

**TOWN OF LABRADOR CITY**

**FORM OF TENDER TLC-15-20**

**SUPPLY & INSTALLATION**  
**OF SIDEWALK AND STREET REPAIRS**

Tenderer \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_

The undersigned bidder has carefully examined the Form of Tender, Instructions to Bidders, and agrees to supply and install the materials as per the attached specifications for each item identified below:

<b>Item No.</b>	<b>Description</b>	<b>Total Cost including H.S.T.</b>
<b>1</b>	<b>Intersection of Tamarack Dr. and Waxwing Ave.</b>	
<b>2</b>	<b>Civic 423 Bartlett Drive (Salvation Army Church)</b>	
<b>3</b>	<b>307 Scheffer Street</b>	
	<b>(i) Asphalt Patch</b>	
	<b>(ii) Concrete Patch</b>	
	<b>(iii) Remove Asphalt and replace with Class A from Ironstone Quarry</b>	
<b>4</b>	<b>102 Station Road (Carol Lake Hydraulics)</b>	
<b>5</b>	<b>734 Stirling Crescent</b>	
<b>6</b>	<b>Raven Avenue</b>	

The above quotation shall include all freight charges, F.O.B., Tamarack Drive, Labrador City, NL.

The tenderer, if awarded the contract, agrees begin work within \_\_\_\_\_ weeks following notification of award of the contract.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Fax # \_\_\_\_\_

Email Address: \_\_\_\_\_

## **INSTRUCTIONS TO BIDDERS**

### **1. TENDERS**

- (a) Tenders shall be in a sealed envelope and clearly marked as per the following:  

“TENDER FOR: **Supply & Install of Sidewalk and Street Repairs**  
addressed to the attention of the Town Clerk, Town Hall, P.O. Box 280, Labrador City, NL A2V 2K5.
- Include Bidders Name and Return Address on Envelope**
- (b) Tenders shall close at **3:00 p.m. local time**, Labrador City on:  

**July 15, 2020**
- (c) Before submitting a tender, tenderers shall carefully examine the tender documents and fully inform themselves of the contract requirements and existing conditions.
- (d) The Town will not defray any expenses incurred by the tenderers in the preparation and submission of their tenders.
- (e) Quotation shall be valid for acceptance for ninety (90) days from the tender closing date.
- (f) This tender is subject to the *Access to Information and Protection of Privacy Act, 2015*.
- (g) The financial value of this tender will be publicly released as part of the award notification.
- (h) If applicable, this tender is subject to trade agreements.

### **2. UNACCEPTABLE TENDERS**

- (a) Tenders not submitted on the Tender Form provided will not be considered.
- (b) E-mail or facsimile tenders will not be accepted.
- (c) Tenders received after the tender closing time will not be considered.
- (d) Incomplete tenders will be rejected.
- (e) Tenders containing qualifications or additional clauses to the Tender Form may be rejected.

### **3. SUBSTITUTIONS**

- (a) Tenders shall be based upon using the materials or products as specified without substitution. Where two or more brand names are specified, the choice shall be left to the successful bidder. Where only one brand name is stated, there shall be no substitution.
- (b) Where the specifications include the **OR APPROVED EQUAL** clause, substitutions may be proposed provided that:
  - (1) The request for substitution is made in writing at least seven (7) days prior to the tender closing date.

- (ii) The request shall clearly define and describe the products for which the substitution is requested.
- (iii) The substitution item is equivalent to the described item with regard to design, function, appearance, durability, operation and quality.
- (iv) Approval of the substitution by the Town shall be in the form of an Addendum to the specifications issued to all the tenderers listed as having received a copy of the contract documents.

**4. ACCEPTANCE OF TENDERS**

- (a) The Town will not necessarily accept the lowest or any tender.
- (b) Upon acceptance of the tender, the Tender Form becomes part of the Contract Documents and the successful tenderer becomes the Contractor.
- (c) One payment shall be made in accordance with the contract as follows:
  - (i) Upon acceptance of all material or products, or upon substantial completion of the work.
  - (ii) Within thirty (30) days of receipt of the invoice by the Town.
- (d) The Town reserves the right to accept a non-compliant bid.

**5. PERSON TO CONTACT**

For further information contact Paula Bromley at the following telephone number **709-944-7172** or fax number **709-944-2443**

**6. Workers Compensation & Insurance**

The Contractor covenants with the Town that its employees shall be fully covered within Worker's Compensation Regulations, and the Company shall on request furnish to the Town satisfactory proof that its employees are fully covered under the Worker's Compensation Act.

Prior to performing work hereunder, the Company agrees to provide the Town with confirmation of full insurance coverage including, without restricting the generality of the foregoing, Comprehensive General Liability Insurance of at least two million dollars (\$2,000,000.) covering the equipment. The Company shall be required to add the Town Council of Labrador City to this insurance policy as a named insured. The Town shall require thirty (30) days written notice of any material change in or cancellation of the insurance policy.

