



**TOWN OF LABRADOR CITY  
COUNCIL MEETING  
MINUTES**

**May 10<sup>th</sup>, 2016  
1:00 pm**

**In Attendance:**

Karen Oldford, Mayor  
Junior Humphries, Deputy Mayor  
Councillor John Penney  
Councillor Ed Conway  
Councillor Rick Casmey  
Councillor Chris Lacey  
Councillor Clarence Rogers

**Staff Present:**

Gary Wensman, CAO  
Cathy Etsell, Director of Finance & Admin  
Tom Mihajlovic, Director of Eng. & Public Works  
Adam Smith, Director of Recreation  
Craig Purves, Director of Planning & Development  
Krista Hedlund, Executive Secretary

**Regrets:**

**1. Call Meeting to Order**

**1.1. Adoption and Approval of Agenda**

**Moved By:** Councillor Conway

**Seconded By:** Councillor Lacey

Be it resolved the agenda for meeting of May 10<sup>th</sup>, 2016 be adopted as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. **Carried**

**2. Delegations**

N/A

**3. Adoption and Signing of Minutes**

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Casmeay

Be it resolved the minutes of the public meetings held April 19<sup>th</sup>, 2016 be adopted as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. **Carried**

**4. Business Arising from Minutes**

**4.1** All items from the previous meeting of Council have been actioned.

**5. Correspondence**

**5.1 IOC Sustainable Development Report 2015**

IOC issued their 2015 Sustainable Development Report for review.

## **5.2 Wabush Airport**

Transport Canada sends along correspondence advising that they are planning a major upgrade of the groundside parking lot and Air Terminal Building access road at the Wabush Airport. The project is planned to begin in the summer of 2016 and finish in the fall of 2017.

## **5.3 NL Hydro – Planned Power Outage**

NL Hydro is advising residents of Labrador West that they have a planned extended power outage scheduled for Sunday June 5<sup>th</sup> from 8 am – 8 pm.

## **6. New Business**

### **6.1 Proclamation – Municipal Awareness Day**

**Moved By:** Councillor Conway

**Seconded By:** Councillor Rogers

Be it resolved Council proclaim Wednesday, May 11<sup>th</sup> Municipal Awareness Day.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. **Carried**

### **6.2 Carol Lake Metal Works – Vesting of Infrastructure**

**Moved By:** Councillor Rogers

**Seconded By:** Councillor Lacey

Be it resolved, in accordance with Certificate of Compliance #004-2012 Carol Lake Metal Works Ltd for work carried out under Permit #12-821, ownership of said services and works shall vest in the name of the Town of Labrador City effective May 10, 2016 and said warranty period shall terminate May 16, 2017.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. **Carried**

### **6.3 Ratification of Poll – Supply and Install Arena Dasher Boards**

**Moved By:** Councillor Lacey

**Seconded By:** Councillor Penney

Be it resolved, Council ratify the April 22, 2016 poll to disqualify bids received due to being non-compliant and provide approval to staff to re-tender the project.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. Carried

### **6.4 LH Health – Ambulance Response Times**

Prior to discussion on this item, Mayor Oldford declared a conflict of interest and refrained from discussion.

**Moved By:** Councillor Rogers

**Seconded By:** Councillor Conway

Be it resolved, Council send a letter to Labrador Grenfell Health regarding Ambulance Response Times; highlighting that the current practise with on-call paramedics is unacceptable and the centre is putting residents at risk.

Question called; Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. Carried

Mayor Oldford re-joins the meeting.

## **7. Committee Reports**

### **1. Finance & Admin**

#### *a. Donations*

**Moved By:** Councillor Lacey

**Seconded By:** Councillor Rogers

Be it resolved Council approve the following donations: \$50 to the RC Legion Military Service Booklet, and to the Canadian Cancer Society Do It For Dads

Walk, \$18-363.76 in-kind to Cain Quest, and \$500 to the Canadian Red Cross in for the Fort McMurray.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

**Moved By:** Councillor Lacey

**Seconded By:** Deputy Mayor Humphries

Be it resolved Council ratify the April 27<sup>th</sup> poll to approve a matched donation from funds raised by employees for National Denim Day for the Cure Foundation for Breast Cancer.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*b. Property Tax Rebates*

**Moved By:** Councillor Casmey

**Seconded By:** Deputy Mayor Humphries

Be it resolved Council approve Property Tax Rebates for 815 Hudson Drive in the mount of \$623.48; 3041 Harrie Lake for \$705.72 and 110 Burry Avenue for \$891.61.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*c. Service Club Rebates*

**Moved By:** Councillor Penney

**Seconded By:** Councillor Lacey

Be it resolved Council approve Service Club Rebates for both Commercial and Business Tax in the amount of \$83,801.47, noting abstentions as follows: Councillor Conway and Penney – Knights of Columbus; Councillor Lacey – White Wolf Snowmobile Club; Deputy Mayor Humphries – Lion's Club.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*d. 2015 Asset Disposals*

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Casmey

Be it resolved Council approve the disposal of 2015 assets in the amount of \$23,972.45 as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*e. Asset Disposal Policy*

