



LABRADORCITY

COUNCIL MEETING MINUTES

June 21, 2022

6:00 pm

- In Attendance: Mayor Belinda Adams
Councillor Ryan Pike
Councillor Dawn Willcott
Councillor Junior Humphries
Councillor Kim Hartery
Councillor Jonathan Riviere
- Staff Present: Cathy Etsell, CAO
Kim Conway, Director of Finance & Admin
Craig Purves, Director of Planning & Development
Nick Miller, Director of Recreation & Community Events
Peter Boland, Superintendent of Public Works
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications
- Regrets: Deputy Mayor Mitchell Marsh
Tom Mihajlovic, Director of Public Works

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Humphries

Seconded By: Councillor Willcott

Be it resolved the agenda for meeting of June 21st, 2022 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Humphries, Councillor Hartery, and Councillor Riviere all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Pike

Seconded By: Councillor Hartery

Be it resolved the minutes of the public meetings held May 17th, 2022 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Pike, Councillor Willcott, Councillor Humphries, Councillor Hartery, and Councillor Riviere all in favor. **Carried**

4. Business Arising from Minutes

N/A

5. Correspondence

5.1 Review of Procurement of Commodities Report

Moved By: Councillor Pike

Seconded By: Councillor Willcott

Be it resolved Council accept the Review of Procurement of Commodities – 1 April 2020 to 31 March 2021 report as presented and commit to implement changes within our processes based on the report.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

5.2 Government of Canada: Funding Application

Correspondence received from Infrastructure Canada was received advising that the Town's application under the Green and Inclusive Community Building Program for the Tanya Lake Community Centre was deemed ineligible and therefore denied funding.

A second intake date for applications will be advertised for later in 2022.

5.3 Municipal Assessment Agency: Board of Directors Update

The Board of Directors for the Municipal Assessment Agency provided an update on meetings held so far this year, with the next meeting scheduled for August 18 in Forteau, Labrador.

5.4 Municipal Assessment Agency: 2023 Assessment Roll

The Municipal Assessment Agency has completed the valuation for the 2023 tax year. The assessed values are based on market value as of January 1, 2022, as required by the Assessment Act, 2006. The increase for Labrador City is 12%, which will be taken into consideration when preparing the 2023 Budget.

5.5 Town of Wabush – MARC

Letter received from the Town of Wabush dated June 7th, 2022 indicates that the Town of Wabush fully supports Regionalization of all Recreation Facilities and Services that fall under both municipalities. However, there is still more discussion required on what that will look like regarding percentage split and structured management.

Formation of a joint committee as soon as possible to explore this option and work out the details is requested.

6. New Business

6.1 Correspondence to Town of Wabush – Regional Recreation

Council responds to the Town of Wabush letter to join a committee and explore Regional Recreation Services within both communities, with hopes of forming a sustainable plan moving forward. The first meeting on this joint committee will be held on June 22nd.

6.2 Trademark License Agreement – Gateway Labrador Inc.

Moved By: Councillor Hartery

Seconded By: Councillor Riviere

Be it resolved Council enter into a Trademark Licensing Agreement with Gateway Labrador Inc. for the access and use of the Labrador West Trademark, as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

6.3 2021 Financial Statements

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council adopt the 2021 Financial Statements as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

6.4 Tax Recovery Plan 2021

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council adopt the Tax Recovery Plan 2021 as presented and submitted June 21, 2022.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

6.5 Tax Receivable Summary 2021

The Town of Labrador City Tax Receivable Summary was presented to Council for information purposes.

6.6 Meeting with PAL Airlines

Council met with PAL Airlines earlier today to discuss the ongoing issues with cancelled and delayed flights, scheduling, as well as the cost of tickets. PAL like many other airlines are struggling since Covid-19 and are working diligently to get back on track. Council will continue talks with PAL to ensure our residents get the service we are used to and deserve.

7. Committee Reports

7.1 Finance & Admin

a) Taxation

Service Club Rebates

Moved By: Councillor Hartery

Seconded By: Councillor Riviere

Be it resolved Council approve Service Club Rebates for 2022 in the amount of \$926.81 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

Property Tax Rebates

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve Property Tax Rebates for 2021 in the amount of \$2,179.63 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

7.2 Planning & Development

a) Sponsorship Request – MineX 2022

Moved By: Councillor Humphries

Seconded By: Councillor Riviere

Be it resolved Council sponsor the upcoming MineX Convention hosted by the Labrador West Chamber of Commerce in the amount of \$10,000.00.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

b) Land Sale Request – 334 Beverly Crescent

Moved By: Councillor Hartery

Seconded By: Councillor Willcott

Be it resolved Council grant the Director of Planning & Development permission to dispose of municipal lands ~30 in depth immediately adjacent to the rear of the properties located at 320-334 Beverly Crescent.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

c) Seniors Housing Project – Land Dedication

Moved By: Councillor Riviere

Seconded By: Councillor Pike

Be it resolved Council issue a letter of intent to Mr. Matt Sullivan detailing intent to donate land located on Waxwing Avenue in support of a seniors housing complex.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

d) All-Terrain Vehicle Regulations

The first draft of the All-Terrain Vehicle Regulations was presented for review and discussion. Next step is to review the regulations with the RNC prior to adoption.

