



LABRADORCITY

COUNCIL MEETING MINUTES

**April 25, 2023
4:15 pm**

In Attendance: Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Ryan Pike
Councillor Kim Hartery
Councillor Dawn Willcott
Councillor Junior Humphries

Staff Present: Cathy Etsell, CAO
Kim Conway, Director of Finance & Admin
Craig Purves, Director of Planning & Development
Wayne Power, Director of Public Works
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications

Regrets: Councillor Jonathan Riviere

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Pike

Be it resolved the agenda for the meeting of April 25th, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved the minutes of the public meetings held March 28th, 2023 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the March 28th, 2023 meeting have been actioned.

5. Correspondence

5.1 Department of Tourism, Culture, Arts & Recreation

The Department of Tourism, Culture, Arts & Recreation provides correspondence advising that Menihek High School has been award a grant in the amount of \$9,775 under the Active NL Fund for Healthy Living Equipment - Snowshoes

5.2 Dept of Municipal and Provincial Affairs – Age Friendly Grant

The Department of Municipal and Provincial Affairs sends correspondence dated March 30, 2023 advising that the Town’s grant application under the Building Age Friendly Communities has been approved in the amount of \$16,323.03. These funds will be used to resurface the upper floor at the Labrador City Arena.

5.3 IOC External Stakeholder Business Brief – March 2023

IOC issued their External Stakeholder Business Brief for March 2023 outlining updates on their Health & Safety, Environment as well as Business.

6. New Business

N/A

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Humphries

Seconded By: Councillor Willcott

Be it resolved Council approve a donation in the amount of \$100.00 to the Be Kind Project for their Once Upon A Prom event, match employee contributions to the CURE Foundation on National Denim Day being held May 16th, and waive landfill fees for Gateway Labrador in the amount of \$1,668.00 for septic waste due to frozen line.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

b) Taxation

Moved By: Councillor Humphries

Seconded By: Councillor Pike

Be it resolved Council approve Service Club rebates for 2023 in the amount of \$139,844.53 which represents commercial, business and residential rebates as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

c) Administration / Miscellaneous

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve the following positions to establish and operate bank accounts as per CIBC's General Banking Resolution – Mayor, Deputy Mayor, Director of Finance & Administration/Town Clerk, Chief Administrative Officer, and Director of Infrastructure and Public Works.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

d) Policies & Procedures

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve amended Policy #2.3-2 Sundry Receivable Recovery Plan as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

7.2 Planning & Development

a) Off-Road Vehicle Regulations, 2023

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved pursuant to Section 15(1) of the Off-Road Vehicles Act, SNL 2021 Chapter O-5.1 and Section 414(2)(s) of the Municipalities Act, SNL 1999 Chapter M-24 as amended, Council adopt the Off-Road Vehicle Regulations 2023 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

b) Notification of Registration – Labrador – L1301 Transmission Line Decommissioning

The Town has received notice of registration from the Department of Environment and Climate Change, indicating that the proponent proposes to decommission the L1301 transmission line located in Labrador, which is deenergized wood pole transmission line that was completed in 1977. The total length of the line is approximately 269 kms and connects Churchill Falls Terminal Station 1 to Muskrat Falls Terminal.

No submission to the Minister is suggested at this time, a separate communique to the Town's solicitor has been issued seeking clarification of the impact this application may have on the interconnected grid. There are no plans to charge higher rates, but to be proactive the solicitor will request this in writing from the PUB for our file.

c) Notice of Registration – Access Road – Lac Viot

A municipal permit has been issued to construct a 5.9 km access road for mineral exploration approximately seven kms south of Labrador City. The proposed road will be 6 meters wide to support the mineral exploration activities and baseline data collection for the Lac Viot Iron Ore Project.

7.3 Recreation & Community Services

a) Iron Fest Update

Approximately 1160 tickets have been sold to date with all VIP's selling out within 1 hour. The committee continues to work on RFP for food and beverage sales, as well as promotion and sponsorship of the event.

b) Regional Recreation

A meeting was held with Christie Meadus in relation to TCII with discussions around funding applications, Terms of Reference and developing a draft job description for the Director of Regional Recreation. The committee continues to meet regularly and is pleased with the progress made thus far.

c) Recreation Grant Matrix

- i) **Moved By:** Councillor Hartery
Seconded By: Councillor Willcott

Be it resolved Council approve the Recreation Grant Matrix funding for groups in the amount of \$75,000 as presented, noting abstention by Councillor Humphries for the Labrador West Minor Hockey & Special Olympics.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

- ii) **Moved By:** Councillor Hartery
Seconded By: Councillor Deputy Mayor Marsh

Be it resolved Council approve the Recreation Grant Matrix funding for the Labrador West Recreation Association in the amount of \$75,000.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

- iii) **Moved By:** Councillor Hartery
Seconded By: Councillor Humphries

Be it resolved Council approve the Recreation Grant – Travel in the amount of \$30,000 for Provincial travel; \$6,500 for Atlantic and National travel, \$3,000 for International travel, \$40,000 Provincial Team Training.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

- iv) **Moved By:** Councillor Hartery
Seconded By: Councillor Deputy Mayor Marsh

Be it resolved Council approve the Recreation Grant – Miscellaneous for in the amount of \$26,500 for the Margaret Butt Memorial Library, \$10,000 High School Initiative, \$12,000 Seniors Rent Subsidy, \$7,600 Ski/Curling Program, \$45,600 Snowbirds Gymnastics Rent Assistance.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

- d) Canada Day Celebrations

Planning for another successful Canada Day is well underway. The committee reviewed options to hold an indoor event versus outdoor mainly because of the weather; as well as food and entertainment options. Stay tuned as details become available on our social media platforms over the coming weeks.

