



**COUNCIL MEETING
MINUTES**

**January 14, 2024
3 pm**

In Attendance:

Mayor Belinda Adams
Deputy Mayor Mitchell Marsh
Councillor Dawn Willcott
Councillor Junior Humphries
Councillor Jonathan Riviere
Councillor Kim Hartery

Staff Present:

Kim Conway, CAO
Michelle Newhook, Director of Finance & Administration
Wayne Power, Director of Public Works
Craig Purves, Director of Planning & Development
Taylor Gambin, Director of Recreation & Community Services
Krista Hedlund, Deputy Clerk
Jackie Greenham, Communications

Regrets:

Councillor Ryan Pike

1. Call Meeting to Order

1.1. Adoption and Approval of Agenda

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved the agenda for the meeting of January 14, 2025 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

2. Delegations

N/A

3. Adoption and Signing of Minutes

Moved By: Councillor Humphries

Seconded By: Councillor Hartery

Be it resolved the minutes of the public meetings held December 3rd, 2024 be adopted as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

4. Business Arising from Minutes

All follow up items from the December 3rd, 2024 meeting have been actioned.

5. Correspondence

5.1 Department of Municipal & Provincial Affairs – Tourist Accommodations Tax

Correspondence comes as a reminder that as of January 1st, 2025 the Towns and Local Service Districts Act (the 'Act') will come into force and under this Act, the towns are permitted to charge a tourist accommodations tax.

The introduction of this tax provides another lever the towns may use to help act on the towns purposes identified in the Act, including economic development. It is one of the means to assist with the diversification of towns revenue streams while also aligning NL

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Tourism Vision 2026 and tourism development efforts to grow tourism revenues, visitation and jobs in an increasingly competitive marketplace. Towns must prepare a by-law in accordance with Section 129 of the Act should they chose to implement this tax.

5.2 Department of Justice and Public Safety – Law Enforcement Identity Management Act

The introduction of Bill 94, which would enact Law Enforcement Identity Management Act will regulate the sale, distribution, fabrication, use and possession of police articles, uniforms, vehicle markings and vehicle equipment within the province.

Feedback and perspective in advance of the development of these regulations are requested. Please contact Sharleen Simmons, Director of Policing and Public Safety, at sharlenesimmons@gov.nl.ca by January 30.

5.3 Department of Fisheries, Forestry and Agriculture – Water Bomber

The Department of Fisheries, Forestry and Agriculture sends response to a letter the Town sent in the fall requesting a water bomber be stationed in Labrador West.

The Department indicates that fire equipment, tankers included, are strategically moved throughout the province as required based on the wildland fire risk. The areas of the province experiencing high risk vary year to year. The government remains committed to enhancing wildland fire response in the province with a 4-year contribution agreement valued at 32 million dollars. Under this agreement, 19.8 is allocated towards the aviation side with the investment of repairing the 5th water bomber and increasing the fleet to include two bird dogs. The remaining 12.2 is allocated to providing accommodations trailers in both Wabush and Port Hope Simpson for fire staff, improving risk management and predictive services, training, wildland fire fighting response vehicles, support trailers, new equipment, new positions and extending the employment period of wildland firefighters.

5.4 Department of Municipal & Provincial Affairs – Approval to Borrow

Pursuant to the provisions of the Municipalities Act, 1999, approval is granted to the Town to borrow from CIBC an amount not exceeding \$2,524,573 repayable in full by Council over a term not exceeding 2 years with an amortization period of 17 years; the said loan is to be used to finance an Arena Storage Building.

5.5 Department of Municipal & Provincial Affairs – Approval to Borrow

Pursuant to the provisions of the Municipalities Act, 1999, approval is granted to the Town to borrow from CIBC an amount not exceeding \$1,073,832 repayable in full by Council

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over a term not exceeding 2 years with an amortization period of 15 years; the said loan is to be used to finance a Baseball Diamond.

5.6 Department of Municipal & Provincial Affairs – Approval to Borrow

Pursuant to the provisions of the Municipalities Act, 1999, approval is granted to the Town to borrow from CIBC an amount not exceeding \$594,370 repayable in full by Council over a term not exceeding 2 years with an amortization period of 7 years; the said loan is to be used to finance the purchase of a Fire Hall Emergency Generator.

5.7 Department of Municipal & Provincial Affairs – Approval to Borrow

Pursuant to the provisions of the Municipalities Act, 1999, approval is granted to the Town to borrow from CIBC an amount not exceeding \$1,485,125 repayable in full by Council over a term not exceeding 2 years with an amortization period of 15 years; the said loan is to be used to finance the Willow Drive Infrastructure Upgrade Phase 1.

5.8 Department of Transportation & Infrastructure – Approval to Call Tender

The Department of Transportation & Infrastructure sends correspondence dated January 10th, 2025 providing approval to call public tender for 17-MYCW-25-00060 2024 Street Reconstruction.

