; government services permits are in place and our maintenance personal will do the work (remove wall, install equipment)

c) Canada Day

Event planning is well underway and looking forward to another successful celebration with lots for all ages to enjoy, finishing the day with fireworks behind the mall.

d) Lions Club Playground

Equipment will be installed over next few weeks, and a request to have a parking lot for this area is currently under review.

e) Men's Softball Field

Meeting held with Men's Association to discuss current conditions and plan to move forward; great discussion and positive outlook.

f) Canteen RFP

Arena Canteen RFP will be advertised within the next few weeks with anticipated start date of September 10, 2023.

g) Boiler Removal

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved Council award the Removal of Boiler and associated piping at Labrador City Arena to Lab West Construction in amount of \$40,250.00 hst included; (scheduled to be removed over the summer and installation of new water supply to follow prior to ice being laid).

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

7.4 Municipal Services

a) Drake Speed Reduction

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council grant permission to the Director of Infrastructure and Public Works along with Municipal Enforcement to install a 3-way stop at the intersection of Bartlett Drive & Drake Avenue.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

b) Industrial Park Traffic Calming

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Riviere

Be it resolved Council grant permission to the Director of Infrastructure and Public Works along with Municipal Enforcement to reduce the speed limit to 20 km/hr in the Industrial Park, and install 3 crosswalks in the area of Carol Lake Metal Works that encompasses Humphrey Road and Luce Street.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

c) Supply of Comminutor

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved Council grant permission to the Director of Infrastructure and Public Works to proceed without a tender call as per Public Procurement Act, Section 6, subsection A(i) *& A(v), to purchase a Comminutor (Ground Hog Model 10S/B) from G.E.T Industries Inc for the price of \$33,925 incl of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

d) Speed Bumps

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council refrain from installing speed bumps throughout town roadways, due to damaging of infrastructure and safety concerns, but will continue work on traffic calming studies in areas of town and identify measures to be put in place.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

8. Applications for Permits

8.1 Permit 23-096 Building: 414 Murphy Crescent

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Building permit 23-096 for an accessory building located at 414 Murphy Crescent; subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

8.2 Permit 23-128 BIRA: 706 Churchill Street

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve BIRA permit 23-128 for a Catering and Baked Goods Business located at 706 Churchill Street, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

8.3 Permit 23-131 Approval in Principle: Consolidate Land

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Approval in Principle permit 23-131 to Consolidate Land located at 4021 Ashuanipi Crescent, subject to stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

8.4 Permit 23-154 BIRA: 706 Churchill Street

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve BIRA permit 23-154 for a Tire Repair Business – Auto/Moto Vehicles located at 829 D’Aigle Crescent, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

8.5 Permit Ratification List #5

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved Council approve Permit Ratification List #6 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

9. Unfinished Business

9.1 Vesting of Infrastructure: Booth Avenue

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council in accordance with the Certificate of Compliance #001-2015 and 007-2015 for work carried out under permits # 12-486 & 12-1161, ownership of said services and works shall vest in the name of the Town of Labrador City effective June 21, 2023.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

10. Tenders

10.1 TLC-10-23 Supply of New Vertical Turbine Pump

Moved By: Councillor Humphries

Seconded By: Councillor Willcott

Be it resolved Council award tender TLC-10-23 Supply of New Vertical Turbine Pump to National Process Equipment, for the total amount of \$84,525.00 incl of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

10.2 TLC-11-23 Supply & Installation of Sidewalk and Street Repairs

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Riviere

Be it resolved Council ratify the poll of June 1, 2023 and award tender TLC-11-23 Supply & Installation of Sidewalk and Street Repairs to Grey Rock Services, for the total amount of \$327,037.00 incl of hst for items 1, 2, 3, 4, 5 and 6 as in the chart below:

Item No.	Description	Construction Cost	HST (15%)	Total Cost
1	CivicAddress972-974TamarackDrive Curb, Sidewalk and Asphalt Patch	\$67,000.00	\$10,050.00	\$77,050.00
2	Campbell Drive Asphalt Patch	\$35,000.00	\$5,250.00	\$40,250.00
3	Civic Address 722 Richards Driveway Ramp	\$18,630.00	\$2,794.50	\$21,424.50
4	Civic Address 115 Howley Asphalt Patch	\$49,480.00	\$7,422.00	\$56,902.00
5	Howley Sidewalk (Civic Address 115-119) Sidewalk Replacement	\$43,380.00	\$6,507.00	\$49,887.00
6	Intersection of Hudson and Matthew Asphalt Patch, Curb & Sidewalk Reolacement	\$70,890.00	\$10,633.50	\$81,523.50

