



# LABRADORCITY

## COUNCIL MEETING MINUTES

**February 22, 2022  
4:00 pm**

In Attendance: Mayor Belinda Adams  
Deputy Mayor Mitchell Marsh  
Councillor Junior Humphries  
Councillor Ryan Pike  
Councillor Dawn Willcott  
Councillor Kim Hartery

Staff Present: Cathy Etsell, CAO  
Kim Conway, Director of Finance & Admin  
Tom Mihajlovic, Director of Eng. & Public Works  
Craig Purves, Director of Planning & Development  
Nick Miller, Director of Recreation & Community Events  
Krista Hedlund, Deputy Clerk

Regrets: N/A

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

Be it resolved the agenda for meeting of February 22, 2022 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

Be it resolved the minutes of the public meetings held January 25, 2022 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**4. Business Arising from Minutes**

N/A

**5. Correspondence**

**5.1 Drake Wastewater Treatment Plant Upgrade Approval**

Correspondence dated February 3, 2022 from the Department of Transportation & Infrastructure provides approval to award the Drake Wastewater Treatment Plant Upgrades, Project # 17-SCF-19-00120, to Enercon Builders Inc., for a total project cost of \$7,332,444.85 hst included, with the Ultimate Recipient funding 100% of the \$4,166,544.42 (hst included) overrun.

**5.2 Letter of Concern & Petition for MARC Centre**

Letter received from concerned resident, Frankie Delahunty, dated February 3, 2022 highlights the residents disappointment regarding the closure of the Mike Adam Recreation Centre in Wabush, and calls upon both towns, Labrador City & Wabush, to arrange a meeting to discuss operations and the re-opening of the centre as soon as possible. The letter comes with a petition signed by 1511 residents who share the same concerns.

**5.3 Town of Wabush – MARC Centre Proposal**

The Town of Wabush submits a proposal to the Town of Labrador City dated February 15, 2022 to reinstate operations and services at the Mike Adam Recreation Centre. The proposal outlines the desire to enter into a three (3) year funding agreement to ensure the operation of the MARC and continued services for the residents of the region as both new Council's look at Regionalization of Recreation. If unwilling to commit the three years, then even a one (1) year extension to the current agreement would allow time to discuss engaging Municipal & Provincial Affairs to discuss Regionalization.

**6. New Business**

**6.1 News Release – Wabush Airport Fire Services**

On February 4, 2022 the Town of Labrador City announced the withdrawing of firefighting response services from the Wabush Airport based on the level of generic and site-specific training the Labrador City Fire Department has for ARFF services. The Town of Labrador City remains committed to working with Transport Canada and the Wabush Airport Management to find short and long-term solutions, while continuing to advocate for the reinstatement of the full-time fire services at the Airport.

**7. Committee Reports**

**7.1 Finance & Admin**

a) Donations

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

Be it resolved Council approve a donation in the amount of \$7,620.00 to Gateway Labrador for Infrastructure Upgrades, provided their government funding is approved.

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Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

b) Taxation

Property Tax Rebates

**Moved By:** Councillor Pike

**Seconded By:** Deputy Mayor Marsh

Be it resolved Council approve Property Tax Rebates in the amount of \$940.64 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

Appointment of Assessment Review Commissioner

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

**Be it resolved** Council approve Mr. Dave Pollock as the Assessment Review Commissioner for 2022.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

Collections Report

Collection rates for the Town of Labrador City are remarkable; the commercial percentage is a little lower as the 4<sup>th</sup> Quarter 2021 water billing is included as doubtful accounts that will be considered for write-offs during the 2021 audit.

c) Administration / Miscellaneous

By-Election

The By-Election is scheduled for Tuesday, April 5, 2022.

Destruction of Files

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Hartery

**Be it resolved** Council approve the destruction of Recreation files as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

d) Policies & Procedures

1.1-5 Employee Recruitment & Retention Policy

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

**Be it resolved** Council approve amended Policy #1.1-5 Employee Recruitment and Selection Policy as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

5.1-5 Crown Land Applications

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Pike

**Be it resolved** Council approve amended Policy #5.1-5 Crown Land Applications Policy as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**7.2 Planning & Development**

a) Letters / Correspondence

IOC – Permission for Regional Trail

**Moved By:** Councillor Hartery

**Seconded By:** Deputy Mayor Marsh

**Be it resolved** the Town of Labrador City enter into an agreement with Rio Tinto IOC for the access and use of the Little Wabush waterfront area, for the purpose of expanding the regional trail network.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

Labrador West Chamber of Commerce

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

**Be it resolved** the Town of Labrador City issue a letter of support to the Labrador West Chambers of Commerce for the Labrador MineX tentatively scheduled for September 12-14, 2022.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

License Agreement – Crown Lands

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Hartery

**Be it resolved** the Town of Labrador City execute the enclosed License for Occupancy of Crown Land for the purpose of constructing a Walking Trail.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