**7. Safety**

The Town of Labrador City will strictly enforce safety requirements as per the Occupational Health & Safety Act. All items of safety apparel/equipment shall be the responsibility of the contractor.

**8. Taxes**

- (a) Business Tax – In accordance with the Municipalities Act, 1999 as amended, all businesses carrying on business in the municipality shall be charged an annual tax to be known as “the business tax”. All companies doing business in the Town of Labrador City who are not subject to a property tax payable to either the Town of Labrador City or the Town of Wabush or a place of business that cannot be assessed under the Assessment Act, shall be assessed as “no fixed place of

business” and billed at the rate of 3% of gross revenue with a minimum of \$300 and a maximum of \$5,500 per calendar year.

- (b) The Town of Labrador City is subject to the Harmonized Sales Tax at the rate of 15%.
- (c) Above referenced tax shall be shown separately on all invoices presented to the Town of Labrador City for payment.

The sums herein tendered include all taxes, royalties, custom duties, foreign exchange charges, transportation, traveling costs, all overhead and profit, all co-ordination fees, insurance premiums and all other charges.

**9. COMPLETING THE FORM OF TENDER**

Bidders may submit a price for any or all items listed on Form of Tender. A separate contract will be awarded for each item of the tender.

## 2020 Sidewalk and Street Repairs – Various Locations

### Specification:

- All sidewalk, curb and asphalt work to be completed as per the latest edition of the NL Municipal Water, Sewer and Road Specifications. See attached drawings for locations and approximate dimensions.
- Include for asphalt work associated with sidewalk/curb replacement.
- All sub-base material for curb and sidewalk to meet Class 'B' Municipal Specification.
- All sub-base material for asphalt work to meet Class 'A' Municipal Specification.
- All work **shall** be completed by **September 15, 2020**
- Site visits can be arranged by calling 944-7172

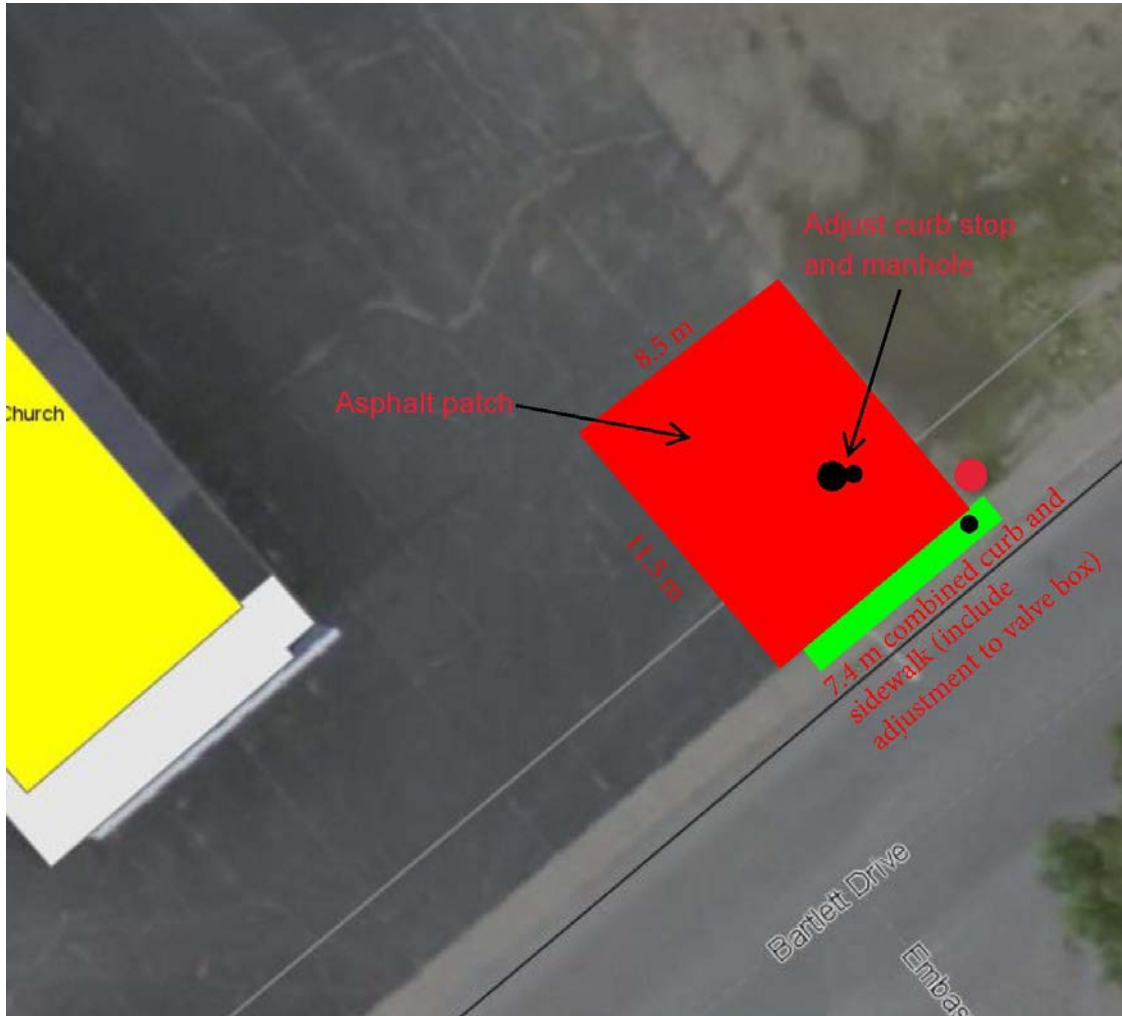
1. Intersection of Tamarack Drive & Waxwing Avenue

