



# LABRADORCITY

## COUNCIL MEETING MINUTES

**December 14, 2021  
1:00 pm**

In Attendance: Mayor Brian Barnett  
Deputy Mayor Mitchell Marsh  
Councillor Belinda Adams  
Councillor Junior Humphries  
Councillor Ryan Pike  
Councillor Dawn Willcott

Staff Present: Cathy Etsell, CAO  
Kim Conway, Director of Finance & Admin  
Tom Mihajlovic, Director of Eng. & Public Works  
Craig Purves, Director of Planning & Development  
Nick Miller, Director of Recreation & Community Events  
Krista Hedlund, Executive Assistant

Regrets: Councillor Kim Hartery  
Shelley Lilly, IT/Communications

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Deputy Mayor Marsh

**Seconded By:** Councillor Pike

Be it resolved the agenda for meeting of December 14<sup>th</sup>, 2021 be adopted as presented.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Councillor Adams

**Seconded By:** Councillor Willcott

Be it resolved the minutes of the public meetings held November 2<sup>nd</sup> & November 15<sup>th</sup>, 2021 be adopted as presented.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**4. Business Arising from Minutes**

Response letters sent to residents regarding their inquiries into healthcare in our region as well as grocery store / food supply concerns.

**5. Correspondence**

**5.1 NL Hydro – Labrador East Reliability Plan Update**

NL Hydro sends correspondence dated November 18, 2021 regarding the Labrador East Reliability Plan. Hydro had previously anticipated that the interconnection between Muskrat Falls and Happy Valley-Goose Bay would be completed in 2021, however, the Muskrat Falls generating units have not been available to the extent required to support the interconnected system in Labrador East.

Therefore, NL Hydro has implemented a reliability plan for Labrador East during the 2021-22 winter season similar to that which was in place during the 2020-21 winter season.

**5.2 Dept of Municipal & Provincial Affairs – Approval to Borrow 2020 Street Reconstruction Program, Project No.: 17-RNC-21-00023**

Correspondence from the Department of Municipal & Provincial Affairs provides approval for the Town of Labrador City to borrow from CIBC \$302,248 to finance the Street Reconstruction Program 2020, Project No.: 17-RNC-21-00023.

**6. New Business**

**6.1 Budget 2022**

**Moved By:** Councillor Willcott  
**Seconded By:** Councillor Adams

**Be it resolved** that the Town of Labrador City adopt the 2022 Municipal Budget as presented by the Finance and Administration Committee, showing total revenues of \$25,726,917 and total expenditures of \$25,726,917 for a balanced budget be adopted.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

a) **Moved By:** Councillor Humphries  
**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that in accordance with provisions of Section 112(2) of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, a Real Property Tax be set at the rate of 5.12 mils for residential properties and 17.22 mils for commercial properties effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

b) **Moved By:** Councillor Humphries  
**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that in accordance with provisions of Section 114(b) of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, the minimum Residential & Commercial Property Tax be set at the rate of \$500.00 per annum, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- c) **Moved By:** Councillor Willcott  
**Seconded By:** Councillor Pike

**Be it resolved** that in accordance with provisions of Section 114 (c) of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, the minimum Commercial Property Tax for Vacant Land be set at the rate of \$5,040.00 per annum, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- d) **Moved By:** Councillor Adams  
**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that in accordance with provisions of Section 130 and Section 131 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, the annual Water and Sewage Tax be set at a rate of \$460.00 per residential unit, subsidiary apartment and serviced attached or detached accessory buildings, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- e) **Moved By:** Councillor Willcott  
**Seconded By:** Councillor Humphries

**Be it resolved** that in accordance with provisions of Sections 120 to 124 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, Business Tax rates effective January 1, 2022 be set as follows:

