



LABRADORCITY

COUNCIL MEETING MINUTES

August 8th, 2017
7:30 pm

- In Attendance: Karen Oldford, Mayor - Chair
Councillor John Penney
Councillor Rick Casmeay
Councillor Clarence Rogers
Councillor Chris Lacey (VIA conference call)
- Staff Present: Craig Purves, Director of Planning & Development
Cathy Etsell, Director of Finance & Admin
Adam Smith, Director of Recreation
Stephanie Roberts, Acting Executive Secretary
- Regrets: Junior Humphries, Deputy Mayor
Councillor Ed Conway
Gary Wensman, CAO
Tom Mihajlovic, Director of Eng. & Public Works
Krista Hedlund, Executive Secretary

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Casmey

Seconded By: Councillor Penney

Be it resolved the agenda for meeting of August 8th, 2017 be adopted as presented.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

2. Delegations

3. Adoption and Signing of Minutes

3.1. Adoption and Approval of Agenda

Moved By: Councillor Lacey

Seconded By: Councillor Penney

Be it resolved the minutes of the public meeting held June 27th, 2017 be adopted as presented with one correction as noted by Mayor Oldford.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

4. Business Arising from Minutes

4.1 All items from the previous meeting of Council have been actioned.

5. Correspondence

5.1 IOC External Stakeholder Brief – June 2017

IOC issued their monthly External Stakeholder Business Brief for June 2017.

6. New Business

6.1 July 5 Poll – Letter of Support Aboriginal Service Centre

Moved By: Councillor Casmeay

Seconded By: Councillor Rogers

Be it resolved Council ratify the poll of July 5 to provide a letter of support to the Aboriginal Service Centre.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.2 July 7 Poll – Circular Road Gas Tax Project

Moved By: Councillor Penney

Seconded By: Councillor Lacey

Be it resolved Council ratify the motion of July 7 to approve a change order to Grey Rock Service Inc. to the amount of \$257,337.76 inclusive of HST for the completion of Circular Road from Moss Crescent to Bartlett Drive intersection. The shortage of fund of \$61,849.64 inclusive of HST to be covered from capital reserves.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.3 July 14 Poll – Storm Sewer Upgrade Drake/Lakeside Intersection – Proposed Additional Work and Change Order

Moved By: Councillor Rogers

Seconded By: Councillor Casmeay

Be it resolved Council ratify the poll of July 14 to approve proposed additional catch basin and associated work for the Drake Avenue Storm Sewer Upgrade in the amount of \$18,992.50 inclusive of HST.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.4 July 19 Poll – Culvert Replacement at Industrial Park (Invitational Tender)

Moved By: Councillor Lacey

Seconded By: Councillor Rogers

Be it resolved Council ratify the poll of July 19 to award an invitation tender to R & B Equipment Ltd. For Culvert Replacement in the Industrial Park in the amount of \$32,200 inclusive of HST and that the shortage of \$8,200 be covered under the operation budget for street & road maintenance.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.5 July 21 Poll – Tender TLC-11-17 Supply of Sand

Moved By: Councillor Penney

Seconded By: Councillor Casmeay

Be it resolved Council ratify the July 21 poll to award tender for the Supply of Sand to R & E Equipment in the amount of \$75,037.50 inclusive of HST.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.6 July 21 Poll – Tender Award TLC 12-17 Supply and Installation of Sidewalk and Street Repairs

Moved By: Councillor Rogers

Seconded By: Councillor Casmeay

Be it resolved Council ratify July 21 poll to award tender for Supply and Installation of Sidewalk and Street Repairs to Grey Rock Services Inc. in the amount of \$72,271.75 inclusive of HST.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.7 July 25 Poll – Rec Centre Revision to Concept Design

Moved By: Councillor Casmeay

Seconded By: Councillor Penney

Be it resolved Council ratify July 25 poll to approve revision to the Concept Design for WOW and Municipal Office/ Business Centre in the amount of \$23,230.00 inclusive of HST.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.8 July 31 Poll – Municipal Plan Hearing Cancellation

Moved By: Councillor Penney

Seconded By: Councillor Casmeay

Be it resolved Council ratify July 31st, 2017 poll to cancel the Public Hearing set for adoption of the Municipal Plan on August 3rd, as we have not received any written submissions from the public.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.9 Youth Ventures

Moved By: Councillor Penney

Seconded By: Councillor Casmeay

Be it resolved Council waives the permit fees, advertising fees, and business tax for young entrepreneurs registered under the Youth Ventures Program.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmeay all in favor. **Carried**

6.10 Town Manager – vacation

Moved By: Councillor Casmeay

Seconded By: Councillor Penney

Be it resolved Council appoint Cathy Etsell as Acting Town Manager in Gary Wensmen's absence from August 9th-11th and August 23rd-September 8th.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

6.11 Cemetery

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council approve the purchase of permanent grave markers for graves with missing or damaged markers, with a maximum budget of \$10,000.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Donations

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council approve donations in the amount of \$150.00 towards the Kids Eat Smart Foundation, \$200.00 towards Nations Travel for Kaitlin Payne, \$4,500.00 representing the annual tourism grant to Gateway Labrador, and \$2,750 + HST for installation of playground equipment to the Lion's Club.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

b) Property Tax Rebates

Moved By: Councillor Penney

Seconded By: Councillor Lacey

Be it resolved Council approve Residential Property Tax Rebates as presented, in the amount of \$38,078.23

