



LABRADOR CITY

COUNCIL MEETING MINUTES

September 17th, 2019
1:00 pm

- In Attendance: Fabian Benoit, Mayor
Deputy Mayor Junior Humphries
Councillor John Penney
Councillor Richard Fahey
Councillor Nick McGrath
Councillor Ken Lawlor
- Staff Present: Cathy Etsell, CAO
Kim Conway, Director of Finance & Admin
Tom Mihajlovic, Director of Eng. & Public Works
Adam Smith, Director of Recreation
Craig Purves, Director of Planning & Development
Krista Hedlund, Executive Assistant
- Regrets: Shelley Lilly, IT/Communications

1. **Call Meeting to Order**

1.1. **Adoption and Approval of Agenda**

Moved By: Deputy Mayor Humphries

Seconded By: Councillor McGrath

Be it resolved the agenda for meeting of September 17th, 2019 be adopted as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

2. **Delegations**

N/A

3. **Adoption and Signing of Minutes**

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved the minutes of the public meetings held July 23rd, 2019 be adopted as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

4. **Business Arising from Minutes**

4.1 All items from the previous meeting of Council have been actioned.

5. **Correspondence**

5.1 **Dept of Municipal Affairs – Donation of Land to Labrador West Pioneers Living**

The Department of Municipal Affairs & Environment sends a letter approving the donation of land on Waxwing Avenue, to the Labrador West Pioneer Living Inc. as outlined in our letter dated May 9th, 2019.

5.2 Dept of Municipal Affairs – Street Reconstruction – Residential

The Department of Municipal Affairs & Environment sends correspondence approving our application AP-MCW-19393 Street Reconstruction – Residential for total project cost of \$3,000,000.00.

5.3 Dept of Municipal Affairs – Long Term Lease with First Steps Family Resource Center

The Department of Municipal Affairs & Environment sends a letter approving the Town of Labrador City to enter into a long-term lease with First Steps Family Resource Center for land to be used as parking.

5.4 Dept of Municipal Affairs – IOC Explosive Facility

The Department of Municipal Affairs has provided feedback on the Town's questions regarding the new IOC Mine Site Explosive facility and transportation of the explosives off site. The Department indicates that both Transport Canada and the Occupational Health & Safety Division have provided advise during the review process that satisfy the concerns.

5.5 Dept of Municipal Affairs – Notification of Application Status

The Department of Municipal Affairs sent notice that applications for the Lifestyle Centre and the Public Works Depot Infrastructure Upgrade Phase 3 were not successful in the recent call for applications. However, the Department did advise that another call will open on July 29th, 2019 and will close of September 30, 2019.

5.6 Dept of Municipal Affairs – Metal Recycling Facility

The Department of Municipal Affairs advising that the Metal Recycling Facility – Registration 2026 has been released from further environmental assessment without conditions.

5.7 IOC External Business Stakeholder July & August

IOC issued their External Stakeholder Business Brief for July & August, highlighting Health & Safety, Business and Employee Engagement.

6. New Business

6.1 Labrador West Childcare Centre – Letter of Support Request

Moved By: Councillor McGrath

Seconded By: Councillor Fahey

Be it resolved Council provides the Labrador West Childcare Centre with a letter of support for their Healthy Living Application to purchase Outdoor Playground Equipment.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.2 Street Reconstruction

Moved By: Councillor Lawlor

Seconded By: Councillor Penney

Be it resolved Council ratify the poll of August 2, 2019 and accept the funding and signs the funding agreement with the Department of Municipal Affairs and Environment for the Project No. 17-RNC-20-00006 for the amount of \$3,000,000.00 inclusive of HST, as per the attached funding agreement.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.3 Development Agreement – HJ O’Connell Lodge

Moved By: Deputy Mayor Humphries

Seconded By: Councillor McGrath

Be it resolved Council ratify the poll of August 2, 2019 to execute the Development Agreement for O’Connell Lodge.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.4 CanNet Base Station Host Agreement