Class 1.0	90.00 mils of assessed value
Class 1.1	41.63 mils of assessed value
Class 2	18.69 mils of assessed value
Class 3	18.69 mils of assessed value
Class 4	18.87 mils of assessed value
Class 5	4.77 mils of assessed value
Class 6	7.10 mils of assessed value
Class 8	3.76 mils of assessed value
Class 9	Greater of \$600.00 or 3% of Gross Revenue up to a maximum of \$5,500 per annum
Class 10	56.65 mils of assessed value
Class 11	29.50 mils of assessed value

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- f) **Moved By:** Councillor Adams  
**Seconded By:** Councillor Pike

**Be it resolved** that in accordance with provisions of Section 5 of the Act Respecting the Taxation of Utilities and Cable Television Companies, Chapter T-0.1, SNL1992, a business tax (Class 7) be set at the rate of 2.5% effective January 1, 2022, on the gross revenue of the utility for the preceding year derived within the municipality of Labrador City.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- g) **Moved By:** Councillor Humphries  
**Seconded By:** Councillor Willcott

**Be it resolved** that in accordance with provisions of Section 124 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, different classes of businesses shall be established in accordance with Schedule "C", effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- h) **Moved By:** Councillor Adams  
**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that in accordance with provisions of Section 125 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, the minimum Business Tax effective January 1, 2022 be set as follows:

Class 3	\$5,500 per annum
Class 9	\$2,500 per annum
Class 11	\$1,000 per annum
All other classes	\$300 per annum

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- i) **Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Adams

**Be it resolved** that in accordance with provisions of Section 131 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, Water Rates for Special Users effective January 1, 2022 be set as follows:

Industrial:	\$ 2.65 per 1000 gallons metered
Commercial:	
Regular	\$ 1.77 per 1000 gallons metered
Temporary Workers Housing	\$ 1.77 per 1000 gallons metered
	Minimum \$460 / unit
Institutional:	\$ 1.77 per 1000 gallons metered
Flat Rate:	\$ 460.00 per annum (fixed rate)
Commercial Vacant Land	\$ 460.00 per annum (fixed rate)

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- j) **Moved By:** Councillor Willcott  
**Seconded By:** Councillor Pike

**Be it resolved** that in accordance with provisions of Section 136 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, the fee for Tax Certificates and Letters of Compliance be set at \$100.00 each, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- k) **Moved By:** Councillor Humphries  
**Seconded By:** Councillor Adams

**Be it resolved** that Municipal Fees shall be set in accordance with Schedule "A" and as described in the 2022 Budget, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- l) **Moved By:** Councillor Willcott  
**Seconded By:** Deputy Mayor Marsh

**Be it resolved** that Recreational Recoveries shall be set in accordance with Schedule "B" and as described in the 2022 Budget, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- m) **Moved By:** Councillor Adams  
**Seconded By:** Councillor Willcott

**Be it resolved** that Emergency Response Recoveries, for responses outside of the Town of Labrador City Municipal Boundaries, and not otherwise covered through mutual aid or other partnership agreements, shall be set in accordance with Schedule "D" and as described in the 2022 Budget, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- n) **Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Humphries

**Be it resolved** that Equipment Rental Recoveries shall be set in accordance with Schedule "E" and as described in the 2022 Budget, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- o) **Moved By:** Councillor Adams  
**Seconded By:** Councillor Willcott

**Be it resolved** that Town of Labrador City Taxi Rates shall be set in accordance with Schedule "F" and as described in the 2022 Budget, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- p) **Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Adams

**Be it resolved** that in accordance with provisions of Section 101(2) of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, all taxes shall be due and payable thirty (30) days from the date invoiced, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- q) **Moved By:** Councillor Pike  
**Seconded By:** Councillor Humphries

**Be it resolved** that in accordance with provisions of Section 111 of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, that Council set the Total Family Income threshold for 90% Residential Property Tax Rebate at \$32,705 and \$6,503 per dependent, effective January 1, 2022. The Total Family Income threshold for 50% Residential Property Tax Rebate shall be set at \$32,706 – 37,974 and \$6,503 per dependent, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- r) **Moved By:** Councillor Adams  
**Seconded By:** Councillor Willcott