Expo Labrador

Expo Labrador 2022 Conference & Tradeshow will be held in Happy Valley-Goose Bay, NL June 28-30, 2022. Registration details and schedule to be forwarded to committee members once available.

b) Unfinished Business

Fence & Retaining Wall Regulations, 2021 Amendment No. 01-2022

**Moved By:** Councillor Hartery

**Seconded By:** Councillor Pike

**Be it resolved** in accordance with Section 413(1) of the Municipalities Act, 1999, Council adopt the Fence and Retaining Wall Regulations, 2021 Amendment No. 01-2022 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

New Business

### **7.3 Parks & Recreation**

#### a) Unfinished Business

##### Arena Turf

The ice will be left down until the end of May to allow groups who missed times at the beginning of the ice season due to chiller issues, to complete a full season, therefore the turf will not be laid for the 2022 season.

##### Outdoor Rinks

Rinks to be cleared after major snowfalls and will post on social media once complete. We encourage the community to take part in clearing these rinks when wanting to use them as well; the help is greatly appreciated.

##### Indoor Playground at Arena

The equipment hasn't been used is use since installation in early 2020 due to Covid; and is scheduled to be inspected the first week of March. Stay tuned to details on the opening of this space.

#### b) Special Events

##### Celebrate Winter

Program & Events Coordinator gave an update on the Celebrate Winter schedule of events. The Recreation Department will post the schedule in the coming days, stay tuned to social media for updates.

c) Facilities

Labrador City Arena Update

The Arena opened up on February 7, 2022 and is in full swing, and all groups have returned to their regular ice time. Restrictions are easing over this month and the Town will follow the Public Health Guidelines. The laser level that was scheduled to be installed last summer but got postponed due to Covid, is now scheduled for March and all staff will be trained on the new equipment.

d) New Business

Recreation Software

The Recreation Director presented the committee with a new Recreation software. This new software is an all-in-one software which will include events, programs, and facility bookings, online payments and much more. The Department will be working hard to implement the software over the coming months.

Parks & Recreation Committee

The committee will be updating their name to Recreation & Community Services to align with other municipalities across the province.

Menihek High School Correspondence

A letter of appreciation was received from Menihek High School for grant funding they receive to help support students.

**8. Applications for Permits**

**8.1 Permit 21-345 BIRA – 103 Cabot Crescent**

Councillor Pike declared a conflict and removed himself from the conversation.

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Willcott

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 21-345 for 103 Cabot Crescent, subject to no objections being received and conditions outlined on the permit.



Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**8.2 Permit 22-014 BIRA – 23 Juniper Crescent**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Hartery

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 22-014 for 23 Juniper Crescent, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**8.3 Permit 22-008 BIRA – 727 Willow Drive**

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 22-008 for 727 Willow Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**8.4 Permit Ratification List #1**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Hartery

Be it resolved Council approve Permit Ratification List #1 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**9. Unfinished Business**

**9.1 Municipal By-Election**

**Moved By:** Councillor Humphries

**Seconded By:** Deputy Mayor Marsh

Be it resolved, in accordance with Section 13(2) of the Municipal Elections Act, Chapter M-20.2 as amended, Ms. Christa McDonald be appointed Alternate Returning Officer in the event the Returning Officer cannot perform the duties as required under the Act.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Willcott

Be it resolved, in accordance with Section 14 of the Municipal Elections Act, Chapter M-20.2 as amended, Nomination Day shall be Tuesday, March 8, 2022 in Council Chambers between the hours of 8:00 am and 8:00 pm.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Hartery

Be it resolved, in accordance with Section 26 of the Municipal Elections Act, Chapter M-20.2 as amended, an Advanced Poll shall be held on Wednesday, March 23, 2022 in Council Chambers between the hours of 8:00 am and 8:00 pm.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**Moved By:** Councillor Willcott

**Seconded By:** Deputy Mayor Marsh

Be it resolved, in accordance with Section 62(1) or Section 62(2) of the Municipal Elections Act, Chapter M-20.2 as amended, a request for the returning officer to conduct a recount of ballots cast in the election shall be limited to not more than a ten (10) vote spread as determined by the difference between the number of votes received by the candidate elected with the lowest number of votes and the candidate defeated with the highest number of votes.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**10. Tenders**

N/A

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

Be it resolved Council approve Accounts and Purchase Orders in the amount of \$9,743,682.07 as presented, noting abstentions for Councillor Humphries on cheque #'s 17339 and 17384.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Humphries, Councillor Pike, Councillor Willcott and Councillor Hartery all in favor. **Carried**

**12. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be March 22, 2022. There being no further business to discuss, the meeting was adjourned at 5:35 pm by Councillor Pike.

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Kim Conway, Town Clerk

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Belinda Adams, Mayor