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved Council enters into CanNet Base Station Host Agreement with Cansel Survey Equipment Inc. for the duration of five (5) years, starting on July 11, 2019, at zero cost.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.5 Street Reconstruction 2020 Program

Moved By: Councillor Penney

Seconded By: Councillor McGrath

Be it resolved Council with the Town of Labrador City applies to the Department of Municipal Affairs & Environment for combined provincial/federal funding for the Street Reconstruction 2020 Program, in the total amount of \$4,035,000.00 incl of hst. The following streets will be included in the application: Avalon (Grenfell-Cartier), Cartier (Bartlett-Cabot), Lakeside (Dineen-Drake), Canning (Mills-Park), Tamarack (Drake-Route 500).

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.6 Lifestyle Centre

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved Council with the Town of Labrador City re-applies to the Department of Municipal Affairs & Environment for combined provincial/federal funding for Lifestyle Centre (Labrador West Regional Wellness Centre) in the total amount of \$36,544,700.00 incl of hst.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

6.7 301 Banting Street Storm Sewer / Manhole Claim

Moved By: Deputy Mayor Humphries

Seconded By: Councillor Penney

Be it resolved Council reimburse the owners of 301 Banting, for insurance deductible and plumbing services in the amount of \$1,212.75 under the following conditions: Residents signs the standard indemnity form; and the Director of Public Works advises residents about the non-compliance with the National Building Code in terms of drainage.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council approve donation in the amount of \$100.00 to the Kids Eat Smart Foundation Breakfast Campaign, and \$200 in kind (prizes) to the Francophone Association & Labrador West Chamber of Commerce annual golf tournaments, and waive landfill fees up to 2 tonnes in the amount of \$218.50 for the Labrador West Trap & Skeet Club and White Wolf Snowmobile Club.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

b) Taxation

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved Council approve Property Tax Rebates for 2019 in the amount of \$13,890.76 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

c) **Finance**

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved Council approve Accounts Payable and Purchase Orders in the amount of \$3,292,802.37 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

d) **Policy & Procedures**

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved Council approve amended policy #7.2-2 Employee Fitness & Wellness Program as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

Moved By: Councillor Penney

Seconded By: Councillor Fahey

Be it resolved Council approve policy #2.4-4 Communication Strategic Plan as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved Council approve policy #2.4-5 Social Media Plan as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

Moved By: Deputy Mayor Humphries

Seconded By: Councillor McGrath

Be it resolved Council approve policy #2.4-6 Social Media Policy as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved Council approve amended policy #3.3-2 Snow Clearing Assistance – Seniors/Persons with Disabilities Program as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

Moved By: Councillor Penney

Seconded By: Councillor Lawlor

Be it resolved Council approve amended policy #2.1-5 Residential Property Tax Rebate as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

7.2 Planning & Development

a) Stop Work Order – 350 Avalon Drive

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved in accordance with Section 109(4) of the Urban & Rural Planning Act, Council confirm Work Order 19-002 as presented and rescind Work Order 19-001.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

b) Employee Designation

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council, in accordance with Section 421.4 of the Municipalities Act, 1999, designate the Fire Chief and Municipal Enforcement Officer authority to issue violation notices and summons under Section 421.1 & 421.2 of the Act.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

c) Pet Safekeeping Program

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved Council execute the Pet Safekeeping Program Memorandum of Understanding as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

d) Use of Electronic Data & Imagery

Moved By: Councillor Lawlor

Seconded By: Councillor Fahey

Be it resolved Council execute the agreement for the Use of Electronic Data & Imagery with the Municipal Assessment Agency as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

e) First Steps Family Resource Centre

Moved By: Councillor McGrath

Seconded By: Deputy Mayor Humphries

Be it resolved Council execute the lease agreement for the use of municipal land as an off-site parking area for First Steps Family Resource Centre as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

f) Barrier Free Business Grant Application

Moved By: Councillor Fahey

Seconded By: Deputy Mayor Humphries

Be it resolved Council approve A+J Plastering & Painting application under the Barrier Free Business Grant program in the amount of \$6,842.50 and grant the Director of Planning & Development permission to execute a reimbursement agreement in accordance with the program guidelines.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