**Be it resolved** that in accordance with provisions of Section 107(1) of the Municipalities Act, Chapter M-24, S.N. 1999 as amended, simple interest on taxes unpaid on or before the due date be set at prime plus 3% effective January 1, 2022, with the allowance to round to the nearest two decimal places for the monthly rate.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- s) **Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Adams

**Be it resolved** that sundry receivables unpaid after thirty days from date of invoicing shall be charged simple interest at the rate of prime plus 3% effective January 1, 2022, with the allowance to round to the nearest two decimal places for the monthly rate.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- t) **Moved By:** Councillor Humphries  
**Seconded By:** Councillor Willcott

**Be it resolved** that a credit limit of \$64,000 be established at the US Bank Canada for the Town of Labrador City.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**



- u) **Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Humphries

**Be it resolved** that the borrowing arrangements for a temporary operating credit in the amount of \$500,000 be made with the Canadian Imperial Bank of Commerce, Labrador City for the 2022 fiscal year to assist with operating expenses pending receipt of revenues. Any and all advances made on the loan to be paid in full on or before December 31, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

- v) **Moved By:** Councillor Pike  
**Seconded By:** Councillor Willcott

**Be it resolved** that a reserve account be implemented for the development of the Al Thoms Recreation Area and for Infrastructure Upgrades, effective January 1, 2022.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

## 6.2 Letter of Support – Cain’s Quest

- Moved By:** Councillor Adams  
**Seconded By:** Councillor Willcott

**Be it resolved** that the Town of Labrador City ratify the November 5<sup>th</sup>, 2021 poll to provide Cain’s Quest 2023 with a letter of support to accompany their funding application.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

## 7. Committee Reports

### 7.1 Finance & Admin

- a) Donations

- Moved By:** Deputy Mayor Marsh  
**Seconded By:** Councillor Pike

**Be it resolved** Council approve donations as follows: \$250.00 to the USW, Local 6185 toward their annual senior’s meals, \$100.00 to the Toys for Joys annual campaign; \$250.00 to Menihek High School Annual Awards Night.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

b) Taxation

Service Club Rebates

**Moved By:** Councillor Adams

**Seconded By:** Councillor Willcott

Be it resolved Council approve Service Club Rebates for 2021 in the amount of \$4,127.28 as presented.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

c) Administration / Miscellaneous

Urban and Labrador Region Directors

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** Council cast their vote for Mr. Hayward Broomfield for Labrador Regional Director and Mr. Wilson Hoffe for Urban Director for the Municipal Assessment Agency.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**7.2 Planning & Development**

a) **Moved By:** Councillor Adams

**Seconded By:** Councillor Willcott

**Be it resolved** Council maintain the existing practice and therefore, deny the request of resident at 902 Tamarack Drive for lease and/or sale of lot TA78.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**b) Seniors Funding Programs Overview**

There does not appear to be any new funding programs that the federal government is offering to support municipalities develop in-ground infrastructure for seniors housing. There are programs available through CMHC for housing that will consider infrastructure costs in conjunction with the broader development. Contribution levels will be maximized if the application is structured under the umbrella of a non-profit corporation.

**7.3 Parks & Recreation**

**a) Unfinished Business**

Town of Wabush – Pool Funding

**Moved By:** Councillor Humphries

**Seconded By:** Councillor Pike

**Be it resolved** Council will not renew a funding subsidy agreement with the Town of Wabush for the Mike Adam Recreation Center.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

Community Accessible Van

The Town of Labrador City is pleased to announce that the Community Accessible Van is now in operation. The van is under the operation of Trust Transit and rides can be booked by contacting them directly through phone or Facebook. We are happy to be able to offer this service to the residents of the community.

Matrix Grant Applications

The Matrix Grant application process will be reviewed during 2022 in preparation for the 2023 Budget.

