WABUSH

PUBLIC TENDER
TOW-2026-05

SUPPLY OF SNOW CLEARING SERVICES & SNOW CLEARING ASSISTANCE PROGRAM

The Town of Wabush invites bidders for the Supply of Snow Clearing Services & Snow Clearing Assistance Program.

Closing Date: Nov 20th, 2026 @ 1:00 pm

Tender Documents may be picked up at the Town Hall during regular business hours or on our website at www.labradorwest.com

Sealed tenders shall be clearly marked as to the contents and submitted to:

Town Clerk/Director of Finance
Town of Wabush
PO Box 190
Wabush, NL A0R 1B0

WABUSH

TOWN OF WABUSH

FORM OF TENDER TOW-2026-05

SUPPLY OF SNOW CLEARING SERVICES & SNOW CLEARING ASSISTANCE PROGRAM

Bidder _____

Address _____

Telephone # _____

The undersigned bidder has carefully examined the Form of Tender, Instructions to Bidders, and agrees to supply the system as per the attached specifications.

Hourly Rate (Including Operator)	_____
H.S.T. 15%	_____
TOTAL QUOTATION	_____

The above quotation shall include all charges; no additional fees will be paid beyond those identified in the successful bid.

Authorized Signature: _____ Date: _____

Contact Name: _____ Fax # _____

Email Address: _____

INSTRUCTIONS TO BIDDERS

1. TENDERS

(a) Tenders shall be in a sealed envelope and clearly marked as per the following:

"TENDER FOR:

Supply of Snow Clearing Services &
Snow Clearing Assistance Program
Town of Wabush,
Attn: Town Clerk
P.O. Box 190
Wabush, NL A0R 1B0

Include Bidders Name and Return Address on Envelope

(b) Tenders shall close at **1:00 pm local time, Wabush** on:

November 20th, 2026

(c) Before submitting a tender, bidders shall carefully examine the tender documents and fully inform themselves of the contract requirements and existing conditions.

(d) The Town will not defray any expenses incurred by the tenderers in the preparation and submission of their tenders.

(e) Quotation shall be valid for acceptance for ninety (90) days from the tender closing date.

(f) This tender is subject to the *Access to Information and Protection of Privacy Act, 2015.*

(g) The financial value of this tender will be publicly released as part of the award notification.

(h) If applicable, this tender is subject to trade agreements.

2. UNACCEPTABLE TENDERS

(a) Tenders not submitted on the Tender Form provided will not be considered.

(b) E-mail or facsimile tenders will not be accepted.

(c) Tenders received after the tender closing time will not be considered.

(d) Incomplete tenders will be rejected.

(e) Tenders containing qualifications or additional clauses to the Tender Form may be rejected.

3. ACCEPTANCE OF TENDERS

(a) The Town will not necessarily accept the lowest or any tender.

(b) Upon acceptance of the tender, the Tender Form becomes part of the Contract Documents and the successful tenderer becomes the Contractor.

(c) The Town reserves the right to accept a non-compliant bid.

4. INVOICE AND PAYMENT

(a) The company shall provide the Town with a record of the work carried out under this contract. A monthly record shall indicate a description of the work performed by each piece of equipment, the duration of the work including start time and end time. This record shall be presented to the Town at the end of each month for review and approval by the Director of Public Works.

(b) The company shall submit an invoice to the Town at the end of each month for the actual hours worked during that month.

(c) One payment shall be made in accordance with the contract as follows:

(i) Upon substantial completion of the work.

(ii) Within thirty (30) days of receipt of the invoice by the Town.

5. PERSON TO CONTACT

For further information contact Charlie Perry at the following telephone number **709-282-5696**, fax number **709-282-5142** or email **townmanager@wabush.ca**

6. Workers Compensation & Insurance

The Contractor covenants with the Town that its employees shall be fully covered within Worker's Compensation Regulations, and the Company shall on request furnish to the Town satisfactory proof that its employees are fully covered under the Worker's Compensation Act.

Prior to performing work hereunder, the Company agrees to provide the Town with confirmation of full insurance coverage including, without restricting the generality of the foregoing, Comprehensive General Liability Insurance of at least two million dollars ($2,000,000.) covering the equipment. The Company shall be required to add the Town Council of Wabush to this insurance policy as a named insured. The Town shall require

thirty (30) days' written notice of any material change in or cancellation of the insurance policy.

7. **Safety**

The Town of Wabush will strictly enforce safety requirements as per the Occupational Health & Safety Act. All items of safety apparel/equipment shall be the responsibility of the contractor.

8. **Taxes**

(a) The Town of Wabush is subject to the Harmonized Sales Tax at the rate of 15%.

(b) Above referenced tax shall be shown separately on all invoices presented to the Town of Wabush for payment.

The sums herein tendered include all taxes, royalties, custom duties, foreign exchange charges, transportation, traveling costs, all overhead and profit, all co-ordination fees, insurance premiums and all other charges.

SPECIFICATIONS

Snow Clearing services for approximately 44 driveways in Wabush & Labrador City.

Snow Clearing Assisted services for removal of wing roll (windrow) only. Removal will start after the snow has stopped; and only after 5cm of snow has accumulated. Town Manager will provide a list.

Town Manager may request an urgent clearing on an as needed basis.

Driveways would be expected to be cleared as with any normal residential contract frequency unless the Town Manager determines to modify or change frequency.

Contract will commence January 1, 2027, and continue until May 31st, 2028.