8. Applications for Permits

8.1 BIRA Permits

Moved By: Councillor Fahey

Seconded By: Councillor Lawlor

Be it resolved Council approve BIRA Permits 19-231 616 Lakeside Drive, 19-232 822 Willow Drive, 19-233 807 Cormack Street, 19-234 109 Cartwright Street, 19-241 823 Cook Crescent, 19-242 974 Tamarack Drive, subject to no objections being received and stipulations outlined on the permit.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

8.2 Permit Ratification List #8

Moved By: Councillor Penney

Seconded By: Councillor McGrath

Be it resolved Council approve Permit Ratification List #8 as presented.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

9. Unfinished Business

9.1 Participatory Budget Update

Kim Conway, Town Clerk provided an update to Council on the Participatory Budget process. After reviewing 58 submissions, identifying that some ideas were already in progress by the Town and some exceeded budget, it was agreed that \$25,000 would be donated to the Indoor Play Labrador Inc toward an indoor playground and \$75,000 would be used to purchase 6 pieces of inclusive playground equipment for Centennial Playground.

10. Tenders

10.1 TLC-13-19 Snow Clearing / Gravel Street Grading

Moved By: Councillor Penney

Seconded By: Councillor Fahey

Be it resolved Council ratify the poll of August 21, 2019 to award tender TLC-13-19 Snow Clearing / Gravel Street Grading to H&H Enterprises Limited for the total price of \$1,849,200.00 inclusive of HST. (Tender comparison is based on estimated 2,400 hours per annum, the costs will be adjusted based on actual time).

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

10.2 TLC-15-19 Supply & Installation of Sidewalk and Street Repairs

Moved By: Councillor Lawlor

Seconded By: Councillor McGrath

Be it resolved Council ratify the poll of August 21, 2019 to award tender TLC-15-19 Supply & Installation of Sidewalk and Street Repairs to Grey Rock Services for the total price of \$151,719.50 inclusive of HST.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

10.3 TLC-16-19 Supply of Inclusive Playground Equipment

Moved By: Councillor Fahey

Seconded By: Deputy Mayor Humphries

Be it resolved Council ratify the poll of August 30, 2019 to award TLC-16-19 Supply of Inclusive Playground Equipment to Coastline Specialties Ltd for the price of \$56,700.75 inclusive of HST. (Note: Installation to be completed by Town of Labrador City employees).

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

10.4 TLC-18-19 Supply of Indoor Play Gym Equipment

Moved By: Councillor McGrath

Seconded By: Councillor Penney

Be it resolved Council ratify the poll of August 30, 2019 to award tender TLC-18-19 Supply of Indoor Play Gym Equipment to Brian Rocklin for Amusement Concepts Play Expert Inc. for the price of \$40,139.65 which includes HST. (Note: Installation of the equipment will be completed by the Town employees).

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

10.5 TLC-19-19 Curling Club Accessibility Improvements

Moved By: Deputy Mayor Humphries

Seconded By: Councillor Lawlor

Be it resolved Council ratify the poll of August 30, 2019 to not award tender TLC-19-19 Curling Club Accessibility Improvements as the tender drastically exceeds cost estimates.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

10.6 TLC-20-19 Arena Interior Renovations

Moved By: Councillor McGrath

Seconded By: Councillor Lawlor

Be it resolved Council ratify the poll of August 30, 2019 to not award tender TLC-20-19 Arena Interior Renovations as the tender drastically exceeds cost estimates.

Question called; Mayor Benoit, Deputy Mayor Humphries, Councillor Penney, Councillor McGrath, Councillor Lawlor and Councillor Fahey all in favor. **Carried**

11. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, October 15th at 1 pm. There being no further business to discuss, the meeting was adjourned at 1:55 pm by Councillor McGrath.

Kim Conway, Town Clerk

Fabian Benoit, Mayor