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

10.3 TLC-12-23 Supply of 5000 Tonnes of Sand

Moved By: Councillor Riviere

Seconded By: Councillor Humphries

Be it resolved Council award tender TLC-12-23 Supply of 5000 tonnes of Sand to R&B Equipment Ltd, for the total amount of \$99,187.50 incl of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

10.4 TLC-14-23 Rental of Trucks on Demand

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council award tender TLC-14-23 Rental of Trucks on Demand for the period July 1, 2023 – June 30, 2025 as follows (*prices include hst):

Item #1 – H&H Enterprises (Tandem) \$138.00/hr

Item #2 – R & B Equipment (Semi-dump) \$158.13/hr

Item #3 – Rumbolt’s Plumbing & Heating (Vacuum Truck) \$201.25/hr

Item #4 – Rumbolt’s Plumbing & Heating (HydroVac Truck) \$201.25/hr

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

10.5 TLC-15-23 Rental of Equipment on Demand

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council award tender TLC-15-23 Rental of Equipment on Demand for the period July 1, 2023 – June 30, 2025 as follows (*price includes hst):

Item #1 – Excavator \$161.00/hr R & B Equipment

Item #2 – Excavator \$230.00/hr H & H Enterprises

Item #3 – Tractor No Bidder

Item #4 – Tractor No Bidder

Item #5 – Backhoe Loader \$115.00/hr R & B Equipment

Item #6 – Crawler Tractor \$218.50/hr H & H Enterprises

Item #7 – Driveway Clearing \$115.00/hr H & H Enterprises

Item #8 – Loader Rental on Demand \$115.00/hr H & H Enterprises

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Willcott

Be it resolved Council approve Accounts & Purchase Orders totalling \$1,703,025.98 as presented, noting abstention by Councillor Humphries on cheque # 19694 and 19702, and Deputy Mayor Marsh on #19619.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Riviere, and Councillor Willcott, all in favor. **Carried**

12. Community Recognition

June is Pride Month: During Pride Month, we celebrate diversity, acceptance, and equality. It's a time to support and honor the LGBTQ+ community, fostering inclusivity and understanding for all. Let's continue working towards a world where love, respect, and equality are celebrated every day. Our Pride week will be **July 31st – August 6** and our local Pride Committee has a call out for volunteers to help with the events during Pride Week. Those interested in volunteering can reach out by contacting the Labrador West LGBTQ2S+ Pride Group on Facebook.

Gold Star: Meredith Wells 11-year-old Meredith Wells is a dedicated dancer who joined a competitive team at 7. She recently stood out at the Dance Quest competition in St. John's and was invited to join the esteemed WORLD PERFORMERS HIP HOP DANCE TEAM. This exceptional opportunity allows her to represent Canada in a European competition next summer! Congratulations Meredith!

Graduation

Congratulations to all the high school graduates! This is a momentous milestone in your lives, and you should be incredibly proud of your hard work, dedication, and perseverance. You have successfully navigated through years of education, challenges, and growth, and now you stand at the threshold of new opportunities. As you embark on this exciting journey, remember to embrace your passions, chase your dreams, and continue to learn and grow. The future is yours to shape, and we have every confidence that you will achieve great things.

Gateway Labrador celebrates its 20th year on June 28th.

Whether they are hosting art exhibitions, organizing activities and events, or providing a platform for local talent to shine, Gateway Labrador has become an essential part of the Labrador West's social fabric. We would like to extend our congratulations and encourage residents to keep an eye out on Gateway's social media for upcoming events. They just unveiled the community quilt which is beautifully constructed and filled with local family names, many of which are pioneers of Labrador West. If you get a chance, it would be worthwhile to go up and check out this extraordinary piece of art.

We would like to send a big thank you to Dave Dumaresque who manages DND Petroleum Distributors Inc., here in Labrador West. Two weeks ago, when the forest fires were affecting Sept Iles and the railway tracks were shut down, our community was very much affected as the fuel supply was getting seriously low in our communities. Most people may not realize that our fuel supply comes by train/railway. Dave did a great job keeping our fuel supply secured here by making arrangements for fuel to be shipped in from Goose Bay and Quebec City via truck. Without his expertise and calm demeanor our community may have been in panic mode, we want to thank Dave for keeping in constant contact with the Town of Labrador City and keeping us up to date on the situation.

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, July 25th, 2023. There being no further business to discuss, the meeting was adjourned at 6:45 pm by Deputy Mayor Marsh.

Kim Conway, Town Clerk

Belinda Adams, Mayor