



LABRADOR CITY

COUNCIL MEETING MINUTES

August 4, 2020
1:00 pm

In Attendance: Mayor Fabian Benoit
Deputy Mayor Junior Humphries
Councillor Ken Lawlor
Councillor John Penney
Councillor Nick McGrath

Staff Present: Cathy Etsell, CAO
Kim Conway, Director of Finance & Admin
Tom Mihajlovic, Director of Eng. & Public Works
Adam Smith, Director of Recreation
Craig Purves, Director of Planning & Development
Krista Hedlund, Executive Assistant
Shelley Lilly, IT/Communications

Regrets: Councillor Richard Fahey
Councillor Bridget Baker

1. **Call Meeting to Order**

1.1. **Adoption and Approval of Agenda**

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved the agenda for meeting of August 4th, 2020 be adopted as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

2. **Delegations**

N/A

3. **Adoption and Signing of Minutes**

Moved By: Deputy Mayor Humphries

Seconded By: Councillor McGrath

Be it resolved the minutes of the public meeting held July 7th, 2020 be adopted as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

4. **Business Arising from Minutes**

N/A

5. **Correspondence**

5.1 **Transport Canada – Wabush Airport Firefighting Services**

Correspondence dated July 27, 2020 from Transport Canada provides an update to the Town of Labrador City on Firefighting Services at the Wabush Airport and confirms that the current contract will indeed expire in August 2020.

5.2 Dept of Municipal Affairs – Approval to Award for Street Reconstruction – Residential

Correspondence dated July 23, 2020 from the Department of Municipal Affairs provides approval to award tender for Street Reconstruction – Residential, 17-RNC-20-00006, to Grey Rock Services in the amount of \$2,768,260.19.

5.3 Dept of Municipal Affairs – Approval to Award Consulting Services RFP for Street Reconstruction – Residential

Correspondence dated July 21, 2020 from the Department of Municipal Affairs provides approval to award Consulting Services RFP to WOOD as Prime Consultant for the Street Reconstruction – Residential, project for a cost of \$148,913.50.

5.4 IOC Business Stakeholder Business Brief

IOC issued their June 2020 Business Brief outlining Health & Safety, business updates.

6. New Business

6.1 Indoor Play Labrador – Request for Letter of Support

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved that Council ratify the July 16, 2020 poll to provide a letter of support to Indoor Play Labrador for their Community Healthy Living Fund application.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

6.2 Prime Consultant Services for Street Reconstruction – Residential

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved that Council ratify the poll of July 16 to award RFP MA12392 RFP for Services Related to Municipal Infrastructure in Town of Labrador City - Street Reconstruction Residential to Wood Environment and Infrastructure Solutions for the total consideration of \$148,913.50 inclusive of HST and subject to Ministerial approval to borrow the funds.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

6.3 Street Reconstruction – Residential: Motion to Borrow

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved that Council ratify the poll of July 23 that the Town of Labrador City borrow from the Canadian Imperial Bank of Commerce, located in Labrador City, NL, \$881,710.01 for Street Reconstruction – Residential – Project #17-RNC-20-00006, for a term of 15 years, amortization period of 15 years. Rate will be calculated at Prime. Semi-Annual principal payment of \$29,390.33 plus monthly projected interest payments of \$1,800.16, as per the discussion paper dated July 22, 2020.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

6.4 Harassment Prevention Policy

Moved By: Councillor Lawlor

Seconded By: Deputy Mayor Humphries

Be it resolved Council adopt the Harassment Prevention Policy as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

7. **Committee Reports**

1. **Finance & Admin**

a) Donations

Moved By: Councillor Penney
Seconded By: Councillor Lawlor

Be it resolved Council ratify the poll of July 22, 2020 to approve waiving of landfill fees to the Labrador West Regatta for disposal of materials from a roof repair.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

b) Taxation

Moved By: Councillor McGrath
Seconded By: Councillor Penney

Be it resolved Council approve Service Club Rebates for 2020 in the amount of \$25,125.78 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

Moved By: Councillor Lawlor
Seconded By: Councillor Penney

Be it resolved Council approve Property Tax Rebates for 2020 in the amount of \$3,989.54 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

Moved By: Deputy Mayor Humphries
Seconded By: Councillor Lawlor

Be it resolved Council approve 2019 Write-offs in the amount of \$128,159.16 in Business Tax and \$17,227.52 in Sundry Receivable as a result of the 2019 Audit.

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Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

c) Finance

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved Council approve Accounts & Purchase Orders in the amount of \$825,716.90 as presented, noting abstention by Deputy Mayor Humphries on cheque #14356.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

d) Policies & Procedures – Deputy Mayor Humphries stepped away from his desk during discussion to answer a call.

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council approve Policy #2.1-3 Tax Recovery Plan 2019 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved Council approve Policy #6.2-5 Municipal COVID-19 Facility Policy as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

8. Applications for Permits

8.1 Permit 20-180 Approval in Principle 106 Cartwright Crescent

Moved By: Deputy Mayor Humphries

Seconded By: Councillor Lawlor

Be it resolved Council approve Approval in Principle Permit 20-180 located at 106 Cartwright Crescent for Minimum Front Setback, subject to stipulations outlined on the permit.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

8.2 Permit Ratification List #6

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council approve Permit Ratification List #5 as presented, noting abstention on Permit 20-206 for Councillor Penney.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-08-20 Supply of New Accessible Vehicle

Moved By: Deputy Mayor Humphries

Seconded By: Councillor McGrath

Be it resolved Council ratify the poll of July 14 and award tender TLC-08-20 Supply of New Accessible Vehicle to Movemobility Inc., for the price of \$105,877.46 inclusive of HST.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

10.2 TLC-15-2020 Supply & Installation of Sidewalk and Street Repairs

Moved By: Councillor Penney

Seconded By: Deputy Mayor Humphries

Be it resolved Council ratify the poll of July 20 and award TLC-15-20 for Supply & Installation of Sidewalk and Street Repairs for Items 1, 2, 3 (i), 4, 5 & 6 to Grey Rock Service Inc., for the price of \$139,811.25 inclusive of HST.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Lawlor, Councillor Penney, and Councillor McGrath all in favor. **Carried**

11. **Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday, September 15 at 1 pm. There being no further business to discuss, the meeting was adjourned at 1:30 pm by Councillor McGrath.

Kim Conway, Town Clerk

Fabian Benoit, Mayor