7.4 Municipal Services

a) Operator of the Year

The Town of Labrador City was honored to nominate Mr. Barry Chaulk for the Operator of the Year award offered by the Water & Wastewater Systems, under the Department of Environment and Climate Change, and we are pleased to announce that Barry was selected as the recipient of this prestigious provincial this year.

b) Drake Avenue Traffic Calming

Observations during traffic counts indicate that traffic through the intersection does not become congested at peak intervals; with current data, there is no indication that implementing a 3-way stop would have any negative impacts on traffic flows in the area; will need to do recounts in the area during peak school times before making final recommendation; a further update will be presented at the May meeting.

c) Industrial Park Traffic Calming

Once the speed indicator signage is removed from Drake Avenue it will be placed in the Carol Lake Metal Works area to capture data regarding areas of concerns brought to our attention. A meeting will be held with the owner of Carol Lake Metal Works and a further update will be given at the May meeting.

d) Vertical Turbine Pump Replacement

Approval to move forward with tender process for this item; there is an approximate 8-month delivery on the unit and this would be used for a critical spare.

8. Applications for Permits

8.1 Permit 23-017 BIRA: 3034 Flora Crescent

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council approve BIRA permit 23-017 for a home-based business located at 3034 Flora Crescent, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

8.2 Permit 23-018 BIRA: 817 Tamarack Drive

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve BIRA permit 23-018 for a home-based business located at 817 Tamarack Drive, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

8.3 Permit 23-024 BIRA: 411 Robertson Avenue

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council approve BIRA permit 23-024 for a home-based business located at 411 Robertson Avenue, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

8.4 Permit 23-027 Approval in Principle: 139 & 151 Avalon Drive

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved Council approve Approval in Principle permit 23-027 for Sub-Division and Consolidation of Land located at 139 & 151 Avalon Drive, subject to stipulations outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

8.5 Permit Ratification List #4

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council approve Permit Ratification List #4 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

9. Unfinished Business

9.1 Street Reconstruction Program 2021: Consolidated A-B-C-D

Moved By: Councillor Pike

Seconded By: Councillor Hartery

Be it resolved Council amend the motion of March 28, 2023 to reflect an \$18.00 variance, and award the Street Reconstruction Program 2021 (Consolidated A-B-C-D) project to Grey Rock Services Inc. for \$4,343,798.78 along with an accompanying change order with a credit value of \$278,056.69 including hst to arrive at the new construction value of \$4,065,742.09 based on the anticipated quantities for the work, subject to Ministerial approval.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

9.2 Water Concerns – Willow Drive

Council discussed the water issues on Willow Drive as well as reviewed resident concerns in the area. Council has committed to get a breakdown costs per section of Willow Drive, prioritize the areas and begin construction next year (2024) based on the priority area. The Town will apply for funding once the application process opens, but will remain committed to the street repairs as necessary with or without funding.

10. Tenders

10.1 Street Reconstruction 17-RNC-23-00002

Moved By: Councillor Pike

Seconded By: Deputy Mayor Marsh

Be it resolved Council award the tender for Street Reconstruction, Project No.: 17-RNC-23-00002 to Grey Rock Services Inc. for the total amount of \$2,067,181.98 incl of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

10.2 TLC-06-23 Supply of One New Ride-On Mower

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council award tender TLC-06-23 Supply of One New Ride-On Mower to Energy Lock Inc. for the price of \$21,154.25 incl of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Humphries

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve Accounts & Purchase Orders totalling \$2,268,634.81 as presented, noting abstention by Deputy Mayor March on cheque #'s 19348 & 19424, Councillor Humphries on cheque #'s 19356 & 19503, and Councillor Hartery on cheque #19387.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Hartery, Councillor Humphries, and Councillor Willcott, all in favor. **Carried**

12. Community Recognition

- a) Congratulations to the Minor Hockey travelling All Star teams that represented Labrador West last week at hockey provincials. The U15 B Team bought home the banner with Gold Medals, U11 A & B teams both bought home silver medals, and the U13B team got bronze medals.
- b) Volunteer Appreciation Week – April 16 – 22nd: special mention for: Fire Department Volunteers and to all the volunteers who help with our recreation events.
- c) Administrative Professionals Day April 26th: special mention for the Town of Labrador City Administrative Team.
- d) Day of Mourning is April 28th – we encourage the community to observe a moment of silence on that day at 11am for those who lost their lives or who have suffered injury or illness on the job.
- e) Gold Star Recognition: Cassidy Hedd – overcame incredible odds when suffered a terrible snowboarding accident January 2022 just before she was due to return to university. Cassidy suffered a broken vertebrae which left her bedridden for months. Still, she continued her studies and managed to hold an A grade! Her determination got her back to university in the fall after months of rehabilitation therapy. A year later, Cassidy received an award for Athlete of the Year!
- f) Canadian Tire Jumpstart Program: the Town of Labrador City applied for and were awarded funds to purchase 6 more youth sledges, a coach-training program, and an all-terrain wheelchair (Hippocampe) that could be rented out/borrowed by the

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community in all seasons. In addition to this grant, Jumpstart also chose to surprise the Stack family with their own all-terrain wheelchair for their son Owen, to help him enjoy all the outdoor recreation opportunities Labrador has to offer. Owen Stack was also selected at the Miracle Child of 2023 for the Janeway Childrens Hospital. Congratulations Owen!

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, May 23rd, 2023. There being no further business to discuss, the meeting was adjourned at 5:30 pm by Deputy Mayor Marsh.

Kim Conway, Town Clerk

Belinda Adams, Mayor