



LABRADORCITY

COUNCIL MEETING MINUTES

**September 14, 2021
1:00 pm**

- In Attendance: Deputy Mayor Junior Humphries
Councillor Ken Lawlor
Councillor Nick McGrath
Councillor John Penney
Councillor Richard Fahey
- Staff Present: Cathy Etsell, CAO
Kim Conway, Director of Finance & Admin
Tom Mihajlovic, Director of Eng. & Public Works
Craig Purves, Director of Planning & Development
Nick Miller, Director of Recreation & Community Events
Krista Hedlund, Executive Assistant
- Regrets: Mayor Fabian Benoit
Councillor Bridget Baker
Shelley Lilly, IT/Communications

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Penney

Seconded By: Councillor McGrath

Be it resolved the agenda for meeting of September 14th, 2021 be adopted as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved the minutes of the public meeting held July 20th, 2021 be adopted as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

4. Business Arising from Minutes

N/A

5. Correspondence

5.1 IOC External Stakeholder Business Brief – July 2021

IOC issued their External Stakeholder Business Brief for July 2021 outlining Health & Safety, as well as Business updates.

5.2 Ultimate Recipient Gas Tax Amendment

Correspondence from the Department of Municipal & Provincial Affairs dated August 6, 2021 announces that the Town of Labrador City will receive an increase in funds on the Federal Gas Tax Agreement for 2019-2024 in the amount of \$310,980.00.

5.3 Notification of Application Status

Correspondence dated September 2, 2021 from the Department of Transportation and Works, Municipal Infrastructure advises that the Town of Labrador City applications under the 2021/2022 Capital Funding program have not been approved. Projects included Street Reconstruction Program 2021 and Tanya Lake Community Centre.

6. New Business

6.1 Reprofiling – Gas Tax Funding

Moved By: Councillor Lawlor
Seconded By: Councillor McGrath

Be it resolved that the Town of Labrador City accept the Ultimate Recipient Gas Tax Amendment and reprofile the additional funds in the amount of \$310,980 after HST/GST rebate) to Tamarack Extension Street Reconstruction and Water System Upgrade, Gas Tax Project No. 129-2020-7257.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.2 Tamarack Extension Change Order: Public Works Depot Entrance

Moved By: Councillor Lawlor
Seconded By: Councillor McGrath

Be it resolved that the Town of Labrador City ratify the poll of September 8, 2021 and approve a Change Order to Grey Rock Services for a modification of the entrance to the Public Works Depot, Option #2 for the total amount of \$23,000 exclusive of HST.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.3 Street Reconstruction Program 2019 – Change Order No. 2 Grey Rock Services Inc.

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved that the Town of Labrador City issue Change Order No. 2 to Grey Rock Services Inc. for additional engineering consulting services in the amount of \$21,535 exclusive of HST or \$24,765.25 inclusive of HST and deduct these costs from the construction contract.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.4 Street Reconstruction Program 2019 – Change Order No. 2 Wood Plc

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved that the Town of Labrador City issue Change Order No. 2 to Wood Plc for additional engineering consulting services in the amount of \$21,535 exclusive of HST or \$24,765.25 inclusive of HST.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.5 Street Reconstruction & Storm Sewer Upgrade – Willow Drive

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved that the Town of Labrador City award a purchase order for engineering consulting services, camera inspection and leak detection to Nova Consulting Engineers in the amount of \$47,270.75 inclusive of hst as per Nova's proposal, No. 34-2021 dated August 31, 2021.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.6 Drake Wastewater Treatment Plant Process Upgrade – PCA Change Order No.1

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved that the Town of Labrador City issue Change Order No. 1 to Nova Consulting Engineers for the Drake Wastewater Treatment Plant Upgrade, Project No. 17-SCF-19-00120, for the total amount of \$98,480 exclusive of HST or \$113,252 inclusive of HST, and the Town shall carry all overrun costs.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

6.7 Municipal Election 2021

Kim Conway, Town Clerk provided an update on the 2021 Municipal Election, including the persons nominated for Council, dates for the Advance Poll and Election Day, and details regarding Mobile Poll, Proxy Voting and Polling Stations.