**Moved By:** Councillor Penney

**Seconded By:** Councillor Lacey

Be it resolved Council approve the amended policy for Transfers/Disposals /Trade-Ins adjusting the levels of approval for Department Heads, CAO and Council as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*f. Computer Policy*

**Moved By:** Councillor Lacey

**Seconded By:** Councillor Conway

Be it resolved Council approve the amended policy for Electronic Device Usage as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

*g. Employee Replacement Procedure*

**Moved By:** Councillor Conway

**Seconded By:** Deputy Mayor Humphries

Be it resolved Council approve transferring the Employee Replacement Policy from the Policy Manual to the Operational Procedures Manual.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

2. Parks and Recreation

Adam Smith, Director of Recreation provided Council with an update on the Recreation Department. The overview included a reminder that the Volunteer Appreciation Evening is scheduled for Wednesday, May 18<sup>th</sup>, as well as a reminder that parking at the Labrador City Arena is angled. Residents are asked to adhere to the traffic flow patterns for the safety of all.

8. **Applications for Permits**

8.1 **16-076 BIRA – 301 Banting Street**

**Moved By:** Councillor Penney

**Seconded By:** Deputy Mayor Humphries

Be it resolved Council grant the Director of Planning & Development permission to approve Permit 16-076 BIRA for an Appliance Repair Business at 301 Banting Street, subject to the conditions outlined on the permit.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

**8.2 16-077 BIRA – 814 Cook Crescent**

**Moved By:** Councillor Lacey

**Seconded By:** Councillor Conway

Be it resolved Council grant the Director of Planning & Development permission to approve Permit 16-077 BIRA for a Fly Tying Business at 814 Cook Crescent, subject to the conditions outlined on the permit.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

**8.3 16-083 BIRA – 505 Tamarack Drive**

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Lacey

Be it resolved Council, in the event no objections are received, grant the Director of Planning & Development permission to approve Permit 16-083 Approval in Principle for a Computer Consulting Business at 505 Tamarack Drive, subject to the conditions outlined on the permit.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

**8.4 16-088 Approval in Principle – Maximum Accessory Building –  
803 Bartlett Drive**

**Moved By:** Councillor Casmey

**Seconded By:** Councillor Lacey

Be it resolved Council, in the event no objections are received, grant the Director of Planning & Development permission to approve Permit 16-088 Approval in Principle for a 1.8% Variance on Accessory Building at 803 Bartlett Drive, subject to the conditions outlined on the permit.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried



**8.5 MR-002-16 Approval in Principle – Southside of Route 500 near QC Border**

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Rogers

Be it resolved Council, grant the Director of Planning & Development permission to approve Municipal Recommendation Form MR-002-16 Approval in Principle for Seasonal Residential Cottage located Southside of Route 500 near QC Border, subject to the conditions outlined on the permit.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. Carried

**8.6 Permit Ratification List #8**

**Moved By:** Councillor Penney

**Seconded By:** Councillor Conway

Be it resolved Council ratify the approval of permits as per Listing #8 dated May 6, 2016 as presented.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, Councillor Rogers and Councillor Lacey all in favor. Carried

**9. Unfinished Business**

N/A

## **10. Tenders**

### **10.1 TLC-10-16 Disposal of Used Office Equipment**

Prior to discussion on this item, Mayor Oldford declared a conflict and refrained from discussion.

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Rogers

Be it resolved, Council award Item #1 Three Piece Desk and Hutch to Glen Oldford for the price of \$160.00 inclusive of hst; recognizing there were no bids received for Item #2 Two Piece Desk and Hutch, or Item #3 Table. Opportunity will be given to Non-Profit Groups for both remaining items.

Question called; Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

Mayor Oldford rejoins the meeting.

### **10.2 TLC-11-16 Supply of One (1) New Deck Over Trailer**

**Moved By:** Councillor Lacey

**Seconded By:** Councillor Conway

Be it resolved Council award Tender TLC-11-16 for Supply of One (1) New Deck Over Trailer to Iron City Services Ltd, for the amount of \$13,514.80 inclusive of hst.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmey, Councillor Rogers and Councillor Lacey all in favor. Carried

**11. Approval of Accounts and Purchase Orders**

**Moved By:** Deputy Mayor Humphries

**Seconded By:** Councillor Lacey

Be it resolved Council approve cheques totaling \$1,383,742.73 and purchase orders totaling \$208,142.05 as presented, noting abstention from Cheque # 5101 by Councillor Casmeay and Cheque #'s 5035, 5082 and 5139 by Councillor Lacey.

Question called; Mayor Oldford, Deputy Mayor Humphries, Councillor Conway, Councillor Penney, Councillor Casmeay, and Councillor Lacey all in favor. **Carried**

**12. Date of Next Meeting & Adjournment**

The date of the next Council Meeting will be Tuesday May 24<sup>th</sup>, 2016 at 1 pm. There being no further business to discuss, the meeting was adjourned at 8:50 pm by Deputy Mayor Humphries / Councillor Conway.

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Cathy Etsell, Town Clerk

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Karen Oldford, Mayor