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

c) 2016 Uncollectable Account Write-offs

Moved By: Councillor Casmey

Seconded By: Councillor Penney

Be it resolved Council approves uncollectable account write-offs in the amount of \$39,875.34 for Business Tax, \$90,480.75 for Sundry Receivables (of which \$75,535 are permit fees for provincial buildings), and \$131.10 for Recreation Receivables, resulting in total write-offs of \$130,487.19.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

d) Voter List Management Services Agreement

Moved By: Councillor Lacey

Seconded By: Councillor Casmey

Be it resolved Council enters into a Voter List Management Services Agreement for the period July 2017 to December 2020 in the amount of \$4,650.00 plus HST.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

e) Debt Retirement

Moved By: Councillor Penney

Seconded By: Councillor Rogers

Be it resolved Council retire current loans for the Pumper Truck, Hospital Site, Suction/Sweeper Truck, and Airport Rd/Route 500 Intersection in the approximate amount of \$605,088.43.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

f) Miscellaneous Labour Recovery

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council amend fee Schedule A to include Miscellaneous Labour Recovery at the hourly rate + 30% for employment and benefit costs.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

g) First Responder Member & Family Assistance Program

Moved By: Councillor Rogers

Seconded By: Councillor Lacey

Be it resolved Council enters into the First Responder Member and Family Assistance Program for our Volunteer Fire Brigade at a cost of \$4.00 per member per month.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

h) Separate Election for Mayor

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council approves the General Election process to hold one election for all seven members of Council and subsequently not hold a separate election for the position of Mayor.

Question called; Mayor Oldford, Councillor Lacey, Councillor Rogers and Councillor Casmey in favor, Councillor Penney against. **Carried**

i) Procedural Election Motions

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

In accordance with Section 13(2) of the Municipals Elections Act, Chapter M-20.2 as amended, Kim Conway be appointed Alternate Returning Officer in the event the Returning Officer cannot perform the duties as required under the act.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

Moved By: Councillor Rogers

Seconded By: Councillor Lacey

In accordance with Section 14 of the Municipals Elections Act, Chapter M-20.2 as amended, Nomination Day shall be Tuesday, September 5, 2017 in Council Chambers between the hours of 8:00am and 8:00pm.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

Moved By: Councillor Rogers

Seconded By: Councillor Casmey

In accordance with Section 26 of the Municipals Elections Act, Chapter M-20.2 as amended, an Advanced Poll shall be held on Saturday, September 16, 2017, from 8:00am to 8:00pm.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

Moved By: Councillor Casmey

Seconded By: Councillor Lacey

In accordance with Section 62(1) or 62(2) of the Municipals Elections Act, Chapter M-20.2 as amended, a request for the returning officer to conduct a recount of ballots cast in the election shall be limited to not more than a ten (10) vote spread as determined by the difference between the number of votes received by the candidate elected with the lowest number of votes and the candidate defeated with the highest number of votes.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

j) Policies & Procedures

Moved By: Councillor Lacey

Seconded By: Councillor Penney

Be it resolved Council approve the following amended/reformatted policies as presented:

1.1-3 Attendance Policy

1.1-4 Attendance Support Program

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

8. Applications for Permits

8.1 17-219 BIRA – 424 Grenfell Crescent

Moved By: Councillor Lacey

Seconded By: Councillor Rogers

Be it resolved Council approve BIRA Permit 17-219 located at 424 Grenfell Crescent, subject to no objections being received and the conditions stipulated on the permit.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

8.2 17-220 BIRA – 707 Hudson Drive

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council approve BIRA Permit 17-220 located at 707 Hudson Drive, subject to no objections being received and the conditions stipulated on the permit.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

8.3 17-221 Approval in Principle – 3013 Canning Drive

Moved By: Councillor Casmev

Seconded By: Councillor Penney

Be it resolved Council approve Permit 17-221 Approval in Principle for Land Assembly located at 3013 Canning Drive, subject to the conditions stipulated on the permit.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmev all in favor. **Carried**

8.4 17-222 Approval in Principle – 3005 Mills Crescent

Moved By: Councillor Lacey

Seconded By: Councillor Rogers

Be it resolved Council approve Permit 17-222 Approval in Principle for Land Assembly located at 3005 Mills Crescent.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmev all in favor. **Carried**

8.5 Permit Ratification Listing #8

Moved By: Councillor Casmev

Seconded By: Councillor Lacey

Be it resolved Council approve Permit Ratification List #8 as presented, noting abstention by Councillor Penney on Permit #17-181.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmev all in favor. **Carried**

9. Unfinished Business

9.1 Approval of Municipal Planning & Development Regulations

Moved By: Councillor Casmev

Seconded By: Councillor Penney

Be it resolved under the authority of Section 23 of the Urban and Rural Planning Act, 2000, Council with the Town of Labrador City approve the Municipal Plan & Development Regulation 2017-2027, as adopted June 27th, 2017.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

10. Tenders

11. Approval of Accounts and Purchase Orders

Moved By: Councillor Casmey

Seconded By: Councillor Rogers

Be it resolved Council approve cheques totaling \$1,836,452.59 and purchase orders totaling \$68,136.21 as presented, noting abstention by Councillor Lacey on cheques # 7691, 7762, 7798, 7842, 7891 and Councillor Casmey on cheque #7902.

Question called; Mayor Oldford, Councillor Penney, Councillor Lacey, Councillor Rogers and Councillor Casmey all in favor. **Carried**

12. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, September 11th at 7:30 pm. There being no further business to discuss, the meeting was adjourned at 8:55 pm by Councillor Rogers / Councillor Penney.

Cathy Etsell, Town Clerk

Karen Oldford, Mayor