**b) Special Events**

We would like to thank all residents for participating in our Christmas events this year, and to the Lion's Club for another successful parade. Tickets are now on sale for the First Night Celebrations which will be held at the Arts & Culture, followed by Fireworks by the Labrador City Fire Department.

The Town of Labrador City will also host a Re-Gift Fair on Wednesday, December 15 at the Labrador City Arena. \$1 per item with all money raised going to AP Low for the purchase of inclusive playground equipment.

**c) Facilities**

Chiller Update

The new chiller is scheduled to arrive in early January, and we are hopeful to have the arena back in operation by the end of the month. Stay tuned for more updates.

Outdoor Skating Rinks

We are introducing a new skating rink, which will be located at the Gordie Young Softball Field, under the lights, for all residents to enjoy. This rink is in addition to the Harrie Lake Rink and Chill's Loop.

**d) New Business**

Inclusive Playground Equipment

The Town is happy to announce as part of the 2022 Budget, the purchase of two new inclusive playground equipment pieces, which will be installed in 2023. We are excited to be adding two new pieces of equipment to our park.

Age Friendly Committee

The Town was approached by members of the community to be a part of an Age Friendly Committee for Labrador West. Recreation Committee Chair, Councillor Kim Hartery, and Program and Events Coordinator Evelyn Ryan will represent to Town on this committee.

Booth Street Plan

The Town of Labrador City is working on a plan to revitalize the Booth Street Recreational Area. The plan is to relocate all outdoor sports facilities to one central location. The location would include soccer fields, skate park, softball fields, arena, curling club, basketball & tennis courts, and a gymnastics facility. We are working with Mills & Wright Landscape Architecture firm on design.

Come Home Year Celebrations

The Town will host a Come Home Year in 2024. We will be seeking volunteers to be a part of the planning committee. Stay tuned for more details on our website and Facebook page.

Cain's Quest

The Town will meet with the Cain's Quest Committee to discuss the upcoming race in 2023. This meeting will be held in January.

**8. Applications for Permits**

**8.1 Permit 21-334 BIRA – 103 Burry Avenue**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Humphries

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 21-334 for a home-based business located at 103 Burry Avenue, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**8.2 Permit 21-337 BIRA – 3050 Bartlett Drive**

**Moved By:** Councillor Adams

**Seconded By:** Councillor Willcott

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 21-337 for a home-based business located at 3050 Bartlett Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**8.4 Permit Ratification List #10**

**Moved By:** Councillor Pike

**Seconded By:** Councillor Adams

Be it resolved Council approve Permit Ratification List #10 as presented.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**9. Unfinished Business**

N/A

**10. Tenders**

**10.1 TLC-17-21 Supply of Parks Benches**

**Moved By:** Councillor Willcott

**Seconded By:** Councillor Humphries

Be it resolved Council award tender TLC-17-21 for Supply of Park Benches to Streetlife Design & Projects for the cost of \$61,400.50 hst inclusive.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

**11. Approval of Accounts & Purchase Orders**

**Moved By:** Councillor Adams

**Seconded By:** Councillor Pike

Be it resolved Council approve Accounts and Purchase Orders in the amount of \$2,491,598.54 as presented, noting abstentions for Mayor Barnett on cheque #'s 16448, 16505, 16585, 16650, 16712, 16797; Deputy Mayor Marsh on cheque #'s 16491, 16696, 16781, 16843; and Councillor Humphries on cheque # 16792.

Question called; Mayor Barnett, Deputy Mayor Marsh, Councillor Adams, Councillor Humphries, Councillor Pike and Councillor Willcott all in favor. **Carried**

MM\_December 14, 2021

**12. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be January 25, 2022. There being no further business to discuss, the meeting was adjourned at 4:05 pm by Deputy Mayor Marsh.

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Kim Conway, Town Clerk

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Brian Barnett, Mayor