6. New Business

6.1 Town Manager Vacation

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Hartery

Be it resolved that Council approve vacation for Town Manager Kim Conway for the period January 20-28, 2025 inclusive and appoint Town Clerk, Michelle Newhook as Acting Town Manager during this period.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

6.2 Recreation Annual Grants

(a) Moved By: Councillor Hartery

Seconded By: Councillor Willcott

Be it resolved that the Town of Labrador City approve Grant Matrix Funding to Associations in the amount of \$75,000 as presented for 2025.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

- (b) **Moved By:** Councillor Hartery
Seconded By: Deputy Mayor Marsh

Be it resolved that the Town of Labrador City approve Grant Matrix Funding – Miscellaneous in the amount of \$197,900 as presented for 2025.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

- (c) **Moved By:** Councillor Hartery
Seconded By: Deputy Mayor Marsh

Be it resolved that the Town of Labrador City approve Grant Matrix Funding to Labrador West recreation Association (Big 4) in the amount of \$100,000 for 2025.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

- (d) **Moved By:** Councillor Hartery
Seconded By: Deputy Mayor Marsh

Be it resolved that the Town of Labrador City approve Grant Requests – Travel – All Groups in the amount of \$43,000 as presented for 2025.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

7. Committee Reports

7.1 Finance & Admin

a) Taxation

Moved By: Councillor Riviere
Seconded By: Councillor Humphries

Be it resolved Council approve Property Tax rebates for 2024 in the amount of \$2,700.29 as presented.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

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Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council appoint Mr. Dave Pollock as Assessment Review Commissioner for the Town of Labrador City for 2025.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

b) Administration / Miscellaneous

Moved By: Councillor Riviere

Seconded By: Deputy Mayor Marsh

Be it resolved Council appoint Pearl R. Lee to conduct the 2024 Audit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

7.2 Planning & Development

a) Transport Canada – 340 Viking Crescent

Transport Canada is disposing of property located at 340 Viking Crescent; the property is being offered to local government agencies prior to being made available to the public; as there is no identified need for this property at this time, no response will be provided to this offer.

b) Gateway Facility Enhancement

Moved By: Councillor Willcott

Seconded By: Councillor Humphries

Be it resolved the Town of Labrador City approve the contribution of \$10,000 to Gateway Labrador Inc. in support of their facility enhancement project.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

c) Gateway Labrador – Tourism Development Officer Agreement Extension

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve a two-year extension of the Tourism Development Officer Agreement with Gateway Labrador under the current terms.

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Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

d) ACOA – Frontier 53 Trail Network

Moved By: Councillor Willcott

Seconded By: Councillor Hartery

Be it resolved Council approve the acceptance of the ACOA Contribution Agreement for Phase 3 of the Frontier 53 Trail Network and authorize the signing of the agreement.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

8. Applications for Permits

8.1 Permit 24-0103 BIRA: 888 Tamarack Drive

Moved By: Councillor Willcott

Seconded By: Deputy Mayor Marsh

Be it resolved Council approve amendment to BIRA Permit 2024-0103 located at 888 Tamarack Drive for a business boosting vehicles and vehicle locks out, to now include availability of equipment trailer & wrecker for recovery jobs; subject to the conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

8.2 Permit 24-0175 BIRA: 3016 Harrie Lake Drive

Moved By: Councillor Willcott

Seconded By: Councillor Riviere

Be it resolved Council approve BIRA Permit 2024-0175 for a Commercial Cleaning & Supplies business located at 3016 Harrie Lake Drive, subject to no objections being received and conditions outlined on the permit.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

9. Unfinished Business

N/A

10. Tenders

10.1 TLC-28-24 Supply of Fire Hydrants

Moved By: Deputy Mayor Marsh

Seconded By: Councillor Hartery

Be it resolved Council ratify the poll of December 20, 2024 and award TLC-28-24 Supply of Fire Hydrants to Emco Waterworks for 6 units at a total cost of \$32,721.78 inclusive of hst.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

11. Approval of Accounts & Purchase Orders

Moved By: Councillor Riviere

Seconded By: Councillor Willcott

Be it resolved Council approve Accounts & Purchase Orders in the amount of \$6,118,475.27 dated January 14th, 2025 noting abstentions by Mayor Adams on EFT #0462 & 519.

Question called; Mayor Adams, Deputy Mayor Marsh, Councillor Willcott, Councillor Riviere, Councillor Humphries and Councillor Hartery all in favor. **Carried**

12. Community Recognition & Reminders

a) We would like to recognize an outstanding achievement in our community. Recently, Rachel Hardy, a dedicated member of Team Drover in the Women's Junior A Hockey League, demonstrated exceptional skill and poise under pressure during the Robert French Memorial Tournament held in CBS, NL. Rachel's incredible performance in a shootout secured the winning goal for Team Drover.

b) Congratulations to the Recreation Department on a successful First Night Celebration held on December 31. The event was well attended and lots of fun was had by all. We also want to recognize and thank the Fire Department for the spectacular Fireworks show to end the event.

c) Congratulations to Devon Ryan on being named to Team Kearley as the fifth player for the upcoming Tankard (Men's Provincials) that is being held at the Remax Centre in St. John's

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January 21-26, 2025. Devon is 27, has been curling since he was 12 and has played out of the Carol Curling Club for most of that time. We wish Team Kearley the best of luck when they compete.

13. Date of Next Meeting & Adjournment

The date of the next Council Meeting will be Tuesday, February 4th, 2025. There being no further business to discuss, the meeting was adjourned at 3:30 pm by Deputy Mayor Marsh.

Michelle Newhook, Town Clerk

Belinda Adams, Mayor