7.3 Recreation & Community Services

a) Summer Program

Program and Special Events Coordinator provided an update regarding Summer Program. We are pleased to announce we will be offering Kids Fun Days, for grades K-6. Activity days will run from July 4-August 12. Please check our Facebook page for full details.

b) Iron Festival

Production Manager, Kevin Roul, gave update to the committee on site plan for the event which will include VIP Area, general admission, beer tent, food vendors and RV campsites. Reviewed transportation options for bands and production crew. Ticket sales and preparation for future iron festival general admission tickets are on sale on Eventbrite and a push in advertising will follow the Canada Day events. Stay tuned to our Facebook page for full details on the weekend events for August 12-14.

c) Community Clean Up

Community Clean Up week WAS A BIG SUCCESS THIS YEAR. Thank you to the residents, winter arena students, employees and businesses. The Town would like to challenge all businesses and residents to clean up around their properties – garbage bags still available at the arena.

d) Participaction Challenge – for Recreation Month

Recreation Month was created to draw public attention to the important benefits and values of recreation to individuals, families, and communities. The Town has been offering various activities throughout the month, and we encourage all residents to get out and get involved. Our next mass walk is scheduled for Thursday, June 23 at 6 pm on the Tanya Lake Trail. To date 1.2 million minutes to date, with more than a week left to go for a top prize of \$100,000.

e) Canada Day

Canada Day Celebrations will be held in Centennial Playground (rain site Labrador City Arena) 1-4 pm; food vendors, dunk tank, bouncy castle and music entertainment by Encore; fireworks to be set off behind the Labrador Mall beginning at 11 pm by the Labrador City Fire Department.

f) Facilities Update

Resurfacing of the Gordie Young Softball Field has commence, with the surveying and plotting complete. Awaiting arrival of sod to be put in place and hoping to have in use by mid-July.

The Labrador City Arena is now transitioned to floor time with 4 ball hockey leagues operating there this summer; soccer field opened June 5, and minor softball at the Al Thoms' Softball Field to begin July 4.

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Crews continue to work on Green Space, with the entrance signage being updated with trees and shrubs, along with tables and platform on highway for viewing. Work will also be completed this summer at the Crystal Falls Walking Trail area to widen the entrance road and extend parking lot, new trail sign and picnic area.

7.4 Municipal Services

- a) Speed Bumps to be install on a trial basis on Cashin Ave; exception is based on risk. Please note any requests from other areas of Town will be declined at this time.
- b) Traffic pattern and road markings on Avalon Drive between traffic lights and Avalon/ Drake intersection to remain the same. The current markings have been recommended by a former RNC Inspector and we see no reasons to update at this time.
- c) RC Legion Sewer Freeze Up – Public Works Department to rectify the issue over this summer and present actual expenses to Council for approval as a donation to the Legion
- d) Inspection of the Water Tower to be completed late July; a full report will follow
- e) Water Quality Index remain in excellent range, with one event last year being rated “very good” as per Government
- f) Manhole on lawn of 903 Bartlett Drive to be raised as requested by resident, this is to be completed week of June 20
- g) ATV Trail System: Labrador City to Duley Park – resident approached a Councillor about getting a donation from the Town in kind or annual monetary to assist with improving existing snowmobile trail making it usable for ATV’s; resident advised to put request in writing and send to Council for review and consideration as previously advised by former Mayor.

8. Applications for Permits

8.1 Permit Ratification List #5

Moved By: Councillor Humphries

Seconded By: Councillor Pike

Be it resolved Council ratify the Permit Ratification Listing #5 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-14-22 Supply & Installation of Two New Ductless Mini Splits

Moved By: Councillor Riviere

Seconded By: Councillor Hartery

Be it resolved Council award tender TLC-14-22 for the Supply & Installation of Two New Ductless Mini Splits to Johnson Controls in the amount of \$28,635.00 inclusive of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

10.2 TLC-15-22 Supply & Installation of Sidewalk and Street Repairs

Moved By: Councillor Willcott

Seconded By: Councillor Pike

Be it resolved Council award tender TLC-15-22 for the Supply & Installation of Sidewalk and Street Repairs to Grey Rock Services Inc. for the price of \$312,397.50 inclusive of hst for items 3, 4, 5, 6 & 7 identified on the tender. Items 1 & 2 will be maintained in house this seasons and budget for in 2023 Budget.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Pike

Seconded By: Councillor Humphries

Be it resolved Council approve Accounts & Purchase Orders totalling \$963,123.56 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Riviere, Councillor Willcott and Councillor Hartery all in favor. **Carried**

12. Community Recognition

- a) Congratulations to Councillor Kim Hartery on completing the Introduction to Municipal Government Operations through CONA and MNL.
- b) June is Pride Month – the Labrador West Pride Group will celebrate August 8-13; stay tuned to their Facebook page for schedule details.
- c) June is Seniors Month – an opportunity to shine a spotlight on the many contributions of seniors. It is a good time to celebrate the significant achievements and contributions seniors have made and continue to make that shape our community.
- d) June is National Indigenous History Month – During this month, take time to recognize the rich history, heritage, resilience and diversity of First Nations, Inuit and Metis People across Canada.
- e) June 13-19 was Men’s Mental Health Day; June 16th blue ribbons were worn in support of this cause.
- f) Congratulations to Junior Humphries on his retirement from the Labrador West Minor Hockey Associations. Junior spent the past 18 years within the organization, many of which he served as President.

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, July 19th, 2022. There being no further business to discuss, the meeting was adjourned at 7:24 pm by Councillor Riviere.

Kim Conway, Town Clerk

Belinda Adams, Mayor