6.8 Supply & Installation of Replacement Alfa Laval PHE Chiller

Moved By: Councillor Fahey McGrath

Seconded By: Councillor Lawlor

Be it resolved that the Town of Labrador City approve the purchase and installation of a Replacement Alfa Laval PHE Chiller at a cost of \$48,000 plus HST and incidentals.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved Council approve a donation of \$100.00 to the Citizen's Crime Prevention Association of NL towards their Elder Abuse Awareness Guide.

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Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

b) Taxation

Property Tax Rebates

Moved By: Councillor Fahey

Seconded By: Councillor McGrath

Be it resolved Council approve Property Tax Rebates for 2020 in the amount of \$852.88 and \$7,911.79 for 2021 as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

Motion to Borrow – 2020 Street Reconstruction

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved that the Town of Labrador City borrow from the Canadian Imperial Bank of Commerce located in Labrador City, NL \$302,248.00 for 2020 Street Reconstruction – Project #17-RNC-21-00023, for a term of 5 years, amortization period of 5 years. Rate will be calculated at Prime. Semi-annual principal payment of \$30,225 plus monthly projected interested payments of \$617.08 as per the discussion paper dated August 4, 2021.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

7.2 Planning & Development

a) Taxi Regulations, 2021

Moved By: Councillor Fahey

Seconded By: Councillor McGrath

Be it resolved, in accordance with Section 413(1) of the Municipalities Act, 1999, Council adopt the Taxi Regulations, 2021 as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

- b) Mobile Vendor Regulations, 2021

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved, in accordance with Section 413(1) of the Municipalities Act, 1999, Council adopt the Mobile Vendor Regulations, 2021 as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

7.3 Parks & Recreation

- a) Community Accessible Van

Moved By: Councillor Penney

Seconded By: Councillor McGrath

Be it resolved Council award the RFP dated April 29, 2021 for the Community Accessible Van to 84205 Newfoundland & Labrador Ltd and enter into a service agreement with 84205 Newfoundland and Labrador for the lease and operation of the unit.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

- b) RFP – Skate Sharpening Proposals

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved Council approve issuing an RFP for the Operation of a Skate Sharpening business to operate in a dedicated space in the Labrador City Arena.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

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c) RFP – Arena Canteen

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved Council approve issuing an RFP for the Operation of the Canteen in the Labrador City Arena.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

8. Applications for Permits

8.1 Permit 21-223 BIRA – 638 Caribou Crescent

Moved By: Councillor Penney

Seconded By: Councillor McGrath

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 21-223 for a home-based business located at 638 Caribou Crescent, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

8.2 Permit 21-243 Approval in Principle: Land Assembly 838 Retty Street

Moved By: Councillor McGrath

Seconded By: Councillor Fahey

Be it resolved Council grant the Director of Planning & Development permission to approve Permit 21-243 Approval in Principle for Land Assembly located at 838 Retty Street, subject to conditions outlined on the permit.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

8.3 Permit 21-274 BIRA: 206 Lakeside Drive

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved Council grant the Director of Planning & Development permission to approve BIRA Permit 21-274 for a home-based business located at 206 Lakeside Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

8.4 Permit Ratification List #8

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved Council approve Permit Ratification List #8 as presented.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

9. Unfinished Business

9.1 Revised Fee Schedule A&C

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved Council adopt the revised Fee Schedules, A & C reflecting a new rated for No Fixed Place of Business, going from \$2500/year to \$600/year and a rate schedule for Mobile Vendor shall be set at \$200/month, \$300/quarter or \$600/year depending on the trips made into the community each year.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

10. Tenders

10.1 Rescind Motion TLC-14-21 Disposal of Used Equipment

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council rescind the motion of July 20, 2021 to award tender TLC-14-21 Disposal of Used Equipment as follows: Items #1, #3, #5, & #6 be awarded to Energy Lock Inc. for the total price of \$5,584.00 plus HST, and Item #2 be awarded to Dion Carter for the total price of \$1,100.00 plus HST. There were no bidders for Item #4 due to technical errors in the tender. This tender will be re-issued.

Question called; Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, Councillor McGrath, and Councillor Fahey all in favor. **Carried**

11. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be determined following the Municipal Election on September 28, 2021. There being no further business to discuss, the meeting was adjourned at 1:45 pm by Councillor McGrath.

Kim Conway, Town Clerk

Junior Humphries, Deputy Mayor