



# LABRADORCITY

## COUNCIL MEETING MINUTES

**February 28, 2023  
4:30 pm**

In Attendance: Mayor Belinda Adams  
Councillor Ryan Pike  
Councillor Kim Hartery  
Councillor Dawn Willcott  
Councillor Junior Humphries  
Councillor Jonathan Riviere

Staff Present: Kim Conway, Director of Finance & Admin  
Craig Purves, Director of Planning & Development  
Wayne Power, Director of Public Works  
Krista Hedlund, Deputy Clerk  
Jackie Greenham, Communications

Regrets: Deputy Mayor Mitchell Marsh  
Cathy Etsell, CAO

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** the agenda for the meeting of February 28<sup>th</sup>, 2023 be adopted as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** the minutes of the public meetings held January 31<sup>st</sup>, 2023 be adopted as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

**4. Business Arising from Minutes**

All follow up items from the January 31<sup>st</sup>, 2023 meeting have been actioned.

**5. Correspondence**

**5.1 Dept of Justice & Public Safety – Emergency Services Division**

The Department of Justice & Public Safety – Emergency Services Division sends correspondence encouraging municipalities to revisit their Municipal Emergency Management Plan (MEMP) to ensure the hazards, risks and vulnerabilities identified remain relevant and that all contact information is accurate. A MEMP is a live document and ensuring its information is accurate is a vital component of emergency preparedness.

**5.2 IOC External Stakeholder Business Brief – January 2023**

IOC issued their External Stakeholder Business Brief for January 2023 outlining updates on their Health & Safety, Environment as well as Business.

**6. New Business**

**6.1 Appointment of Acting Town Manager**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** Council appoint Ms. Kim Conway as Acting Town Manager for the period February 27 – March 13 inclusive, while Cathy Etsell is away on annual leave.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

**6.2 Labrador West Salvation Army – Letter of Support**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Riviere

**Be it resolved** Council ratify the poll of February 6<sup>th</sup>, 2023 to issue a letter of support to the Labrador West Salvation Army in support of their funding application for kitchen renovations in their building on Bartlett Drive.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

**6.3 Request to Municipal & Provincial Affairs – Omnibus Land Acquisition**

**Moved By:** Councillor Hartery

**Seconded By:** Councillor Willcott

**Be it resolved** that in accordance with Section 201.1 of the Municipalities Act, Council issue a letter of request to the Minister seeking permission to acquire Lots No's: 22-4, 22-5, 22-6, 22-10, 22-11, 22-12, 22-13, and Site 8b.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

#### **6.4 Building Age-Friendly Communities Grant**

**Moved By:** Councillor Riviere

**Seconded By:** Councillor Humphries

**Be it resolved** Council grant the Acting Director of Recreation the ability to make an application through the Building Age-Friendly Communities Grant being provided through the Department of Municipal & Provincial Affairs for \$23,000 to re-finish the interior upper portion of the Labrador City Arena floor.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

### **7. Committee Reports**

#### **7.1 Finance & Admin**

##### a) Donations

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** Council approve a donation in the amount of \$100.00 to the Royal Newfoundland Constabulary Association for their annual Community Guide; \$3,500.00 to the Canadian Ski Patrol to purchase a toboggan for Smokey Mountain; \$100.00 to the Labrador West Graduation Class of 2023; and \$1,000.00 to Cancer Labrador a newly developed organization to help assist residents in the area who are dealing with cancer.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

##### b) Collections Report

The 4<sup>th</sup> Quarter Collection Report was included for information purposes and the results are outstanding; 100% of commercial and 94+% in all other areas.

##### c) Appointment of Review Commissioner

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** Council appoint Mr. Dave Pollock as the Review Commissioner for the Town of Labrador City for 2023.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

d) Arena Rental Rate – Snowbirds Gymnastics

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** Council approve a special rental rate of \$500.00 plus HST to Snowbirds Gymnastics for 3 ½ day rental from June 15-18, 2023 for their year-end show.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

## **7.2 Planning & Development**

a) Faith Haven Animal Shelter

The committee met with Kelly Pafford with the shelter, who explained the organizations services to the community, including fostering, sheltering and general care of animals and future plans for development of a new facility.

b) Hope Haven

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Humphries

**Be it resolved** Council defer the upfront bonding requirements related to Permit No. 23-002 and waive the associated permit fee of \$2,890.00 and landscaping bond requirement of \$1,500.00.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

c) Trademark Registration – Frontier 5

Correspondence has been received from the Canadian Intellectual Property Office confirming registration of the Frontier 53 Trail trademark.

d) Crown Land Grant Application

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council execute the Crown Land Grant document for Application No. 157397 in the amount of \$1.00 for an area of land ~3.349 ha for cemetery grounds.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

e) The Shed Labrador Inc. – Permit Wavier Request

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Hartery

**Be it resolved** Council waive the fee of \$150.00 for Permit No. 23-004 for The Shed Labrador Inc. for their makerspace project at the Margaret Butt Memorial Library.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

## **8. Applications for Permits**

### **8.1 Permit 23-003 BIRA – 823 D’Aigle Crescent**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA Permit 23-003 for a home based business located at 823 D’Aigle Crescent, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

### **8.2 Permit 23-006 BIRA – 4000 Canning Avenue**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve BIRA Permit 23-006 for a home based business located at 4000 Canning Avenue, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

### **8.3 Permit Ratification List #2**

**Moved By:** Councillor Hartery

**Seconded By:** Councillor Pike

**Be it resolved** Council approve Permit Ratification List #2 as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

## **9. Unfinished Business**

N/A

## **10. Tenders**

N/A

## **11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Hartery

**Be it resolved** Council approve Accounts & Purchase Orders totalling \$1,691,793.45 as presented.

Question called; Mayor Adams, Councillor Pike, Councillor Hartery, Councillor Humphries, Councillor Willcott and Councillor Riviere all in favor. **Carried**

## **12. Community Recognition**

- a) Our deepest condolences to the family and friend of the late Ms. Joan Stamp on her passing at the age of 96.
- b) Congratulations to Owen Lapshinoff, Elizabeth Lavoie, and Amanda Daniels representing Labrador West at the Winter Games held in PEI. Also congratulations

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to Gabe Flynn, former resident of Labrador West, on receiving the Pat Lechelt True Sport Award.

- c) Wishing Kent & Brooklyn Careen the best of luck as they compete in snowmobile races in Quebec this season. Stay safe.
- d) Wishing our Special Olympics team good luck as they get ready to head out to their games in NL next week. Play hard and have the best time.
- e) Shout out to Darryl Dinn as a freelance journalist – you are doing a tremendous job highlighting Labrador West – keep it up!
- f) The Labrador SPCA – the Board are still in the early stages of planning, but the project is moving forward with approval received from the provincial board.
- g) Congratulations to Morgan Blundon on re-opening XRentals and expanding operations to include trail ride packages to tourists and rental of snowmobiles and quads. This is a welcomed addition to our community.
- h) Shout out to local artists that attended the Northern Lights Conference in Ottawa in February: Marty Byrne w/ Byrne' N Mud Pottery, Monika Rumbolt w/ Putlavimiut Studios and April Allen w/ Stitched by April.

### **13. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, March 28<sup>th</sup>, 2023. There being no further business to discuss, the meeting was adjourned at 5:15 pm by Councillor Willcott.

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Kim Conway, Town Clerk

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Belinda Adams, Mayor