- 44 m long x 9.0 m wide **plus** dead end asphalt patch.
- Include for adjusting valve boxes, manholes & catch basins to grade
- 10.5 m long section of 1.5 m combined curb and sidewalk in area of fire hydrant



## 2. Civic 423 Bartlett Drive (Salvation Army Church)

- 8.5 m x 11.5 m asphalt patch
- Include for adjusting valve boxes and manholes to grade.
- 7.4 m combined curb and sidewalk 1.5 m wide including adjusting valve box.
- Note street light cable in area.



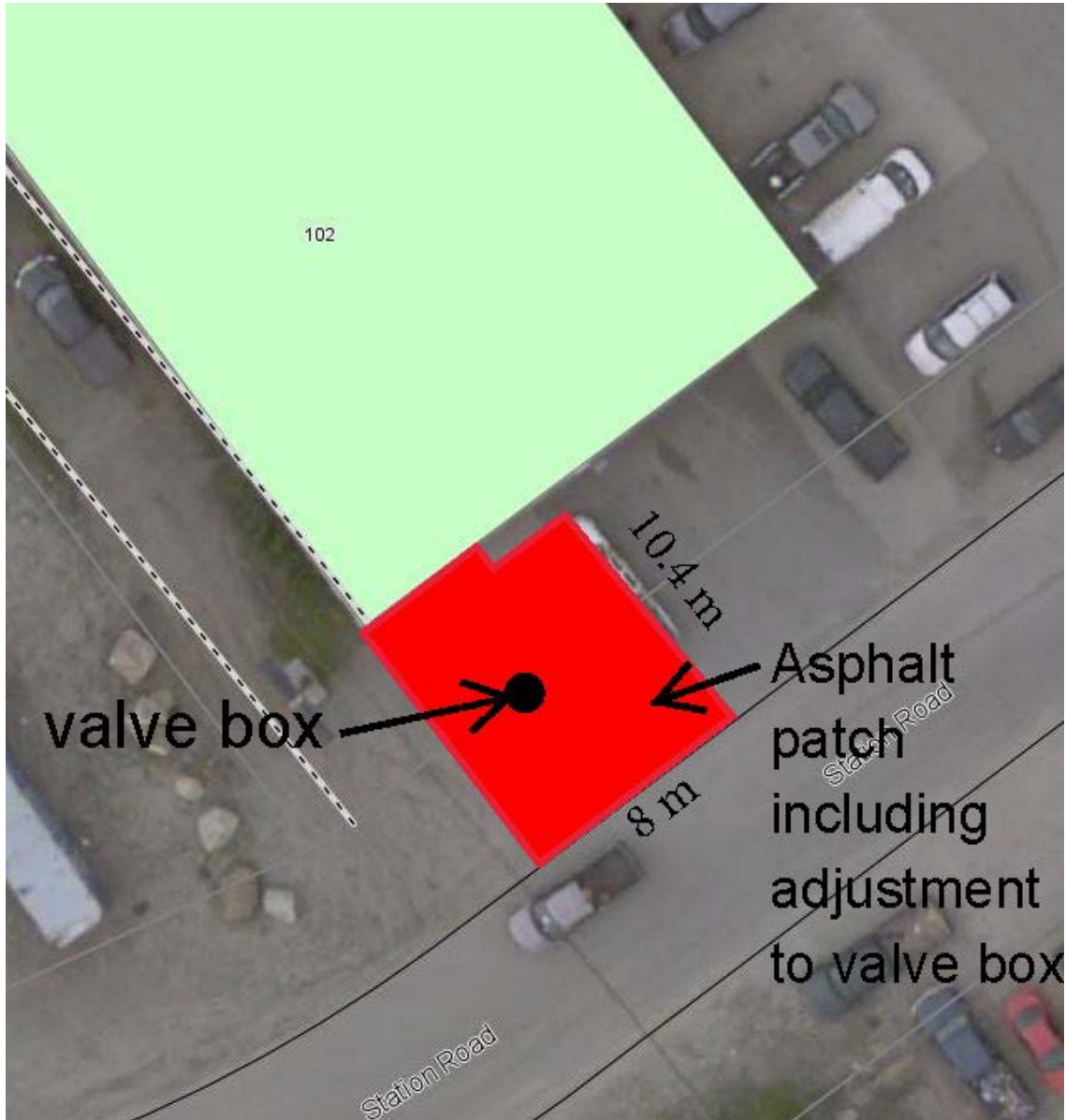
### 3. Civic 307 Scheffer Street

- 4.2m x 7.0m asphalt driveway patch
- 6.2 m retaining wall to match existing and taper to curb
- 7 m curb including driveway ramp
- Include for cutting and patching of small pothole on street
- Provide price for 3 options:
  - Asphalt patch as described
  - Concrete patch in place of asphalt
  - Removal of remaining asphalt driveway and replace with Class A from Iron Stone Quarry



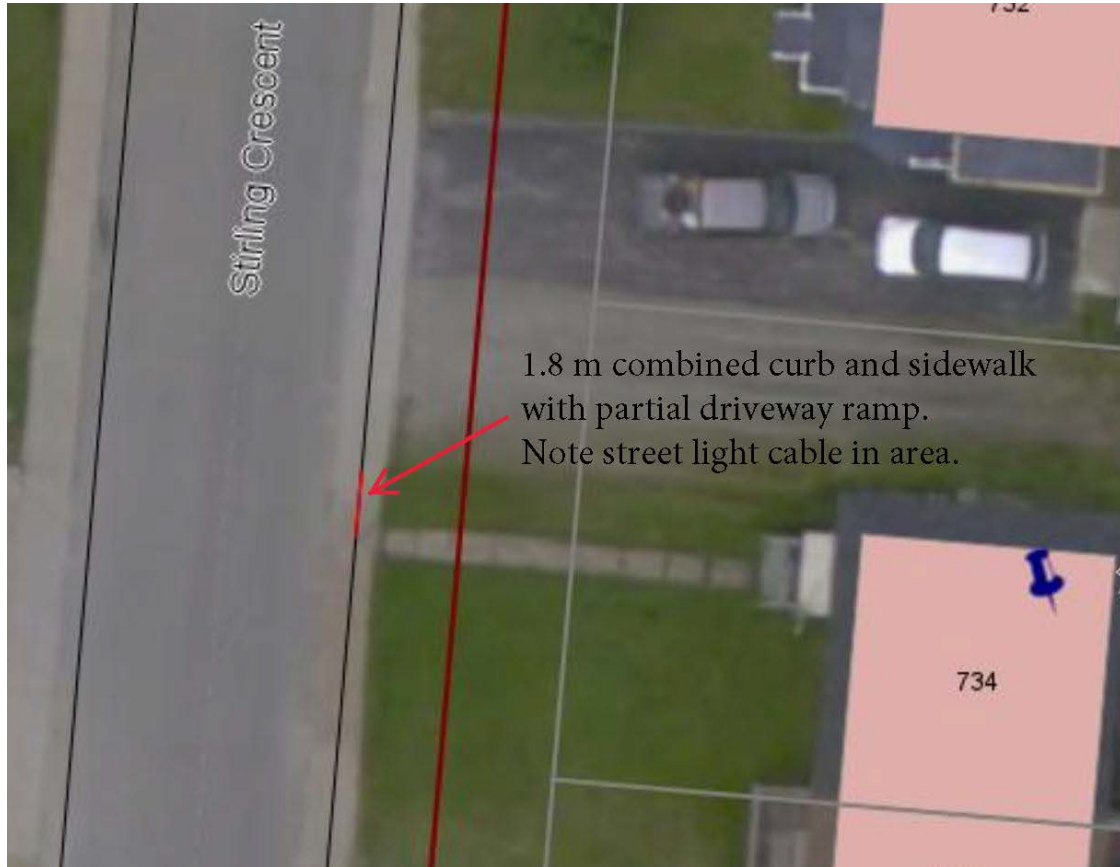


4. Civic 102 Station Road (Carol Lake Hydraulics)
- Asphalt patch as shown below
  - Include for adjustment of valve box to grade



5. Civic address 734 StirlingCrescent

- 1.8 m combined curb and sidewalk 1.5 m wide including partial driveway ramp
- Note: street light cable in area



6. Raven Avenue Cul de Sac  
- 8.5 m x 9.5 m asphalt patch

